

**THIS IS NOT A CIRCULAR**  
**RE: Meopham Parking Review**

**Communities**  
**Ask for:** Parking Office  
**Telephone:** (01474) 33 70 00  
**Email:** parking.consultation@gravesham.gov.uk  
**Our ref:** Meopham CPZ Review  
**Date:** 01 September 2020

Dear Resident,

**Re: Meopham Controlled Parking Zone (CPZ) Review**

As you will be aware, Parking Services have been conducting a review of the Controlled Parking Zones (CPZs) in the borough. We initially intended to send this correspondence in March 2020 however due to the COVID-19 lockdown, Kent County Council (KCC), who we act on behalf of when considering residential parking schemes, put any consultations on hold.

The first part of the review involved letters and surveys being sent to all residents that live in the current CPZ. The letters were sent on 15 July 2019 and residents had 6 weeks to return the questionnaire. After reviewing the feedback received from this questionnaire, we started an informal consultation and sent letters on 06 January 2020 outlining our proposals.

**What feedback did we receive from the informal consultation?**

From the 595 properties contacted, we received a total of 42 responses to the consultation with 21 supporting the changes, 19 objections and two just asking additional questions. In addition to this, we received a petition of 43 signatures from residents closest to the Meopham Station in roads such as John's Road, New Road, Station Road, Orchard Drive and a few properties in Wrotham Road that objected to the proposals. One of the main concerns being raised in this petition was the misuse of permits in the roads closest to the station with permits issued for roads further away. There were also requests to offer visitor scratch cards instead of a yearly visitor permit to help tackle misuse and the selling of the annual permit to non-residents.

**Proposed Changes to the CPZ parking scheme**

Based on the feedback from residents on the initial surveys, in the informal consultation we proposed to extend the restricted time from 1pm – 1:30pm to 1pm – 2pm Monday to Friday. We will continue with this proposal and also propose to split the area into three zones, M01, M02 and M03.

The zones splits have been detailed below. A map has also been enclosed. Permits will be zone specific based on the address and can only be used in the zone that they have been issued for.

**M01** includes Birtrick Drive, John's Road, New Road, Orchard Drive, Station Road and Wrotham Road (properties between the railway bridge and the junction of Norwood Lane)

**M02** includes Ediva Road, Edmund Close, Fairview Gardens, Nursery Road and Norwood Lane

**M03** includes Cheshunt Close, Denesway, Melliker Lane, Pine Rise and Wrotham Road (properties between the junction of Norwood Lane and Denesway)

Under the current CPZ scheme, the waiver permit limit is one per property if the property has off-street parking available and two if no off-street parking is available. There are no separate resident or visitor permits. As outlined in the informal proposals, we intend to implement separate resident and visitor permits. Resident's permits will be kept to the same limit, one if the property has off-street parking available and two if the property does not have off street parking. These resident permits will be registration specific and applicants will need to provide the vehicle log book being registered at the address (typed, printed and recently dated letters on company headed paper will be required for company vehicles) - the price remains at £15 per year.

Whilst we have considered the petitions request to offer visitor scratch cards instead of an annual visitor permit, we believe the splitting of zones will help elevate the issues with roads further out parking closer to the station. We have therefore kept to the initial proposal to introduce a separate annual visitor permit limited to one per property. These will also be at the same charge of £15 per year and will not include a registration number so can be used by any visitors for parking within the parking scheme.

Residents that hold existing waiver permits valid for more than 6 weeks from the date the Order is made will be issued one year free of charge for either a resident or visitor permit. Residents whose existing waiver permits that expire within 6 weeks of the Order being made will need to apply for new PPA permits at a cost of £15. At present, we do not know the date the Order will be 'made' as this is dependent on feedback received. Should we receive majority support for the proposals, once the final decision has been made, the date will be confirmed and communicated with each address by letter with further details being provided on how to obtain the new permits.

Whilst looking at this area, we also propose to extend the 30 minute limited waiting bay on Station Approach outside Kings Estate Agents, by 17 metres up to the bus stop as well as extending the double yellow lines in the busiest part of Wrotham Road. Maps detailing all of the changes can be seen on our website [www.gravesham.gov.uk/parking-consultations](http://www.gravesham.gov.uk/parking-consultations)

### **What is a Permit Parking Area (PPA)?**

- Similar to a Controlled Parking Zone (CPZ), a Permit Parking Area (PPA) is an area with entry and exit signs that indicate that permits are required to park on any road within the area during the hours of control.
- Entry signs will state the hours of control and the permit code for permits that are eligible to park within that PPA.
- Regular repeater signs throughout the zone will also reiterate that the PPA zone and restriction times.
- No road markings (such as a single yellow line) are required throughout a PPA, and only restrictions that differ from the PPA (such as double yellow lines, disabled bays etc.) will be marked, making maintenance easier.



*Examples of the PPA entry and exit signs have been provided for reference.*

Similar to what we already offer within our CPZs, businesses and organisations within the zone are entitled to apply for PPA permits for their staff and the same limits will apply. Visitor permits are not available to businesses or organisations.

### **What happens next?**

This letter serves as notification of a formal consultation and on street Notices will also be installed in affected roads. We have a statutory duty to undertake a formal consultation with residents for 21 days. The Formal Consultation will start on Thursday 03 September 2020 and will end at 5pm on Thursday 24 September 2020. During the consultation period residents will have the opportunity to provide, support or object to the proposals or to provide general feedback.

For further information copies of the draft Order, the statement of the Council's reasons for making the proposed Order, and a copy of any other Orders which will be amended by the proposed Order may be examined on our website [www.gravesham.gov.uk/parking-consultations](http://www.gravesham.gov.uk/parking-consultations)

### **Why do my views matter?**

It is just as important to supply feedback whether in support of the proposals or objecting to the proposals. If we do not receive any objections from your address, it will again be assumed that you are happy with the proposals.

Please discuss the parking proposals with all the people residing at your address and send your support or objection in writing, either via email or letter, to the addresses provided below, by 5pm on Thursday 24 September 2020. Unfortunately, we will be unable to consider your views if you fail to respond by this date. Please ensure you mark your response 'Meopham CPZ Review' as we are currently reviewing a number of areas around the borough.

**Email address** – [parking.consultation@gravesham.gov.uk](mailto:parking.consultation@gravesham.gov.uk)

**Postal address** – RE: Meopham CPZ Review  
Parking Services  
Gravesham Borough Council  
Civic Centre  
Windmill Street  
Gravesend  
Kent  
DA12 1AU

### **Have any questions?**

If you have any questions or enquiries on the proposals prior to you making a decision as to whether you support or oppose them, please email [parking.consultation@gravesham.gov.uk](mailto:parking.consultation@gravesham.gov.uk), or call 01474 33 70 00 to speak to our customer services team.

I would like to take this opportunity to thank everyone that provided feedback and expressed their views in completing the initial questionnaire as well as the informal consultation.

Yours sincerely,



Nick May  
**Parking Services Manager**