

Members of the **Licensing Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Riverside Learning Centre, Dickens Road on **Wednesday, 31 January 2007 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S A Whatmough
Head of Democratic Services

Agenda

Part A

Items likely to be considered in public

1. Apologies for absence
2. Minutes
Minutes of the meeting held on 22 November 2006 to be signed by the Chair – minutes previously circulated.
3. Declarations of Interest
To declare any interests Members may have in the items contained on this agenda. When declaring an interest a Member must state what their interest is.
4. To consider whether any items in Part A of the agenda should be considered in private.
5. Presentation by David Bragg from the Gambling Commission
6. Delegation to officers - report herewith. (Pages 1 - 2)
7. Any Other Business
Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

8. Exclusion of the Public

To move, if required, that pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B

Items likely to be considered in private

None.

Members

Cllr Jean Christie (Chair)

Cllr John Loughlin JP (Vice-Chair)

Councillors: Ernest Brook
Raymonde Collins
William Dyke
Kenneth Jones
George Lambton
Peggy Mersh
Patrick McSweeney
Raymond Parker
Peter Rayner
Derek Robinson
Makhan Singh
Ronald Stanford
Richard Smith

Substitutes: Colin Caller
Lee Croxton
Bronwen McGarrity
Patricia Oakeshott
Anthony Pritchard
David Thomas

Gravesham Borough Council

Report to: Licensing Committee
Date: 31 January 2007
Reporting officer: Head of Democratic Services
Subject: Delegation to officers

Purpose and summary of report:

To decide what routine functions under the Gambling Act 2005 are to be delegated to officers.

Recommendations:

That the Licensing Committee delegates the following powers and duties of the council as licensing authority under the Gambling Act 2005 to the Head of Regulatory Services:

- (1) to determine applications for premises licences
Limitation: where no representations have been received or representations have been withdrawn;
- (2) to determine applications for a variation to a licence
Limitation: where no representations have been received or representations have been withdrawn;
- (3) to determine applications for transfer of a licence
Limitation: where no representations have been received or representations have been withdrawn;
- (4) to determine applications for provisional statements
Limitation: where no representations have been received or representations have been withdrawn;
- (5) to determine applications for club gaming/club machine permits
Limitation: where no objections have been made or objections have been withdrawn;
- (6) to determine applications for other permits;
Limitation: 4 machines or less;
- (7) to cancel licensed premises gaming machine permits
Limitation: none;
- (8) to determine temporary use notices
Limitation: where a decision has been made to give a counter-notice to a temporary use notice.

1. The delegation of functions under the Gambling Act 2005

- 1.1 The council adopted a statement of licensing policy as required under the Gambling Act 2005 at its meeting on 12 December 2006.
- 1.2 The committee now needs to decide which of its functions it will delegate to officers.
- 1.3 Appendix 6 of the licensing policy lists which functions may, under the Act, be delegated and the recommendation above vests these functions in the Head of Regulatory Services, who is responsible for the licensing service.

Background paper: Gravesham Borough Council Statement of Licensing Policy under the Gambling Act 2005

Requests to see background papers must be directed to the Committee Section of the Democratic Services Department, Civic Centre, Gravesend