



Finance and Audit Committee

Members of the **Finance and Audit Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Tuesday, 23 June 2015 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

A handwritten signature in black ink, appearing to read 'S Kilkie', written over a horizontal line.

S Kilkie
Assistant Director (Communities)

Agenda

Part A

Items likely to be considered in Public

1. Apologies for absence
2. To sign the minutes of the previous meeting. (Pages 1 - 4)
3. To declare any interests members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is.
4. To consider whether any items in Part A of the agenda should be considered in private or any items in Part B in public.
5. Annual Treasure Management Review 2014-15 (Pages 5 - 14)
6. Internal Audit & Assurance Arrangements (Pages 15 - 20)
7. Annual Fraud Report 2014-15 (Pages 21 - 34)
8. Annual Internal Audit Report 2014-15 (Pages 35 - 62)
9. Annual Governance Statement 2014-15 (Pages 63 - 78)

Please note there are four Supplementary packs that contain evidence for AGS 2014-15.

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| 10. Letter to those charged with Governance | (Pages 79 - 94) |
| 11. Audit Commission Grant Certification Report | (Pages 95 - 106) |
| 12. Grant Thornton Audit Update Report May 2015 | (Pages 107 - 116) |
| 13. Grant Thornton Audit Plan 2014-15 | (Pages 117 - 130) |
| 14. Audit Fee Letter 2015-16 | (Pages 131 - 136) |
| 15. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency. | |
| 16. Exclusion of the public | |

To move, if required, that pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B

Items likely to be considered in private

Members

Cllr Derek Shelbrooke (Chair)
Cllr Karen Jane Hurdle (Vice-Chair)

Councillors: Lesley Boycott
 John Burden
 Colin Caller
 John Knight
 Lenny Rolles
 Brian Sangha
 William Lambert

Substitutes: Harold Craske
 Rob Halpin
 David Hurley
 Lauren Sullivan
 Steve Thompson

