



**Performance/Administratio
n Cabinet Committee**

Members of the **Performance/Administration Cabinet Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Thursday, 4 February 2016 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S Kilkie
Assistant Director (Communities)

Agenda

Part A

Items likely to be considered in Public

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| 1. Apologies | FIELD_PAGE_
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| 2. Minutes | FIELD_PAGE_
RANGE |
| 3. Declarations of Interest | FIELD_PAGE_
RANGE |
| 4. To considered whether any items in Part A of the agenda should be considered in private or those (if any) in Part B in public. | FIELD_PAGE_
RANGE |
| 5. Digitising Council Services Update | FIELD_PAGE_
RANGE |
| Inform the Performance and Administration Committee on the continued drive for digitising Council Services and the projects arising from the IT Strategy (2015-2018). | |
| 6. Corporate Register of Partnerships: P&A Portfolio | FIELD_PAGE_
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To present Members of the committee with an outline of the partnership arrangements, as declared by the Corporate Register of Partnerships, relevant to the Performance and Administration portfolio.

7. Performance Update – Quarter Three 2015-16

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To present Members of the Performance and Administration Committee with an update against the performance measures and performance indicators relating to the committee portfolio as set out within the council's Corporate Plan 2015-19 for quarter three of 2015-16 (October to December).

8. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

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9. Exclusion

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To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B Items likely to be considered in Private

Members

Cllr Leslie Hills (Chair)

Cllr Julia Burgoyne (Vice-Chair)

Councillors: Colin Caller
Brian Francis
David Hurley
John Knight
Bronwen McGarrity
Peter Scollard
Narinder Singh Thandi

Substitutes: To be notified