



**Performance/Administration
Cabinet Committee**

Members of the **Performance/Administration Cabinet Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Thursday, 17 March 2016 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S Kilkie
Assistant Director (Communities)

Agenda

Part A

Items likely to be considered in Public

1. Apologies
2. Minutes (Pages 3 - 8)
3. Declarations of interest
4. To consider whether any items in Part A of the agenda should be considered in private or those (if any) in Part B in public.
5. Data Quality Policy: Review 2016 (Pages 9 - 34)
To provide Members of the Performance & Administration Committee with a copy of the draft Data Quality Policy for review.
6. Universal Credit Update (Pages 35 - 38)
7. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

8. Exclusion

To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B **Items likely to be considered in Private**

Members

Cllr Leslie Hills (Chair)

Cllr Julia Burgoyne (Vice-Chair)

Councillors: Colin Caller
 Brian Francis
 David Hurley
 John Knight
 Bronwen McGarrity
 Peter Scollard
 Narinder Singh Thandi

Substitutes: To be notified