



**Council**

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Tuesday, 27 June 2017 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S Kilkie  
Assistant Director (Communities)

**Agenda**

**Part A**

**Items likely to be considered in Public**

1. Apologies for absence
2. Minutes of the Council meeting held on Tuesday, 9 May 2017 (Pages 5 - 16)
3. To declare any interests members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is
4. To answer any questions received from members of the public of which notice has been given under Council Procedure Rule 13
5. Minutes of Committees
  - a) Minutes of meeting Wednesday, 17 May 2017 of Regulatory Board (Planning) (Pages 17 - 20)
  - b) Minutes of meeting Monday, 12 June 2017 of Cabinet *Minutes to follow*
  - c) Minutes of meeting Tuesday, 13 June 2017 of Finance & Audit Committee *Minutes to follow*
  - d) Minutes of meeting Wednesday, 14 June 2017 of Regulatory Board (Planning) (Pages 21 - 22)
  - e) Minutes of meeting Thursday, 15 June 2017 of Overview Scrutiny Committee *Minutes to follow*

## 6. Reserved Minutes

To receive and adopt the proceedings, reports and recommendations of committees contained in the list of items reserved under Council Procedure Rule 5.2.(6) and to ratify the orders made by them.

The reserved minutes will be dealt with in the following order:-

- Regulatory Board
- Cabinet
- Finance and Audit Committee
- Overview Scrutiny Committee

### **To consider reports from officers of the Council**

None.

7. To consider questions from Members of the Council of which notice has been given under Council Procedure Rule 14.

8. To receive the Mayors Announcements



This page is intentionally left blank

**Gravesham Borough Council****Council****Tuesday, 9 May 2017****7.00 pm****Present:**

The Worshipful the Mayor, Cllr Greta Goatley  
 The Deputy Mayor, Cllr Harold Craske

Councillors:	Valerie Ashenden	Bronwen McGarrity
	Gurjit Kaur Bains	Jordan Meade
	Lesley Boycott	Lyn Milner
	Conrad Broadley	Shane Mochrie-Cox
	John Burden	Leslie Pearton
	Julia Burgoyne	Anthony Pritchard
	Colin Caller	Peter Rayner
	John Caller	Alan Ridgers
	Lee Croxton	Lenny Rolles
	Brian Francis	Brian Sangha
	Sandra Garside	Peter Scollard
	Rob Halpin	Derek Shelbrooke
	Leslie Hills	Makhan Singh
	Karen Hurdle	Lauren Sullivan
	David Hurley	Narinder Singh Thandi
	Samir Jassal	Robin Theobald
	John Knight	Steve Thompson
	William Lambert	David Turner
	Sara Langdale	Jenny Wallace
	John Loughlin	Michael Wenban

David Hughes	Chief Executive
Stuart Bobby	Director (Corporate Services)
Nick Brown	Director (Environment & Operations)
Kevin Burbidge	Director (Housing & Regeneration)
Melanie Norris	Director (Communities)
Perry Holmes	Chief Legal Officer
Sarah Kilkie	Assistant Director (Communities)
Chris Wakeford	Committee Services Officer (Scrutiny)
Ben Clarke	Committee & Scrutiny Assistant

**90. Prayer**

Prior to the commencement of the meeting the Mayor, Cllr Greta Goatley asked the outgoing Chaplain, Reverend Chris Stone to say a prayer for the meeting.

## 91. Gravesham Community Awards

Before the start of formal proceedings, the Chief Executive stated that the council had instituted award schemes to recognise and honour individual and collective contributions to community life.

Awards were presented by the Mayor to the under-mentioned persons who have “gone the extra mile” within the community for the benefit of others:-

**Andrew Martin**

**Courtney Trimming**

**Chris Norris and Linda Norris**

**Derek Lewis**

**Mary Walker**

**Kelly Hall**

## 92. Apologies for absence

Apologies for absence were received from Cllr Gurdip Ram Bungar and Cllr John Cubitt and.

The Mayor took the opportunity to welcome two new Councillors:

Cllr Conrad Broadley

Cllr Shane Mochrie-Cox

## 93. Declarations of Interest

No declarations of interest were made.

## 94. Election of Mayor for the ensuing municipal year

It was moved by Councillor David Turner and seconded by Councillor Leslie Hills that:-

**Cllr Harold Craske be elected Mayor of the Borough for the municipal year 2017/2018.**

Tribute was paid to Cllr Harold Craske for the steadfast service and support he had given to the Council in the years since first being elected and in his work with Higham residents.

On being put to the vote it was **resolved** unanimously that Cllr Harold Craske, be duly elected Mayor of the borough for the municipal year 2017/18. Cllr Harold Craske made the Declaration of Acceptance of office required by Section 93 of the Local Government Act 1972.

The Mayor, in giving his acceptance speech stated that his charities for 2017/18 would be the House of Mercy, The Salvation Army, Ellenor Hospice and Beams. At the conclusion of his term of office, the amount raised would be shared equally amongst them.

**95. Vote of thanks to the Outgoing Mayor**

It was moved by Cllr Harold Craske and seconded by Cllr David Turner that:-

**the best thanks of the Council be accorded to Cllr Greta Goatley for the manner in which she carried out the office of Mayor for the past municipal year.**

Cllr Greta Goatley suitably replied and in doing so offered thanks to those who had assisted her during her year in office and highlighted a number of events she had attended during her mayoral year.

**96. Presentation of Past Mayor's Badge**

The Worshipful the Mayor presented Cllr Greta Goatley with a Past Mayor's Badge.

**97. Presentation of Past Mayoress's Badge**

Victoria Bance was presented with a Past Mayoress's Badge.

**98. Mayoress**

The Mayor stated that his Mayoress for the forthcoming year 2017/18 would be his wife Veronica Craske and invested her with the Mayoress's Chain.

**99. Appointment of Civic Chaplain**

The worshipful the Mayor stated that the Civic Chaplain would be the Father James Southward and invested him with the Chaplain's cross.

**100. Election of Deputy Mayor for the ensuing municipal year**

It was moved by Cllr Leslie Hills and seconded by Cllr Jordan Meade that:-

**Cllr David Hurley be appointed Deputy Mayor of the Borough for the municipal year 2017/18.**

On being put to the vote it was **resolved** unanimously that Cllr David Hurley be appointed Deputy Mayor of the Borough for the Municipal year 2017/18. Cllr David Hurley then made the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972.

**101. Presentation of Bouquets**

Bouquets were presented to the Mayoress, the outgoing Mayor and the outgoing Mayoress.

**102. Minutes of meeting Tuesday, 18 April 2017 of Council**

The minutes of the meeting of Council held on 18 April 2017 were signed by the Mayor.

**103. Confirmation of the arrangements in respect of the Cabinet**

Council noted the arrangements put in place for the Cabinet and the names of the members that would comprise the Cabinet as detailed below:

Cllr David Turner (Leader)  
 Cllr Leslie Hills (Deputy Leader)  
 Cllr Gurjit Bains  
 Cllr Julia Burgoyne  
 Cllr Sandra Garside  
 Cllr Samir Jassal  
 Cllr John Knight  
 Cllr Jordan Meade  
 Cllr Anthony Pritchard  
 Cllr Alan Ridgers

**104. Representation of Political Groups on Committees**

It was moved by Cllr David Turner and seconded by Cllr Leslie Hills that:-

1. Having reviewed the representation of the political groups on Council Committees and Boards, that the allocation of seats thereon to the political groups be determined as follows:-

<b>Regulatory Board</b>	9 Members
-------------------------	-----------

Conservative Group	5 seats
Labour Group	4 seats

<b>Licensing Committee</b>	15 Members
----------------------------	------------

Conservative Group	8 seats
Labour Group	7 seats

<b>Finance and Audit Committee</b>	9 Members
------------------------------------	-----------

Conservative Group	5 seats
Labour Group	4 seats

<b>Overview Scrutiny Committee</b>	9 Members
------------------------------------	-----------

Conservative Group	5 seats
Labour Group	4 seats

<b>Crime and Disorder Scrutiny Committee</b>	10 Members
--	------------

Conservative Group	5 seats
Labour Group	5 seats

<b>Appointments Board</b>	12 Members
---------------------------	------------

Conservative Group	7 seats
Labour Group	5 seats



**Standards Committee**

9 Members

Conservative Group 5 seats  
Labour Group 4 seats

2. That each political group may appoint substitute Members for all of the above Committees and Boards, except the Standards Committee and the Appointments Board, in accordance with Procedural Rule 7.

**105. Appointment of Members to Committees and Boards**

It was moved by Cllr David Turner and seconded by Cllr Leslie Hills:

1. That the Committees and Boards of the Council be appointed as set out below so as to give effect to the wishes of the political groups as notified to the Assistant Director (Communities) and that the Chairs and Vice-Chairs be as shown.

**Regulatory Board****Conservative Group (5 seats)**

Cllrs: Mick Wenban (Chair)  
William Lambert (Vice-Chair)  
John Knight  
Bronwen McGarrity  
Robin Theobald

**Labour Group (4 seats)**

Cllrs: John Burden  
Lee Croxton  
Brian Sangha  
Lauren Sullivan

**Licensing Committee****Conservative Group (8 seats)**

Cllrs: Lesley Boycott (Chair)  
Karen Hurdle (Vice-Chair)  
Gurjit Bains  
Greta Goatley  
Sara Langdale  
Jordan Meade  
Lelsie Pearton  
Mick Wenban

**Labour Group (7 seats)**

Cllrs: Gurdip Bungar  
Brian Francis  
John Loughlin  
Lyn Milner  
Peter Scollard  
Steve Thompson  
Jenny Wallace

**Finance and Audit Committee****Conservative Group (5 seats)**

Cllrs: Derek Shelbrooke (Chair)  
Karen Hurdle (Vice-Chair)  
Lesley Boycott  
William Lambert  
Robin Theobald

**Labour Group (4 seats)**

Cllrs: John Burden  
Colin Caller  
Peter Rayner  
Lenny Rolles

**Overview Scrutiny Committee****Conservative Group (5 seats)**

Cllrs: David Hurley (Vice-Chair)  
William Lambert  
Sara Langdale  
Derek Shelbrooke  
Mick Wenban

**Labour Group (4 seats)**

Cllrs: John Burden (Chair)  
John Caller  
Lee Croxton  
Makhan Singh

**Crime and Disorder Scrutiny Committee****Conservative Group (5 seats)**

Cllrs: John Knight (Chair)  
Sara Langdale (Vice-Chair)  
Karen Hurdle  
David Hurley  
Samir Jassal

**Labour Group (5 seats)**

Cllrs: Gurdip Bungar  
Brian Francis  
Robert Halpin  
Lyn Milner  
Shane Mochrie-Cox

**Appointments Board (no substitutes)****Conservative Group (7 seats)**

Cllrs: David Turner (Chair)  
Leslie Hills (Vice-Chair)  
Julia Burgoyne  
John Cubitt  
Sara Langdale  
Anthony Pritchard  
Robin Theobald

**Labour Group (5 seats)**

Cllrs: John Burden  
Colin Caller  
Makhan Singh  
Lauren Sullivan  
Jenny Wallace

**Standards Committee (no substitutes)****Conservative Group (5 seats)**

Cllrs: David Turner (Chair)  
John Cubitt Vice-Chair)  
Lesley Boycott  
Leslie Hills  
Mick Wenban

**Labour Group (4 seats)**

Cllrs: Val Ashenden  
John Caller  
Makhan Singh  
Narinderjit Thandi

***Joint Arrangements with other Local Authorities*****Joint Transportation Board (no substitutes)****Conservative Group (3 seats)**

Cllrs: Lesley Boycott (Chair)  
Alan Ridgers  
Robin Theobald

**Labour Group (2 seats)**

Cllrs: Colin Caller  
Peter Scollard

**Gravesham Area Board (no substitutes)****Conservative Group (3 seats)**

Cllrs: David Turner (Chair)  
Samir Jassal  
Mick Wenban

**Labour Group (2 seats)**

Cllrs: John Burden  
Brian Sangha

**South Thames Gateway Building Control Joint Committee****Conservative Group (1 seat)**

Cllr: Julia Burgoyne  
Substitute: David Turner

**Labour Group (0 seats)****Dartford, Gravesham & Swanley Health & Wellbeing Board****Conservative Group (1 seat)**

Cllr: David Turner  
Substitute: Jordan Meade

**Labour Group (0 seats)**

**106. Appointment of representatives to Outside Bodies**

It was moved by Cllr David Turner and seconded by Cllr Leslie Hills that the following appointments be made to outside bodies –

**Action with Communities in Rural Kent**

John Burden, Julia Burgoyne

**Alpha Foundation**

John Burden, David Turner

**Alzheimer's & Dementia Support Services**

Bronwen McGarrity

**Charity of Knight's Almshouses (4 year Term)**

Ronald Bowman, Makhan Singh

**Choices (formerly North Kent Womens Aid)**

Bronwen McGarrity

**Citizens Advice Bureau (CAB)**

Lesley Boycott

**CCTV – Lay Panel of Visitors**

Lesley Boycott, John Knight, Lyn Milner.

Substitutes: Jenny Wallace, David Hurley, Michael Wenban

**Cyclopark**

Alan Ridgers

**Dartford and Gravesham Council for Voluntary Service Management Committee**

Alan Ridgers

**Dartford and Gravesham Community Safety Partnership**

David Turner, John Knight (substitute)

**Dartford and Gravesham District Partnership Group**

John Burden

**DGSM Your Choice**

William Lambert

**Gravesend & District Mencap Society**

Lee Croxton, David Hurley

**Gravesend Regatta Committee**

Shane Mochrie Cox, Jordan Meade, Harold Craske

**Gravesham Access Group**

Bronwen McGarrity

**Gravesham Arts Council and Executive Committee**

Robert Halpin, Sara Langdale, Jordan Meade

**Gravesham Community Leisure Limited**

Sandra Garside, Sara Langdale

**Gravesham Rights of Way Committee**

Lee Croxton, Alan Ridgers, Robin Theobald

**Groundwork South**

Samir Jassal

**Kent County Playing Fields Association**

Sandra Garside

**Kent Crime Panel**

John Knight

**Kent Crime & Safety Partnership**

John Knight

**Kent Downs Area of Outstanding Natural Beauty**

Robin Theobald

**Local Government Association**

David Turner

**Local Government Information Unit**

David Turner

**Meopham Community Sports and Leisure Association Management Committee**

John Caller, Derek Shelbrooke

**North Kent Crime Prevention Panel**

John Knight

**North Kent Marshes Drainage Board**

Harold Craske, Leslie Hills, Robin Theobald

**North Kent Relate**

Karen Hurdle

**North West Kent Volunteer Centre**

Alan Ridgers

**Strategic Access Management and Monitoring Strategy (SAMMS)**

Harold Craske

**South East Employers**

John Knight

Substitute: David Turner

**The Grand Community Interest Company**

John Burden, Jordan Meade

**Town Twinning Association**

Julia Burgoyne, Lyn Milner

**107. Scheme of Delegation**

The scheme of delegation relating to the Council's functions other than Cabinet functions contained within Annexes 1.2, 1.3, 1.13, 1.14 and 1.15 of the Constitution were re-affirmed.

**108. Timetable of meetings for the forthcoming municipal year**

It was moved by Cllr David Turner and seconded by Cllr Leslie Hills that –

**The timetable of meetings for the 2017/18 municipal year be adopted.**

The motion was put to the meeting and declared to be carried.

**109. Questions**

No questions had been received.

**110. Admittance of Honorary Freemen**

At an Extraordinary meeting of the Council held on 21 February 2017, it was unanimously agreed that in recognition of their eminent service to the Borough of Gravesham, the persons shown in Minutes 61 (1) and (2) be admitted an Honorary Freemen of the Borough pursuant to Section 249 (5) of the Local Government Act 1972.

**111. Makhan Singh**

The Worshipful the Mayor signed the Roll of Honorary Freemen admitting Makhan Singh as an Honorary Freeman.

Makhan Singh then made the following declaration:

“I, Makhan Singh do solemnly and sincerely declare that I will, at all times, use my best endeavours to preserve the peace of Our Sovereign Lady Queen Elizabeth the Second and that I will continue to do all in my power to serve the best interests of the people of Gravesham.”

Makhan Singh signed the Roll of Honorary Freemen witnessed by the Chief Executive.

The Worshipful the Mayor, on behalf of the Council, presented Makhan Singh with a Scroll and a Freeman's Badge to mark the occasion.

The Honorary Freeman returned thanks to the Council for the honour accorded him.

**112. David Harold Winston Turner**

The Worshipful the Mayor signed the Roll of Honorary Freemen admitting David Harold Winston Turner as an Honorary Freeman.

David Harold Winston Turner then made the following declaration:

“I, David Harold Winston Turner do solemnly and sincerely declare that I will, at all times, use my best endeavours to preserve the peace of Our Sovereign Lady Queen Elizabeth the Second and that I will continue to do all in my power to serve the best interests of the people of Gravesham.”

David Harold Winston Turner signed the Roll of Honorary Freemen witnessed by the Chief Executive.

The Worshipful the Mayor, on behalf of the Council, presented David Harold Winston Turner with a Scroll and a Freeman’s Badge to mark the occasion.

The Honorary Freeman returned thanks to the Council for the honour accorded him.

**Close of meeting**

The meeting ended at. 8.15 pm

This page is intentionally left blank



**Regulatory Board (Planning)****Wednesday, 17 May 2017****7.00 pm**

Cllr Michael Wenban (Chair)  
Cllr William Lambert (Vice-Chair)

Councillors:       Lesley Boycott  
                          John Burden  
                          Lee Croxton  
                          Bronwen McGarrity  
                          Brian Sangha  
                          Lauren Sullivan

**Note:** Councillors:   Julia Burgoyne and Peter Scollard were also in attendance

Vicky Nutley	Lawyer (Place), Medway Council
Wendy Lane	Assistant Director (Planning)
Peter Price	Interim Development Manager
Richard Hart	Principal Planner (Major Projects)
Rebecca Harrison	Senior Planner
Sue Hill	Temporary Committee Clerk

**103. Apologies for absence**

Apologies were received from Councillor Robin Theobald and Councillor John Knight. Councillor Lesley Boycott attended as Cllr Knight's substitute.

**104. To sign the Minutes of the previous meeting**

The Minutes of the meeting held on 12 April 2017 were signed by the Chair.

**105. Declarations of Interest**

No declarations were made.

**106. GR/2016/1244 18 Pitfield Drive, Meopham, DA13 0AY**

The Board considered application GR/2016/1244 for the erection of a part two storey and part single storey rear extension, single storey side extension and a front porch canopy.

**Resolved that application GR/2016/1244 be DELEGATED to the Interim Service Manager for PERMISSION subject to conditions, reasons and informatives to be detailed in the decision notice issued by the Planning Department and made available on the following link: <http://tinyurl.com/04ufwe7>.**

Note

- (1) David Payne, agent for the applicant, addressed the Board.
- (2) Paul Ryan (an objector) addressed the Board.
- (3) Stephen Palmer (an objector) addressed the Board.
- (4) Councillor Julia Burgoyne spoke with leave of the Chair on this item.

**107. GR/2017/0184 23-25 King Street, Gravesend DA12 2DU**

The Board considered application GR/2017/0184 for alterations to third floor mansard roof previously permitted under reference number 20150553 but unimplemented to accommodate revised internal layout and construction of additional mansard roof at fourth floor level to provide 4 no. additional flats to make a total of nine flats comprising 2 no. two bedroom self-contained flats, 6 no. one bedroom self-contained flats and 1 no. self-contained studio flat; installation of solar panels at roof level and installation of railings around first floor roof terrace at rear.

**Resolved that application GR/2017/0184 be DELEGATED to the Interim Service Manager for the issue of a PERMISSION subject to conditions, reasons and informatives (including noise attenuation measures) to be detailed in the decision notice issued by the Planning Department and made available on the following link: <http://tinyurl.com/04ufwe7>.**

Note.

(1) Harmon Sond, agent for the applicant, addressed the Board.

**108. GR/2017/0221 Ebbsfleet United Football Club, Stonebridge Road, Northfleet, Kent DA11 7GN**

The Board considered application GR/2017/0221 for the demolition of the Plough End Stand and ancillary buildings and erection of a replacement Stand (Phase 1B), integrated 55-bedroom hotel together with new access, parking and ancillary facilities

**Resolved that subject to the responses of key consultees relating to flood risk issues and resolution of any remaining highway issues, application GR/2017/0221 be DELEGATED to the Interim Service Manager for the issue of PERMISSION subject to conditions, reasons and informatives to be detailed in the decision notice issued by the Planning Department and made available on the following link: <http://tinyurl.com/04ufwe7>**

Note

- (1) Alan Gunne-Jones, agent for the applicant, addressed the Board.
- (2) Peter Varney, Vice-Chairman of Ebbsfleet United, addressed the Board
- (3) Stuart Butler-Gallie, Director of Ebbsfleet United, addressed the Board
- (4) The Chair, on behalf of the Council, congratulated Ebbsfleet United FC on its recent promotion to the National League (formerly Football Conference)

**109. GR/2017/0211 Land East Of 18 Copperfield Close Gravesend DA12 2NW**

The Board considered application GR/2017/0211 for the erection of a detached dwelling with associated landscaping and car parking.

**Resolved that application GR/2017/0211 be PERMITTED subject to conditions, reasons and informatives to be detailed in the decision notice issued by the Planning Department and made available on the following link: <http://tinyurl.com/04ufwe7>.**

**110. Planning applications determined under delegated powers by the Director (Housing & Regeneration)**

A Schedule showing applications determined by the Director (Housing & Regeneration) under delegated powers has been published on the website.

**111. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.**

None.

**Close of meeting**

The meeting ended at 9.08pm

This page is intentionally left blank

**Regulatory Board (Planning)****Wednesday, 14 June 2017****7.00 pm****Present:**

Cllr Michael Wenban (Chair)  
Cllr William Lambert (Vice-Chair)

Councillors: John Burden  
Lee Croxton  
John Knight  
Bronwen McGarrity  
Brian Sangha  
Lauren Sullivan  
Robin Theobald

**Note:** Councillor Jordan Meade was also in attendance

Vicky Nutley	Lawyer (Place), Medway Council
Wendy Lane	Assistant Director (Planning)
Richard Hart	Principal Planner (Major Projects)
Rebecca Harrison	Senior Planner
Sue Hill	Temporary Committee Clerk

**112. Apologies for absence**

None.

**113. To sign the Minutes of the previous meeting**

The Minutes of the meeting held on 17 May 2017 were signed by the Chair.

**114. Declarations of Interest**

No declarations were made.

**115. GR/2016/1038 - The Stork at Rest, Stacey Close Gravesend Kent DA12 5TD**

The Boards considered application GR/2016/1038 for the demolition of former public house and erection of 6 houses with associated parking spaces and alterations the remaining retaining wall

**Resolved that application GR/2016/1038 be DEFERRED in order that the case officer can seek amendments from the applicant seeking a reduction from 6 to 5 dwellings and reducing the overall bulk and massing of the development. If the applicant is not willing to negotiate on the scheme the application will be REFUSED on the grounds that it is contrary to policy CS19 by reason of the proposed development being a cramped form of development which fails to integrate into the surrounding area, and the proposal fails to take into account the character/design of the existing properties in the vicinity of the area.**

**Notes**

- (1) Councillor Jordan Meade spoke with leave of the Chair on this item
- (2) Greg Bunce, agent for the applicant, addressed the Board
- (3) Gary Moore (an objector) addressed the Board.
- (4) Pauline Llewelyn (an objector) addressed the Board.
- (5) Surinder Singh (an objector) addressed the Board.

**116. GR/2017/0542 - (Alterations) - Former Estate Office, Kitchener Avenue, Gravesend, Kent DA12 5HY**

The Board considered application GR/2017/0542 for the alterations to change the existing window into a door and the existing door into a half glazed/half privacy panel window and refurbishment of the building in relation to the change of use incorporating a vehicle access and hardstanding.

**Resolved that application GR/2017/0542 be DELEGATED to the Interim Service Manager, Development Management for the issue of planning PERMISSION subject to conditions. As the statutory consultation period expires on 23 June 2017 and if during that period any fresh material planning considerations arise from surrounding properties the Chair and Vice Chair of the Board will be informed and determine if they wish to bring the application before the July Regulatory Board meeting for further consideration.**

**117. GR/2017/0543 (Prior Approval) - Former Estate Office, Kitchener Avenue, Gravesend, Kent DA12 5HY**

The Board considered application GR/2017/0543 for the Prior Notification of the change of use of estate office (Use Class B[a]) into a four bedroom dwelling (Class C3).

**Resolved that application GR/2017/0543 be DELEGATED to the Interim Service Manager, Development Management for a decision that prior approval is not required. As the statutory consultation period expires on 23 June 2017 and if during that period any fresh material planning considerations arise from surrounding properties the Chair and Vice Chair of the Board will be informed and determine if they wish to bring the application before the July Regulatory Board meeting for further consideration.**

**118. Planning applications determined under delegated powers by the Director (Housing & Regeneration)**

A Schedule showing applications determined by the Director (Housing & Regeneration) under delegated powers has been published on the website.

**119. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.**

None.

**Close of meeting**

The meeting ended at 8.35pm