



Finance and Audit Committee

Members of the **Finance and Audit Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Tuesday, 13 March 2018 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S Kilkie
Assistant Director (Communities)

Agenda

Part A

Items likely to be considered in Public

1. Apologies for absence
2. Minutes (Pages 5 - 12)
3. Declarations of Interest
4. To consider whether any items in Part A of the agenda should be considered in private or any items in Part B in public.
5. Review of Accounting Policies 2017-18 (Pages 13 - 32)
To seek endorsement of the Accounting Policies to be used in formulating the Financial Statements for the authority for the financial year 2017/18.

To advise Members on the earlier closedown requirements that will be effective from the 2017/18 financial year (i.e. for the accounts prepared for the year ended 31 March 2018).
6. Review of the Statement of Accounts Glossary of Terms (Pages 33 - 42)

To provide an update on the review of the Glossary of Terms and which currently forms part of the Council's Financial Statement.

7. Audit & Counter Fraud Charter (Pages 43 - 52)
To present for approval the Audit & Counter Fraud Charter.

8. Audit & Counter Fraud 2018-19 Work Plan (Pages 53 - 66)
To present for approval the Audit & Counter Fraud 2018/19 Plan for Gravesham.

9. 2016/17 External Audit Grant Certification Letter (Pages 67 - 72)
To provide Members with a summary of the external audit findings and issues arising from Grant Claim certification work completed by Grant Thornton relating to 2016/17.

10. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

11. Exclusion of the public

To move, if required, that pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B

Items likely to be considered in private

Members

Cllr Karen Hurdle (Chair)

Cllr Robin Theobald (Vice-Chair)

Councillors: Lesley Boycott
John Burden
Colin Caller
Leslie Hills
William Lambert
Peter Rayner
Lenny Rolles

Substitutes: To be notified

