



Council

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting to be held at the Civic Centre, Windmill Street, Gravesend, Kent on **Tuesday, 8 May 2018 at 7.00 pm** when the business specified in the following agenda is proposed to be transacted.

S Kilkie
Assistant Director (Communities)

Agenda

Part A

Items likely to be considered in Public

Before the start of formal business, the Mayor will present awards to the Gravesham Community/Civic Award Winners.

1. Apologies for absence
2. To declare any interests members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is
3. Election of Mayor for the ensuing municipal year
 - 3.1 The Mayor will call for nominations.
 - 3.2 Members will vote by a show of hands on nominations. (**Note:** Candidates may vote.)
 - 3.3 The incoming Mayor will come forward and stand to the right of the Mayor.
 - 3.4 The incoming Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

- 3.5 The outgoing Mayor will shake the hand of the incoming Mayor and vacate the Mayoral Chair.
- 3.6 The entire company will rise and the National Anthem will be played.
- 3.7 The company remain standing; the incoming Mayor will retire with the outgoing Mayor and the platform party.
- 3.8 There will be an interval during the robing of the new Mayor.
- 3.9 The Mayor's return will be announced and the company asked to rise. The Mayor will return. The company will remain standing while the outgoing Mayor is conducted to his seat.
- 3.10 The Mayor's installation speech.
- 3.11 At the conclusion, the Mayor will move "that the best thanks of the Council be accorded to Harold Craske for the manner in which he has carried out the office of Mayor during the past municipal year".
- 3.12 The Leader of the Executive will second the motion.
- 3.13 The outgoing Mayor will reply.

4. Presentation of Past Mayor's Badges

- 4.1 The Mayor will announce that a past Mayor's Badge will be presented to the outgoing Mayor.
- 4.2 The Mayor will then present the past Mayor's Badge to the outgoing Mayor.

5. Presentation of Past Mayoress's Badge

- 5.1 The Mayor will announce that a past Mayoress's badge will be presented to the outgoing Mayoress.
- 5.2 The Mayor will then present the past Mayoress's Badge to the outgoing Mayoress.

6. Appointment of Civic Chaplain

The Mayor will announce the name of the Civic Chaplain.

7. Election of Deputy Mayor for the ensuing municipal year

- 7.1 The Mayor will call for nominations.
- 7.2 Members will vote by a show of hands on nominations. (**Note:** Candidates may vote.)
- 7.3 The incoming Deputy Mayor will come forward to stand to the right of the Mayor.

7.4 The incoming Deputy Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by the Section 83 of the Local Government Act 1972. The Deputy Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

7.5 The Mayor will place the Chain of Office on the incoming Deputy Mayor and shake his/her hand.

8. Deputy Mayor's Escort

8.1 The Deputy Mayor will announce the Deputy Mayor's Escort for the ensuing municipal year.

8.2 The Deputy Mayor will present the Deputy Mayor's Escort with the Escort's Chain of Office.

9. Presentation of Bouquets

The incoming Deputy Mayor and outgoing Mayoress will be presented with bouquets.

10. Minutes of the meeting of Council held on Tuesday, 17 April 2018

(Pages 7 - 10)

The Mayor, having received the approval of the Council, will sign the minutes of the meeting of Council held on 17 April 2018.

11. Confirmation of the arrangements in respect of the Cabinet - for information - details to be circulated separately

11.1 The Leader will decide upon the size of the Cabinet (subject to a maximum of ten, including the Leader and Deputy Leader) and will appoint Cabinet members from among the serving Councillors;

11.2 The Leader will appoint the Deputy Leader from among the Cabinet members.

12. Representation of Political Groups on Committees - details to be circulated separately

12.1 To review the representation of the political groups on the following:

Regulatory Board (Planning)
Licensing Committee
Finance and Audit Committee
Overview Scrutiny Committee
Crime and Disorder Scrutiny Committee
Appointments Board
Standards Committee

- 12.2 Subject to the review, to determine the allocation of seat thereon to the Political Groups.
- 12.3 Subject to the Assistant Director (Communities) receiving notification of each group's wishes in relation to the appointment of members to those seats, to appoint the Council's Committees as identified in 12.1 above.

13. Appointments of Members to Committees and Boards - details to be circulated separately

To appoint Members and Substitutes together with the Chairs and Vice-Chairs (where required) to the following Committees and Boards:-

Regulatory Board (Planning)
Licensing Committee
Finance and Audit Committee
Overview Scrutiny Committee
Crime and Disorder Scrutiny Committee
Appointments Board
Standards Committee

Joint Arrangement with other Local Authorities:-

Joint Transportation Board
(**Note:** the Chair of the Board will be appointed by Kent County Council.)

South Thames Gateway (STG) Building Control Joint Committee

Dartford, Gravesham & Swanley Health & Wellbeing Board

14. Appointment of representatives to Outside Bodies - details to be circulated separately

To make appointments to outside bodies.

15. Scheme of Delegation

To re-affirm the scheme of delegation relating to the Council's functions other than Cabinet functions.

An electronic link to Annex 1 of the Constitution herewith:-
<http://bit.ly/1hrKDpd>

16. Timetable of meetings for the forthcoming municipal year - details to be circulated separately (Pages 11 - 12)

To approve the timetable of meetings for the forthcoming municipal year.

17. Questions

To consider any questions submitted under Council procedure Rules from members of the public (rule 13) or Members of the Council (rule 14).