



Council

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting to be held at the The Woodville, Civic Centre, Windmill Street, Gravesend, Kent on **Thursday, 16 May 2019 at 7.00 pm** when the business specified in the following agenda is proposed to be transacted.

A handwritten signature in black ink, appearing to read 'S Walsh', written in a cursive style.

S Walsh
Service Manager (Communities)

Agenda

Part A

Items likely to be considered in Public

Note: Before the start of formal business, the Mayor will present awards to the Gravesham Community Award Winners.

1. Apologies for absence
2. To declare any interests members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is
3. Election of Mayor for the ensuing municipal year
 - 3.1 The Mayor will call for nominations.
 - 3.2 Members will vote by a show of hands on nominations.
(**Note:** Candidates may vote)
 - 3.3 The incoming Mayor will come forward and stand to the right of the Mayor.

- 3.4 The incoming Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.
- 3.5 The outgoing Mayor will shake the hand of the incoming Mayor and vacate the Mayoral Chair.
- 3.6 The entire company will rise and the National Anthem will be played.
- 3.7 The company remain standing; the incoming Mayor will retire together with the outgoing Mayor and the platform party.
- 3.8 There will be an interval during the robing of the new Mayor.
- 3.9 The Mayor's return will be announced and the company asked to rise. The Mayor will return. The company will remain standing while the outgoing Mayor is conducted to his seat.
- 3.10 The Mayor's installation speech.
- 3.11 At the conclusion, the Mayor will move "that the best thanks of the Council be accorded to David Hurley for the manner in which he has carried out the office of Mayor during the past municipal year".
- 3.12 The Leader of the Executive will second the motion.
- 3.13 The outgoing Mayor will reply.

4. Presentation of the Past Mayor's Badge

- 4.1 The Mayor will announce that a past Mayor's Badge will be presented to the outgoing Mayor.
- 4.2 The Mayor will then present the past Mayor's Badge to the outgoing Mayor.

5. Mayoress / Mayor's Escort

The Mayor will announce the Mayoress / Mayor's Escort for the ensuing municipal year.

6. Appointment of the Civic Chaplain

The Mayor will announce the Civic Chaplain and invest the incumbent with the Civic Cross.

7. Election of the Deputy Mayor for the ensuing municipal year

- 7.1 The Mayor will call for nominations.
- 7.2 Members will vote by a show of hands on nominations.
(**Note:** Candidates may vote)
- 7.3 The incoming Deputy Mayor will come forward and stand to the right of the Mayor.
- 7.4 The incoming Deputy Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Deputy Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.
- 7.5 The Mayor will place the Chain of Office on the incoming Deputy Mayor and shake his/her hand.

8. Deputy Mayoress / Deputy Mayor's Escort

The Deputy Mayor will announce the Deputy Mayoress / Deputy Mayor's Escort for the ensuing municipal year.

9. Presentation of Bouquets

10. Minutes of the meeting of Council held on Tuesday, 16 April 2019

(Pages 7 - 10)

The Mayor, having received the approval of the Council, will sign the minutes of the meeting of Council held on Tuesday, 16 April 2019.

11. To elect a Leader

To elect a Leader for a four year term of office which ends on the day of the next post-election Annual meeting of Council (under whole Council elections) subject to article 7 (Leader and Cabinet Executive) Within the Articles of the Constitution.

Note:

- (1) The Leader will decide upon the size of the Cabinet (subject to a maximum of ten, including the Leader and Deputy Leader) and will appoint Cabinet members from among the serving Councillors.
- (2) The Leader will appoint the Deputy Leader from among the Cabinet members.
- (3) The Leader will confirm the arrangements in respect of the executive delegations.

12. Representation on Political Groups on Committees - report to follow

12.1 To review the representation of the political groups on the following:-

- Regulatory Board (Planning)
- Licensing Committee
- Finance and Audit Committee
- Overview Scrutiny Committee
- Crime and Disorder Scrutiny Committee
- Appointments Board
- Standards Committee
- Appeals Sub-Committee
- Appointments Panel
- Hackney Carriage Sub-Committee
- Licensing Panel

12.2 Subject to the review, to determine the allocations of seats thereon to the Political Groups.

12.3 Subject to the Service Manager (Communities) receiving notification of each group's wishes in relation to the appointment of members to those seats, to appoint the Council's Committees as identified in 12.1 above.

13. Appointment of Members to Committee and Boards - report to follow

To appoint Members together with the Chairs and Vice-Chairs (where required) to the following Committees and Boards:-

- Regulatory Board (Planning)
- Licensing Committee
- Finance and Audit Committee
- Overview Scrutiny Committee
- Crime and Disorder Scrutiny Committee
- Appointments Board
- Standards Committee
- Appeals Sub-Committee
- Appointments Panel
- Hackney Carriage Sub-Committee
- Licensing Panel

Joint arrangements with other local authorities:-

Joint Transportation Board

South Thames Gateway Building Control Joint Committee

14. Appointment of representatives to Outside Bodies - report to follow

To make appointments to outside bodies.

15. Scheme of Delegation

To re-affirm the scheme of delegation relating to the Council's functions other than Cabinet functions.

An electronic link to Annex 1 of the Constitution herewith:-

<http://democracy.gravesham.gov.uk/ecSDDisplay.aspx?NAME=Annex%201%20-%20Responsibility%20of%20Functions&ID=2380&RPID=12826180>

16. Timetable of meetings for the forthcoming municipal year - report to follow

To approve the timetable of meetings for the forthcoming municipal year.

17. Questions

To consider any questions submitted under the Council Procedure Rules from members of the public (Rule 13) or Members of the Council (Rule 14).

18. Admittance of Honorary Freemen

At an Extraordinary meeting of the Council held on 26 February 2019, it was agreed that, in recognition of their eminent service to the Borough of Gravesham, the following persons be admitted as an Honorary Freemen of the Borough pursuant to Section 249 (5) of the Local Government Act 1972:-

John Patrick Burden
Colin William Caller
Robin Neville Theobald
Michael Wenban, JP

The Chief Executive will present the scrolls to each in turn.