



Council

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting **virtually on Tuesday, 12 May 2020 at 4.00 pm or as soon as practicable after the extraordinary meeting has been concluded** when the business specified in the following agenda is proposed to be transacted. Details on how Members can attend the meeting will be sent separately.

In response to COVID-19, the Government has legislated to permit remote attendance by Elected Members at formal meetings. This is conditional on other Elected Members and the public being able to hear those participating in the meeting. This meeting will be streamed live and can be watched via Gravesham Borough Council's YouTube Channel:-

www.youtube.com/graveshamtv

S Walsh
Service Manager (Communities)

Agenda

Part A

Items likely to be considered in Public

Before the start of formal business, the Council will receive a prayer from the Civic Chaplain, Reverend Jacqueline Littlewood.

Let us pray

We give thanks for the Mayor of Gravesham Councillor Gurdip Ram Bungar and all who have served as Councillors during the last twelve months and we remember who have died during this Civic year including the late Honorary Freeman Councillor Colin Caller who gave thirty three years of service to the people of Gravesham and died whilst still holding office as a Councillor for Westcourt Ward.

Almighty God send down upon all who hold office in this Council of the Borough of Gravesham the spirit of justice and integrity, of wisdom to listen to each other's views, charity and support as they make decisions. May they discuss issues with truth and mutual respect as they fulfil their duty to promote the welfare of all who lives, works, studies or visits our great Borough.

During this COVID – 19 pandemic we give thanks for the work and selfless dedication of medical staff and all key workers. We pray that they may be given the strength to carry on working and that safe protocols may be observed to keep them protected.

Civic Centre, Windmill Street, Gravesend Kent DA12 1AU

We pray for local businesses and livelihoods that are affected by the lockdown.

We give thanks and ask your blessing on Gravesham Council, the North West Kent Volunteer Community Centre and other Authorities, Agencies, Community Groups and individual volunteers as they respond to the needs of those who are self-isolating and vulnerable during this crisis throughout the world.

Lord, make us more aware of our interdependence, on each other, that our neighbourhoods may be places of trust and friendship, where all are known and cared for and may the grace of our Lord Jesus Christ, the love of God and the fellowship of the Holy Spirit be upon us all now and for evermore. Amen.

1. Apologies for absence
2. To declare any interests members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is
3. Election of Mayor for the ensuing municipal year
 - 3.1 The Mayor will call for nominations.
 - 3.2 Members will vote on nominations.
(Note: Candidates may vote)
 - 3.3 The incoming Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972.
 - 3.4 The meeting will be paused for several minutes for the new Mayor to receive the Chain of Office.
 - 3.5 The new Mayor will give his/her installation speech.
 - 3.6 At the conclusion, the Mayor will move “that the best thanks of the Council be accorded to Gurdip Bungar for the manner in which he has carried out the office of Mayor during the past municipal year”.
 - 3.7 The Leader of the Executive will second the motion.
 - 3.8 The outgoing Mayor will reply.
 - 3.9 The Mayor will announce that a past Mayor’s and Mayoress’s Badge will be presented to the outgoing Mayor and Mayoress after the meeting.
4. Mayoress / Mayor's Escort

The Mayor will announce the Mayoress / Mayor’s Escort for the ensuing municipal year.
5. Appointment of the Civic Chaplain

The Mayor will announce the Civic Chaplain and will invest the incumbent with the Civic Cross after the meeting.

6. Election of the Deputy Mayor for the ensuing municipal year

- 6.1 The Mayor will call for nominations.
- 6.2 Members will vote on nominations.
(**Note:** Candidates may vote)
- 6.3 The incoming Deputy Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972.

7. Deputy Mayoress / Deputy Mayor's Escort

The Deputy Mayor will announce the Deputy Mayoress / Deputy Mayor's Escort for the ensuing municipal year.

8. Minutes of the meeting of Council held on Tuesday, 25 February 2020

The Mayor, having received the approval of the Council, will sign the minutes of the meeting of Council held on Tuesday, 25 February 2020.

9. Appointment of Members to Committee and Boards

To appoint Members together with the Chairs and Vice-Chairs (where required) to the following Committees and Boards:-

Planning Committee (previously known as the Regulatory Board)
Licensing Committee
Finance and Audit Committee
Overview Scrutiny Committee
Crime and Disorder Scrutiny Committee
Appointments Board
Standards Committee
Appeals Sub-Committee
Appointments Panel
Hackney Carriage Sub-Committee
Licensing Panel

Joint arrangements with other local authorities:-

Joint Transportation Board

South Thames Gateway Building Control Joint Committee

10. Appointment of representatives to Outside Bodies

To make appointments to outside bodies.

11. Scheme of Delegation

To re-affirm the scheme of delegation relating to the Council's functions other than Cabinet functions.

An electronic link to Annex 1 of the Constitution herewith:-

<http://democracy.gravesham.gov.uk/ecSDDisplay.aspx?NAME=Annex%201%20-%20Responsibility%20of%20Functions&ID=2380&RPID=12826180>

12. Timetable of meetings for the forthcoming municipal year

(Pages 5 - 6)

To approve the timetable of meetings for the forthcoming municipal year.

13. Questions

To consider any questions submitted under the Council Procedure Rules from members of the public (Rule 13) or Members of the Council (Rule 14).

GRAVESHAM BOROUGH COUNCIL - DRAFT SCHEDULE OF MEETINGS 2020-2021

Cycle 1	
May	
Tues 12	ANNUAL COUNCIL
Mon 18	CE's Briefing
Wed 20	Planning Cttee
Tues 26	Gravesham JTB
Wed 27	Parish Chairs Meeting
Wed 27	Conservative Group Meeting
Thurs 28	Labour Group Meeting
June	
Mon 01	Cabinet
Tues 02	CS Cabinet Cttee
Wed 03	C&L Cabinet Cttee
Thurs 04	HS Cabinet Cttee
Mon 08	OS Cabinet Cttee
Wed 10	P&A Cabinet Cttee
Thurs 11	Overview Scrutiny Cttee
Mon 15	CE's Briefing
Tues 16	Conservative Group Meeting
Wed 17	Planning Cttee
Thurs 18	STGBC Joint Cttee
Thurs 18	Labour Group Meeting
Mon 22	SE Cabinet Cttee
Tues 23	COUNCIL

Cycle 2	
June	
Wed 24	Conservative Group Meeting
Thurs 25	Labour Group Meeting
Mon 29	Cabinet
July	
Thurs 09	Overview Scrutiny Cttee
Tues 21	Finance & Audit Cttee
Wed 22	Planning Cttee
August	
Mon 24	CE's Briefing
September	
Tues 01	Conservative Group Meeting
Wed 02	Planning Cttee
Thurs 03	Labour Group Meeting
Mon 07	Cabinet
Wed 09	Gravesham JTB
Thurs 10	CS Cabinet Cttee
Mon 14	Licensing Cttee
Tues 15	C&L Cabinet Cttee
Wed 16	Parish Chairs Meeting
Thurs 17	STGBC Joint Cttee
Thurs 17	Overview Scrutiny Cttee
Mon 21	CE's Briefing
Tues 22	HS Cabinet Cttee
Wed 23	OS Cabinet Cttee
Thurs 24	P&A Cabinet Cttee
Mon 28	SE Cabinet Cttee
Tues 29	Conservative Group Meeting
Wed 30	Planning Cttee
October	
Thurs 01	Labour Group Meeting
Tues 06	COUNCIL

Cycle 3	
October	
Mon 05	Cabinet
Thurs 08	Crime & Disorder Scrutiny Cttee
Mon 12	Climate Change CWG
Tues 13	Finance & Audit Cttee
Thurs 15	Overview Scrutiny Cttee
Mon 26	CE's Briefing
Wed 28	Planning Cttee
November	
Tues 03	Licensing Cttee
Wed 04	Conservative Group Meeting
Thurs 05	Labour Group Meeting
Mon 09	Cabinet
Tues 10	CS Cabinet Cttee
Wed 11	Finance & Audit Cttee
Thurs 12	C&L Cabinet Cttee
Mon 16	HS Cabinet Cttee
Tues 17	OS Cabinet Cttee
Wed 18	Parish Chairs Meeting
Thurs 19	Overview Scrutiny Cttee
Mon 23	P&A Cabinet Cttee
Tues 24	Conservative Group Meeting
Wed 25	Planning Cttee
Thurs 26	Labour Group Meeting
Mon 30	SE Cabinet Cttee
December	
Tues 01	COUNCIL

Cycle 4	
December	
Wed 02	Gravesham JTB
Thurs 03	STGBC Joint Cttee
Mon 14	CE's Briefing
Tues 29	Conservative Group Meeting
Wed 30	Labour Group Meeting
January	
Mon 04	Cabinet
Wed 06	Planning Cttee
Thurs 14	Overview Scrutiny Cttee
Mon 18	CE's Briefing
Wed 20	Parish Chairs Meeting
Thurs 21	Crime & Disorder Scrutiny Cttee
Tues 26	CS Cabinet Cttee
Wed 27	Conservative Group Meeting
Thurs 28	Labour Group Meeting
February	
Mon 01	Cabinet
Tues 02	C&L Cabinet Cttee
Wed 03	Planning Cttee
Thurs 04	HS Cabinet Cttee
Mon 08	CE's Briefing
Tues 09	OS Cabinet Cttee
Wed 10	P&A Cabinet Cttee
Thurs 11	Overview Scrutiny Cttee
Mon 15	Finance & Audit Cttee
Tues 16	SE Cabinet Cttee
Wed 17	Conservative Group Meeting
Thurs 18	Labour Group Meeting
Tues 23	COUNCIL

Cycle 5	
February	
Mon 22	Cabinet
March	
Mon 01	Licensing Cttee
Tues 02	CS Cabinet Cttee
Wed 03	Planning Cttee
Thurs 04	Overview Scrutiny Cttee
Mon 08	CE's Briefing
Tues 09	Finance & Audit Cttee
Wed 10	Gravesham JTB
Thurs 11	STGBC Joint Cttee
Mon 15	C&L Cabinet Cttee
Tues 16	Crime & Disorder Scrutiny Cttee
Wed 17	Parish Chairs Meeting
Wed 17	Conservative Group Meeting
Thurs 18	Labour Group Meeting
Mon 22	Cabinet
Tues 23	HS Cabinet Cttee
Wed 24	OS Cabinet Cttee
Thurs 25	P&A Cabinet Cttee
Wed 31	SE Cabinet Cttee
April	
Thurs 01	Overview Scrutiny Cttee
Mon 05	Climate Change CWG
Tues 06	Conservative Group Meeting
Wed 07	Planning Cttee
Thurs 08	Labour Group Meeting
Tues 13	COUNCIL

Abbreviations:	
Cttee	Committee
CS	Commercial Services
C&L	Community & Leisure
HS	Housing Services
OS	Operational Services
P&A	Performance & Administration
SE	Strategic Environment
JTB	Joint Transportation Board
CE's	Chief Executive's Briefing
STGBC	South Thames Gateway Building Control
CWG	Cross-Party Working Group

Notes:	
(C)	Meeting not open to the public
(C)	Meeting cancelled
	10am start - date highlighted
	4pm start - date highlighted
	6.30pm start - date highlighted
	7pm start - date highlighted
All other meetings start at 7.30pm.	
STGBC subject to change due to joint arrangement.	

Annual Council	12 May 2020
Bank Holidays 2020	08 May 2020 25 May 2020 31 August 2020 25 and 28 December 2020
Bank Holidays 2021	01 January 2021 02 April 2021 05 April 2021 03 May 2021

KCC School Holidays (May 2020- April 2021)	
25 May 2020 to 29 May 2020	
23 July 2020 to 31 Aug 2020	
26 Oct 2020 to 30 Oct 2020	
21 Dec 2020 to 01 Jan 2021	
15 Feb 2021 to 19 Feb 2021	
5 Apr 2021 to 16 Apr 2021	
Conferences 2020	
Labour - 19 Sept to 23 Sept 2020	
Conservative - 4 Oct to 7 Oct 2020	

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