



**Council**

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting to be held at The Woodville, Civic Centre, Windmill Street, Gravesend, Kent on **Tuesday, 17 May 2022 at 7.00 pm** when the business specified in the following agenda is proposed to be transacted.

S Walsh  
Service Manager (Communities)

**Agenda**

**Part A**

**Items likely to be considered in Public**

**Note: Before the start of formal business, the Mayor will present awards to the Gravesham Community Award Winners.**

1. Apologies for absence
2. Declarations of Interest
3. Election of Mayor for the ensuing municipal year
  - 3.1 The Mayor will call for nominations.
  - 3.2 Members will vote by a show of hands on nominations.  
**(Note:** Candidates may vote)
  - 3.3 The incoming Mayor will come forward and stand to the right of the Mayor.
  - 3.4 The incoming Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

- 3.5 The outgoing Mayor will shake the hand of the incoming Mayor and vacate the Mayoral Chair.
- 3.6 The entire company will rise and the National Anthem will be played.
- 3.7 The company remain standing; the incoming Mayor will retire together with the outgoing Mayor and the platform party.
- 3.8 There will be an interval during the robing of the new Mayor.
- 3.9 The Mayor's return will be announced and the company asked to rise. The Mayor will return. The company will remain standing while the outgoing Mayor is conducted to her seat.
- 3.10 The Mayor's installation speech.
- 3.11 At the conclusion, the Mayor will move "that the best thanks of the Council be accorded to Lyn Milner for the manner in which she has carried out the office of Mayor during the past municipal year".
- 3.12 The Leader of the Executive will second the motion.
- 3.13 The outgoing Mayor will reply.

#### 4. Presentation of the Past Mayor's Badge

The Mayor will announce that a past Mayor's Badge will be presented to the outgoing Mayor.

#### 5. Mayoress / Mayor's Escort

The Mayor will announce the Mayoress / Mayor's Escort for the ensuing municipal year.

#### 6. Appointment of the Civic Chaplain

The Mayor will announce the Civic Chaplain and invest the incumbent with the Civic Cross.

#### 7. Election of the Deputy Mayor for the ensuing municipal year

- 7.1 The Mayor will call for nominations.
- 7.2 Members will vote by a show of hands on nominations.  
**(Note:** Candidates may vote)
- 7.3 The incoming Deputy Mayor will come forward and stand to the right of the Mayor.
- 7.4 The incoming Deputy Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Deputy Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

7.5 The Mayor will place the Chain of Office on the incoming Deputy Mayor and shake his/her hand.

8. Deputy Mayoress / Deputy Mayor's Escort

The Deputy Mayor will announce the Deputy Mayoress / Deputy Mayor's Escort for the ensuing municipal year.

9. Presentation of Bouquets

10. Minutes of the meeting of Council held on Tuesday, 12 April 2022

(Pages 5 - 10)

11. Confirmation of the arrangements in respect of the Cabinet - for information - details to be circulated separately

11.1 The Leader will decide upon the size of the Cabinet (subject to a maximum of ten, including the Leader and Deputy Leader) and will appoint Cabinet Members from among the serving Councillors;

11.2 The Leader will appoint the Deputy Leader from among the Cabinet Members.

12. Representation on Political Groups on Committees

12.1 To review the representation of the political groups on the following:-

Planning Committee  
Licensing Committee  
Finance and Audit Committee  
Overview Scrutiny Committee  
Crime and Disorder Scrutiny Committee  
Appointments Board  
Standards Committee  
Appeals Sub-Committee  
Appointments Panel  
Hackney Carriage Sub-Committee  
Licensing Panel

12.2 Subject to the review, to determine the allocations of seats thereon to the Political Groups.

12.3 Subject to the Service Manager (Communities) receiving notification of each Group's wishes in relation to the appointment of Members to those seats, to appoint the Council's Committees as identified in 12.1 above.

### 13. Appointment of Members to Committee and Boards

To appoint Members together with the Chairs and Vice-Chairs (where required) to the following Committees and Boards:-

Planning Committee  
Licensing Committee  
Finance and Audit Committee  
Overview Scrutiny Committee  
Crime and Disorder Scrutiny Committee  
Appointments Board  
Standards Committee  
Appeals Sub-Committee  
Appointments Panel  
Hackney Carriage Sub-Committee  
Licensing Panel

*Joint arrangements with other local authorities:-*

Joint Transportation Board  
South Thames Gateway Building Control Joint Committee

### 14. Appointment of representatives to Outside Bodies

To make appointments to outside bodies.

### 15. Scheme of Delegation

To re-affirm the scheme of delegation relating to the Council's functions other than Cabinet functions. An electronic link to Annex 1 of the Constitution herewith:-

[Document \(1c\)Annex 1 - Responsibility of Functions - Gravesham Borough Council](#)

### 16. Timetable of meetings for the forthcoming municipal year

(Pages 11 - 12)

To approve the timetable of meetings for the forthcoming municipal year.

### 17. Questions

To consider any questions submitted under the Council Procedure Rules from members of the public (Rule 13) or Members of the Council (Rule 14).

**Council****Tuesday, 12 April 2022****7.30 pm****Present:**

The Worshipful the Mayor, Cllr Lyn Milner  
 The Deputy Mayor, Peter Scollard

**Councillors:**

Derek Ashenden	Jordan Meade
Helen Ashenden	Shane Mochrie-Cox
Ejaz Aslam	Emma Morley
Gurjit Bains	Diane Morton
Conrad Broadley	Elizabeth Mulheran
John Burden	Leslie Pearton
Gurdip Ram Bungar	Anthony Pritchard
John Caller	Tony Rana
Harold Craske	Tony Rice
Lee Croxton	Alan Ridgers
Dakota Dibben	Christina Rolles
Aaron Elliott	Lenny Rolles
Emma Elliott	Brian Sangha
Brian Francis	Lauren Sullivan
Sarah Gow	Narinderjit Singh Thandi
Gary Harding	Steve Thompson
Leslie Hills	Jenny Wallace
Leslie Hoskins	Frank Wardle
Bob Lane	

Stuart Bobby	Chief Executive
Nick Brown	Director (Environment) & Deputy Chief Executive
Melanie Norris	Director (Communities)
Lisa Nyon	Assistant Director (Corporate Services)
Bhupinder Gill	Assistant Director Legal and Governance
Simon Walsh	Service Manager (Communities)
Andy Rayfield	Communications Manager
Carlie Simmonds	Committee Services Manager

**63. Apologies for absence**

Apologies for absence were received from Councillors Baljit Hayre, Samir Jassal, Nirmal Khabra, Gurbax Singh and Denise Tiran.

**64. Minutes**

The Minutes of the meeting held on 22 February 2022 were signed by the Mayor.

**65. Declarations of Interest**

No declarations of interest were made.

**66. To answer any questions received from members of the public of which notice has been given under Council Procedure Rule 13**

The following question had been submitted by John Milner (Gravesham and Dartford Extinction Rebellion) and a response was given by Cllr John Burden, Leader of the Council.

**Question**

*If the Council is still in support of the London Resort Scheme, can you explain why? In view of:-*

- a) LR withdrawing their DCO application (for now)*
- b) BBC and ITV have pulled out*
- c) Dartford Council and Buglife are opposed*
- d) Save Swanscombe Peninsula Group has 1.6k local residents amongst its numbers*
- e) The area is an important SSSI and we are in a biodiversity emergency*
- f) There are 3000 existing skilled jobs in the area which will not be surpassed by the suggested 6000 "popcorn selling" jobs*

Thanks

Gravesham and Dartford Extinction Rebellion

**Response**

*In principle the Council continues to support London Resort a £2.5 billion project. This does not mean that the Council is not acutely aware of the challenges posed by the project, many of which would not have become apparent without the due diligence and efforts of LRCH and our own officers.*

*As with any project of this scale, there will be local people and businesses both for and against the scheme and this is recognised.*

*Over these past years, I've spoken directly to those on both side of the fence about this scheme, and what is clear to me is that everyone wants to see the local area improve to the benefit of local people, and that is at the forefront of this Council's approach.*

*The potential economic impact for the local area is considerable, with total direct jobs on site of around 11,000 full-time equivalent and with many thousands more jobs created indirectly, with around 23,000 during construction and more during its operating lifetime.*

*Businesses, local hotels, retailers and restaurants will also benefit.*

*These jobs will of course vary in nature between very skilled and less skilled, however we are a diverse community, and we do need a diverse range of jobs for all of our residents.*

*Unfortunately, proposals like this result in the displacement of existing occupiers. However, I am reassured by the measures London Resort have to take in compensating existing*

*businesses and working with them under the rules to continue, if that is what they want. This may mean many of the existing jobs will be displaced to the wider local area, rather than being lost.*

*The new jobs provided on site, in the local supply chain and wider, are much needed.*

*We're in an environment where jobs are increasingly becoming automated, skilled and spread in areas offering large commercial floorplates such as in Dartford and Thurrock.*

*I make no apologies for thinking about young local residents of the Borough today and wanting to do all that this Council can to ensure that they will have a variety of local job opportunities in the future.*

*More local jobs, also means less commuting, less congestion and less pollution.*

*We're all disappointed that the application has taken such a long time and that it has then been subsequently withdrawn, but I believe London Resort are following the correct approach.*

*I would rather they get it right, and address the concerns of local businesses, residents and wildlife groups upfront rather than down the line after they got permission from the government if that was to happen in due course.*

*I'm encouraged by the announcements of PY Gerbeau and will reemphasise the need for London Resort to continue engaging but with more transparency than before with the local community, land owners, and local authorities to get agreements in place and to address outstanding issues.*

*I also look forward to seeing further details of how London Resort will address the infrastructure issues and biodiversity matters that have been raised by this Council and others.*

*London Resort have already committed to investing £150m on mitigation and habitat enhancement. If more needs to be done on biodiversity, I will be encouraging London Resort through this council to work with the Government to find solutions for addressing the unique nature of this brownfield site.*

## **67. Minutes of Committees**

Motions that proceedings, reports and recommendations of Committees, except those reserved under Council Procedure 5.2(6) as referred to below be received and adopted and where applicable the Orders made by them be ratified and confirmed were duly proposed, seconded and resolved in each case.

- Minutes of the meeting of the Cabinet held on Monday, 21 February 2022
- Minutes of the meeting of the Planning Committee held on Wednesday, 2 March 2022
- Minutes of the meeting of the Finance and Audit Committee held on Tuesday, 8 March 2022
- Minutes of the meeting of the Cabinet held on Monday, 21 March 2022

- Minutes of the meeting of the Overview Scrutiny Committee held on Thursday, 31 March 2022
- Minutes of the meeting of the Planning Committee held on Wednesday, 6 April 2022

#### **68. Reserved Minutes**

It was moved by Cllr John Burden and seconded by Cllr Lee Croxton that:-

- the reserved Minute of Cabinet (Corporate Performance Update: Quarter Three 2021-22) held on Monday, 21 February 2022 be ratified and confirmed.

*The Council paid tribute to the Environmental Enforcement Team for the work being undertaken to tackle fly tipping which had resulted in the Council securing its first conviction. The defendant pleaded guilty to the incident and was sentenced to six weeks' imprisonment. The defendant had also previously admitted common assault on one of the Council's Civil Enforcement Officer. The Council condemned this behaviour.*

- the reserved Minute of Cabinet (Support for energy bills - the Council Tax Rebate 2022/2023) held on Monday, 21 March 2022 be ratified and confirmed.

*The Council paid tribute to Emma French, a Council employee, for speaking in an honest and brave way on BBC Panorama 'Surviving the Cost of Living Crisis'.*

#### **69. Independent Remuneration Panel**

The Council received a report which requested approval to re-appoint two of the existing Members and one new Member to the Independent Remuneration Panel for a period of four years. This will enable the 2022 review of the Members' Allowances Scheme to be carried out in a timely manner.

The motion was put to the meeting and declared to be carried unanimously.

#### **70. Development of the Corporate Risk Register 2022-2023**

The Council received a report which informed Members of the outcomes from Gravesham Borough Council's annual risk identification and analysis exercise and presented a copy of the Corporate Risk Register 2022-23 for approval.

The motion was put to the meeting and declared to be carried unanimously.

#### **71. To consider questions from Members of the Council of which notice has been given under Council Procedure Rule 14**

No questions had been received.



**72. To receive the Mayor's Announcements**

The Mayor invited Members to attend:-

- her Coffee and Cake morning on 20 April 2022;
- her Dinner Dance on 6 May 2022; and
- the St George's Day Celebrations on 22 April and 24 April 2022.

The Mayor wished a Happy Ramadan, Easter, Vaisakhi and Passover to all who celebrate.

The Mayor stated that this will be the last meeting of the Council to be attended by Mrs Melanie Norris, Director (Communities), who will be retiring at the end of April 2022. On behalf of the Council, the Mayor and each Group Leader paid tribute to Mrs Norris on the work undertaken during her tenure at Gravesham Borough Council.

Mrs Norris in her response thanked Members for the support they had given to her and stated that it had been a privilege to work for Gravesham Borough Council.

The Mayor invited those present to join her in the Parlour for refreshments.

**Close of meeting**

The meeting ended at 8.38 pm

This page is intentionally left blank

**GRAVESHAM BOROUGH COUNCIL - DRAFT SCHEDULE OF MEETINGS 2022-2023**

Cycle 1	
<b>May</b>	
Mon 16	CE's Briefing
Tues 17	<b>ANNUAL COUNCIL</b>
Wed 18	Planning Cttee
Tues 24	Gravesham JTB (see note below)
Wed 25	Parish Chairs Meeting
Wed 25	Conservative Group Meeting
Thurs 26	Labour Group Meeting
Mon 30	Cabinet
Tues 31	CS Cabinet Cttee
<b>June</b>	
Wed 01	C&L Cabinet Cttee
Mon 06	HS Cabinet Cttee
Tues 07	OS Cabinet Cttee
Wed 08	P&A Cabinet Cttee
Thurs 09	Overview Scrutiny Cttee
Mon 13	CE's Briefing
Tues 14	Conservative Group Meeting
Wed 15	Planning Cttee
Thurs 16	STGBC Joint Cttee
Thurs 16	Labour Group Meeting
Mon 20	SE Cabinet Cttee
Tues 21	<b>COUNCIL</b>

Cycle 2	
<b>June</b>	
Wed 22	Conservative Group Meeting
Thurs 23	Labour Group Meeting
Mon 27	Cabinet
<b>July</b>	
Wed 06	Planning Committee
Thurs 07	Overview Scrutiny Cttee
Tues 19	Finance & Audit Cttee
Wed 27	Planning Cttee
<b>August</b>	
Mon 22	CE's Briefing
Wed 31	Gravesham JTB (V)
<b>September</b>	
Thurs 01	CS Cabinet Cttee
Mon 05	Licensing Cttee
Tues 06	HS Cabinet Cttee
Wed 07	Conservative Group Meeting
Thurs 08	Labour Group Meeting
Mon 12	Cabinet
Tues 13	C&L Cabinet Cttee
Wed 14	Parish Chairs Meeting
Thurs 15	STGBC Joint Cttee
Thurs 15	OS Cabinet Cttee
Mon 19	CE's Briefing
Tues 20	Finance & Audit Cttee
Wed 21	P&A Cabinet Cttee
Thurs 22	Overview Scrutiny Cttee
Mon 26	SE Cabinet Cttee
Tues 27	Conservative Group Meeting
Wed 28	Planning Cttee
Thurs 29	Labour Group Meeting
<b>October</b>	
Mon 03	Cabinet
Wed 05	Conservative Group Meeting
Thurs 06	Labour Group Meeting
Tues 11	<b>COUNCIL</b>

Cycle 3	
<b>October</b>	
Wed 12	Climate Change Advisory Board
Thurs 13	Overview Scrutiny Cttee
Mon 24	CE's Briefing
Wed 26	Planning Cttee
Thurs 27	Crime & Disorder Scrutiny Cttee
<b>November</b>	
Tues 01	Licensing Cttee
Wed 02	Conservative Group Meeting
Thurs 03	Labour Group Meeting
Mon 07	Cabinet
Tues 08	CS Cabinet Cttee
Wed 09	Finance & Audit Cttee
Thurs 10	C&L Cabinet Cttee
Mon 14	HS Cabinet Cttee
Wed 16	Parish Chairs Meeting
Thurs 17	Overview Scrutiny Cttee
Mon 21	P&A Cabinet Cttee
Tues 22	SE Cabinet Cttee
Wed 23	Planning Cttee
Thurs 24	OS Cabinet Cttee
Tues 29	Conservative Group Meeting
Wed 30	Gravesham JTB (V)
<b>December</b>	
Thurs 01	STGBC Joint Cttee
Thurs 01	Labour Group Meeting
Tues 06	<b>COUNCIL</b>

Cycle 4	
<b>December</b>	
Mon 12	CE's Briefing
Weds 28	Conservative Group Meeting
Thurs 29	Labour Group Meeting
<b>January</b>	
Tues 03	Cabinet
Wed 04	Planning Cttee
Thurs 12	Overview Scrutiny Cttee
Mon 16	CE's Briefing
Wed 18	Parish Chairs Meeting
Tues 24	CS Cabinet Cttee
Wed 25	Conservative Group Meeting
Thurs 26	Labour Group Meeting
Mon 30	Cabinet
Tues 31	C&L Cabinet Cttee
<b>February</b>	
Wed 01	Planning Cttee
Thurs 02	HS Cabinet Cttee
Mon 06	CE's Briefing
Tues 07	OS Cabinet Cttee
Wed 08	P&A Cabinet Cttee
Thurs 09	Overview Scrutiny Cttee
Mon 13	Finance & Audit Cttee
Tues 14	SE Cabinet Cttee
Wed 15	Conservative Group Meeting
Thurs 16	Labour Group Meeting
Tues 21	<b>COUNCIL</b>

Cycle 5	
<b>February</b>	
Mon 20	Cabinet
Mon 27	Licensing Cttee
Tues 28	CS Cabinet Cttee
<b>March</b>	
Wed 01	Planning Cttee
Thurs 02	Overview Scrutiny Cttee
Mon 06	CE's Briefing
Tues 07	Finance & Audit Cttee
Wed 08	Gravesham JTB (V)
Thurs 09	STGBC Joint Cttee
Mon 13	C&L Cabinet Cttee
Tues 14	Crime & Disorder Scrutiny Cttee
Wed 15	Parish Chairs Meeting
Wed 15	Conservative Group Meeting
Thurs 16	Labour Group Meeting
Mon 20	Cabinet
Tues 21	HS Cabinet Cttee
Wed 22	OS Cabinet Cttee
Thurs 23	P&A Cabinet Cttee
Wed 29	SE Cabinet Cttee
Thurs 30	Overview Scrutiny Cttee
<b>April</b>	
Mon 03	Climate Change Advisory Board
Tues 04	Conservative Group Meeting
Wed 05	Planning Cttee
Thurs 06	Labour Group Meeting
Tues 11	<b>COUNCIL</b>

<b>Abbreviations:</b>	
Cttee	Committee
CS	Commercial Services
C&L	Community & Leisure
HS	Housing Services
OS	Operational Services
P&A	Performance & Administration
SE	Strategic Environment
JTB	Joint Transportation Board
CE's	Chief Executive's Briefing
STGBC	South Thames Gateway Building Control
(V)	Virtual meeting

<b>Notes:</b>	
(C)	Meeting not open to the public
	Meeting cancelled
	10am start - date highlighted
	6.30pm start - date highlighted
	7pm start - date highlighted
<b>All other meetings start at 7.30pm.</b>	
STGBC - subject to change due to joint arrangements	
JTB - All meetings will be virtual except for the meeting in May which will be a physical meeting	

<b>Annual Council</b>	17 May 2022
<b>Bank Holidays 2022</b>	02 May 2022 02 June 2022 03 June 2022 29 August 2022 26 and 27 December 2022
<b>Bank Holidays 2023</b>	02 January 2023 07 April 2023 10 April 2023 01 May 2023

<b>KCC School Holidays (May 2022- April 2023)</b>
30 May 2022 to 3 June 2022 22 July 2022 to 31 August 2022 24 October 2022 to 28 October 2022 19 December 2022 to 2 January 2023 13 February 2023 to 17 February 2023 3 April 2023 to 14 April 2023 29 May 2023 to 2 June 2023
<b>Conferences 2022</b>
Labour - 24 to 28 September 2022 Conservative - 2 to 5 October 2022

This page is intentionally left blank