



Council

Members of the **Council of Gravesham Borough Council** are summoned to attend a meeting to be held at the Council Chamber, Civic Centre, Windmill Street, Gravesend DA12 1AU on **Tuesday, 16 May 2023 at 7.00 pm** when the business specified in the following agenda is proposed to be transacted.

S Walsh
Service Manager (Communities)

Agenda

Part A

Items likely to be considered in Public

Before the start of formal business, the Mayor will present awards to the Gravesham Community Award Winners.

1. Apologies for absence
2. Declarations of Interest
3. Election of Mayor for the ensuing municipal year
 - 3.1 The Mayor will call for nominations.
 - 3.2 Members will vote by a show of hands on nominations.
(Note: Candidates may vote)
 - 3.3 The incoming Mayor will come forward and stand to the right of the Mayor.
 - 3.4 The incoming Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

- 3.5 The outgoing Mayor will shake the hand of the incoming Mayor and vacate the Mayoral Chair.
- 3.6 The entire company will rise and the National Anthem will be played.
- 3.7 The company remain standing; the incoming Mayor will retire together with the outgoing Mayor and the platform party.
- 3.8 There will be an interval during the robing of the new Mayor.
- 3.9 The Mayor's return will be announced and the company asked to rise. The Mayor will return. The company will remain standing while the outgoing Mayor is conducted to his seat.
- 3.10 The Mayor's installation speech.
- 3.11 At the conclusion, the Mayor will move "that the best thanks of the Council be accorded to Peter Scollard for the manner in which he has carried out the office of Mayor during the past municipal year".
- 3.12 The Leader of the Executive will second the motion.
- 3.13 The outgoing Mayor will reply.

4. Presentation of the Past Mayor's Badge

The Mayor will announce that a past Mayor's Badge will be presented to the outgoing Mayor.

5. Presentation of the Past Mayoress's Badge

The Mayor will announce that a past Mayoress's Badge will be presented to the outgoing Mayoress.

6. Mayoress / Mayor's Escort

The Mayor will announce the Mayoress / Mayor's Escort for the ensuing municipal year.

7. Appointment of the Civic Chaplain

The Mayor will announce the Civic Chaplain and invest the incumbent with the Civic Cross.

8. Election of the Deputy Mayor for the ensuing municipal year

- 8.1 The Mayor will call for nominations.
- 8.2 Members will vote by a show of hands on nominations.
(Note: Candidates may vote)
- 8.3 The incoming Deputy Mayor will come forward and stand to the right of the Mayor.

8.4 The incoming Deputy Mayor will be asked by the Chief Executive to read aloud the Declaration of Acceptance of Office required by Section 83 of the Local Government Act 1972. The Deputy Mayor will then sign the declaration and the Chief Executive will announce the fact to the Council.

8.5 The Mayor will place the Chain of Office on the incoming Deputy Mayor and shake his/her hand.

9. Deputy Mayoress / Deputy Mayor's Escort

The Deputy Mayor will announce the Deputy Mayoress / Deputy Mayor's Escort for the ensuing municipal year.

10. Presentation of Bouquets

11. Minutes of the meeting of Council held on Tuesday, 11 April 2023

(Pages 5 - 8)

12. To elect a Leader

To elect a Leader for a four year term of office which ends on the day of the next post-election Annual meeting of Council (under whole Council elections) subject to article 7 (Leader and Cabinet Executive) within the Articles of the Constitution.

Note:

- (1) The Leader will decide upon the size of the Cabinet (subject to a maximum of ten, including the Leader and Deputy Leader) and will appoint Cabinet members from among the serving Councillors.
- (2) The Leader will appoint the Deputy Leader from among the Cabinet members.
- (3) The Leader will confirm the arrangements in respect of the executive delegations.

13. Representation on Political Groups on Committees

13.1 To review the representation of the political groups on the following:-

Planning Committee
Licensing Committee
Finance and Audit Committee
Overview Scrutiny Committee
Crime and Disorder Scrutiny Committee
Appointments Board
Standards Committee
Appeals Sub-Committee
Appointments Panel
Hackney Carriage Sub-Committee
Licensing Panel

13.2 Subject to the review, to determine the allocations of seats thereon to the Political Groups.

13.3 Subject to the Service Manager (Communities) receiving notification of each Group's wishes in relation to the appointment of Members to those seats, to appoint the Council's Committees as identified in 13.1 above.

14. Appointment of Members to Committee and Boards

To appoint Members together with the Chairs and Vice-Chairs (where required) to the following Committees and Boards:-

Planning Committee
Licensing Committee
Finance and Audit Committee
Overview Scrutiny Committee
Crime and Disorder Scrutiny Committee
Appointments Board
Standards Committee
Appeals Sub-Committee
Appointments Panel
Hackney Carriage Sub-Committee
Licensing Panel

Joint arrangements with other local authorities:-

Joint Transportation Board
South Thames Gateway Building Control Joint Committee

15. Appointment of representatives to Outside Bodies

To make appointments to outside bodies.

16. Scheme of Delegation

To re-affirm the scheme of delegation relating to the Council's functions other than Cabinet functions. An electronic link to Annex 1 of the Constitution herewith:-

[Document \(1c\)Annex 1 - Responsibility of Functions - Gravesham Borough Council](#)

17. Timetable of meetings for the forthcoming municipal year

To approve the timetable of meetings for the forthcoming municipal year.

18. Questions

To consider any questions submitted under the Council Procedure Rules from members of the public (Rule 13) or Members of the Council (Rule 14).

Council**Tuesday, 11 April 2023****7.30 pm**

Present:

The Worshipful the Mayor, Cllr Peter Scollard
The Deputy Mayor, Cllr John Caller

Councillors	Derek Ashenden	Diane Morton
	Helen Ashenden	Elizabeth Mulheran
	Conrad Broadley	Leslie Pearton
	Gurdip Ram Bungar	Anthony Pritchard
	John Burden	Tony Rana
	Harold Craske	Tony Rice
	Lee Croxton	Alan Ridgers
	Dakota Dibben	Christina Rolles
	Aaron Elliott	Lenny Rolles
	Gary Harding	Brian Sangha
	Baljit Hayre	Gurbax Singh
	Leslie Hoskins	Lauren Sullivan
	Bob Lane	Narinderjit Singh Thandi
	Jordan Meade	Denise Tiran
	Lyn Milner	Jenny Wallace
	Shane Mochrie-Cox	Frank Wardle
	Emma Morley	

Nick Brown	Director (Environment) & Deputy Chief Executive
Sarah Parfitt	Director (Corporate Services)
Vicky Nutley	Head of Legal Services
Simon Walsh	Service Manager (Communities)
Andy Rayfield	Communications Manager
Carlie Simmonds	Committee Services Manager (Minutes)

The Mayor, on behalf of the Council, acknowledged and congratulated Gifted Young Gravesham for receiving a National Award for their work in relation to Hate Crime.

Gifted Young Gravesham outlined the work they had been undertaking in relation to Hate Crime which included working with eight secondary schools within the Borough to produce a collaborative 'Report It' video to highlight the need to report hate crime. A survey was also undertaken within the eight secondary schools in order to obtain a Borough-wide view of hate crime/young peoples need.

66. Apologies

Apologies for absence were received from Councillors Ejaz Aslam, Gurjit Bains, Emma Elliott, Leslie Hills, Samir Jassal, Nirmal Khabra and Steve Thompson.

67. Minutes

The Minutes of the meeting held on Tuesday 21 February 2023 were signed by the Mayor.

68. Declarations of Interest

The Deputy Chief Executive advised that, in accordance with advice received from the Council's Monitoring Officer, Members only needed to declare interests which had not already been listed within their Disclosable Pecuniary Interests form.

No declarations of interest were made.

69. To answer any questions received from members of the public of which notice has been given under Council Procedure Rule 13

No questions had been received.

70. Minutes of Committees

Motions that proceedings, reports and recommendations of Committees, except those reserved under Council Procedure 5.2(6) as referred to below be received and adopted and where applicable the Orders made by them be ratified and confirmed were duly proposed, seconded and resolved in each case.

- Minutes of the meeting of the Cabinet held on Monday, 20 February 2023
- Minutes of the meeting of the Planning Committee held on Wednesday, 1 March 2023
- Minutes of the meeting of the Standards Committee held on Monday, 6 March 2023
- Minutes of the meeting of the Finance and Audit Committee held on Tuesday, 7 March 2023
- Minutes of the meeting of the Cabinet held on Monday, 20 March 2023

71. Reserved Minutes

It was moved by Cllr John Burden and seconded by Cllr Lee Croxton that:-

- the reserved Minute of Cabinet (Corporate Performance Report: Q3 2022-23) held on 20 February 2023 be ratified and confirmed.

72. Development of the Corporate Risk Register 2023-2024

The Council received a report which informed Members of the outcome of the annual risk identification and analysis exercise and was presented with a copy of the Corporate Risk Register for 2023-24 for approval.

Resolved that the Corporate Risk Register for 2023-24 be approved.

73. To consider questions from Members of the Council of which notice has been given under Council Procedure Rule 14.

No questions had been received.

74. To receive the Mayor's Announcements

The Mayor:-

- wished everyone a happy Vaisakhi/Baisakhi, Festival of Ridvan, and Eid al-Fitr;
- advised that a flag raising event to celebrate Eid would be taking place on Thursday 13 April 2023;
- advised that the Vaisakhi celebrations/procession would be taking place on Saturday 15 April 2023;
- invited those present to his Retirement Reception which will be held on Friday 21 April 2023. Tickets can be purchased via The Woodville Box Office/website;
- invited those present to Northfleet Day which will be held on Saturday 22 April 2023 at St Botolph's Church, Northfleet;
- advised that Gravesham with Ebbsfleet Rotary hold a monthly drop-in session to allow the public to find out more about the organisation. One of its charity events 'On Your Bike' will be held on Sunday 21 May 2023; and
- congratulated Ebbsfleet United Football Club on its promotion to the National League following its win of the National League South title on Friday 7 April 2023.

The Mayor acknowledged that this would be the last Council meeting for several Councillors as they would not be seeking re-election in May 2023. The Mayor invited all those present to join him in the Parlour for farewell refreshments.

The Mayor also stated that this was his last ordinary meeting of Council and thanked everyone for their support.

Close of meeting

The meeting ended at 8.09 pm.

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