



**Performance and
Administration Cabinet
Committee**

Members of the **Performance and Administration Cabinet Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Council Chamber, Civic Centre, Windmill Street, Gravesend DA12 1AU on **Wednesday, 20 September 2023 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

S Walsh
Service Manager (Communities)

Agenda

Part A

Items likely to be considered in Public

1. Apologies
2. To sign the minutes of the previous meeting (Pages 3 - 6)
3. To declare any interest Members may have in the items contained on this agenda. When declaring an interest Members should state what their interest is.
4. To considered whether any items in Part A of the agenda should be considered in private or those (if any) in Part B in public.
5. Overview of Performance & Administration Portfolio (Pages 7 - 14)
6. Review of the Internal Audit & Counter Fraud Shared Service (Pages 15 - 24)
7. Corporate Register of Partnerships and Shared Working Arrangements - P&A Committee (Pages 25 - 36)

8. Information Governance Annual Report: 2022-2023

(Pages 37 - 44)

9. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

10. Exclusion

To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B Items likely to be considered in Private

None.

Members

Cllr Narinderjit Singh Thandi (Chair)

Cllr Gavin Larkins (Vice-Chair)

Councillors: Rajinder Atwal
 David Beattie
 Dakota Dibben
 Leslie Hills
 Jo Hart
 Christina Rolles
 Benjamin Sizer

Substitutes: To be notified