



**South Thames Gateway  
Building Control Joint  
Committee**

Members of the **South Thames Gateway Building Control Joint Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the at the **Council Chamber**, Civic Centre in Gravesend, Windmill Street, DA12 1AU on **Thursday, 21 September 2023 at 10.00 am** when the business specified in the following agenda is proposed to be transacted.

S Walsh  
Service Manager (Communities)

**Agenda**

**Part A**

**Items likely to be considered in Public**

1. Apologies for absence
2. To sign the Minutes of the previous meeting (Pages 3 - 4)
3. To declare any interest members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is.
4. To consider whether any items in Part A of the agenda should be considered in private or any items in Part B in public
5. Any other business which by reason of special circumstances the Chairman is of the opinion should be considered as a matter of urgency.

## 6. Exclusion

To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

7. South Thames Gateway Building Control Business Plan 2024 - 2027 (Pages 5 - 38)
8. South Thames Gateway Building Control Monitoring report - April 2023 to August 2023 (Pages 39 - 56)

## **Members**

Cllr John Burden (Chair)

Councillors: Naushabah Khan (Medway)  
Tim Gibson (Swale)  
Pat Edwards (Canterbury)

**South Thames Gateway Building Control Joint Committee****Monday, 17 July 2023****2.30pm****Present:**

John Burden (Gravesham) (Chair)  
Pat Edwards (Canterbury) (Vice-Chair)

Councillors: Tim Gibson (Swale)

Janine Weaver	Director of South Thames Gateway Building Control (STGBC)
Kirsty Stoddart	Technical and Administration Manager, STGBC
Simon Thomas	Head of Planning (Canterbury)
Mark Breathwick	Chief Housing Officer (Medway Council)
Wendy Lane	Assistant Director (Planning, Gravesham Borough Council)
Chloe Taylor	Committee Services Officer (Minutes)

**1. Election of Chairman**

Cllr Tim Gibson nominated Cllr John Burden to be Chair for the 2023/24 municipal year. Cllr Pat Edwards seconded the nomination.

**Resolved** that Councillor John Burden be Chair for the South Thames Gateway Building Control Joint Committee for the 2023/24 municipal year.

**2. Election of Vice-Chairman**

Cllr John Burden nominated Cllr Pat Edwards to be Vice-Chair for the 2023/24 municipal year as Canterbury would be hosting the meeting for the 2024/25 municipal year. Cllr Tim Gibson seconded the nomination.

**Resolved** that Councillor Pat Edwards be Vice-Chair for the South Thames Gateway Building Control Joint Committee for the 2023/24 municipal year.

**3. Apologies for absence**

An apology for absence was received from Cllr Naushabah Khan (Medway).

**4. To sign the Minutes of the previous meeting**

The minutes of the meeting of the South Thames Gateway Building Control Joint Committee held on Thursday 09 March 2023, were agreed and signed by the Chair.

**5. Declarations of Interest**

No declarations of interest were made.

## **6. Administrative Arrangements Report 2023-24**

The Committee Services Officer informed Members that this was a standard report that outlined that Gravesham Borough Council would be responsible for hosting the South Thames Gateway Building Control Joint Committee meetings for the 2023/24 municipal year. It also outlined the future meetings dates.

The Committee noted the report together with future meetings dates.

## **7. Exclusion**

**Resolved** pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded during the following items of business because it was likely in view of the nature of business to be transacted that, if members of the public were present during these items, there would be disclosure to them of exempt information.

## **8. Annual Report - 2022-23**

The Director (STGBC) presented the Committee with the annual report for 2022/23.

The Members held a robust discussion and highlighted key points relating to the change in surveyor licencing.

The Committee noted the report.

## **9. Business Plan - 2023-26**

The Director (STGBC) presented the Committee with the business plan for 2023-26 and explained the process of development.

The Members held a robust discussion.

The Committee approved the business plan.

### **Close of meeting**

The meeting ended at 3.19pm

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