



**South Thames Gateway
Building Control Joint
Committee**

Members of the **South Thames Gateway Building Control Joint Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Usually held at the Civic Centre in Gravesend on **Thursday, 14 March 2024 at 10.00 am** when the business specified in the following agenda is proposed to be transacted.

S Walsh
Service Manager (Communities)

Agenda

Part A

Items likely to be considered in Public

1. Apologies for absence
2. To sign the Minutes of the previous meeting (Pages 3 - 4)
3. To declare any interest members may have in the items contained on this agenda. When declaring an interest a member must state what their interest is.
4. To consider whether any items in Part A of the agenda should be considered in private or any items in Part B in public

5. Proposed Dates for 2024/25 Municipal Year

It is suggested that the STGBC Group meet on the following dates throughout the next municipal year:- Thursday 27 June 2024 (AGM), Thursday 26 September 2024, Thursday 12 December 2024, Thursday 13 March 2025. All will be at 10am at The Guildhall, Canterbury.

6. Any other business which by reason of special circumstances the Chairman is of the opinion should be considered as a matter of urgency.

7. Exclusion

To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

Part B
Items likely to be considered in Private

8. Monitoring Report December to February 2024

(Pages 5 - 16)

Members

Cllr John Burden (Chair)

Councillors: Naushabah Khan (Medway)
Tim Gibson (Swale)
Pat Edwards (Canterbury)

South Thames Gateway Building Control Joint Committee**Thursday, 7 December 2023****10.00 am****Present:**

Cllr John Burden (Chair)

Councillors: Tim Gibson (Swale)
 Naushabah Khan (Medway)
 Pat Edwards (Canterbury)

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|-----------------|---|
| Janine Weaver | Director of South Thames Gateway Building Control (STGBC) |
| Kirsty Stoddart | Technical and Administration Manager (STGBC) |
| Simon Thomas | Head of Planning (Canterbury) |
| Mark Breathwick | Assistant Director Community and Culture (Medway) |
| Joanne Johnson | Head of Regeneration, Economic Development and Property and Interim Head of Planning (Swale) |
| Nick Brown | Director (Environment) and Deputy Chief Executive (Gravesham) |
| Chloe Taylor | Committee Services Officer (Minutes) |

16. Apologies

No apologies for absence were received.

17. Minutes

The minutes of the South Thames Gateway Building Control Joint Committee held on Thursday, 21 September 2023 were agreed and signed by the Chair.

18. Declarations of Interest

No declarations of interest were made.

19. Exclusion

To move, if required, that pursuant to Section 100A(4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it was likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

20. Monitoring Report September to November 2023

The Director (STGBC) presented the Committee with the South Thames Gateway Building Control Business Plan from September to November 2023, and highlighted key points.

Members acknowledged the legal issue with obtaining signed duty holders' statements at completion which may result in non-issuing of certificates and agreed the pragmatic

approach to issue where written evidence of difficulties and steps taken is received and satisfactory to enable release.

The members held an in-depth discussion and noted the report.

21. Business Plan 2024 - 2027

The Director (STGBC) presented the Committee with the Business Plan 2024 – 27 and highlighted key points.

In the event of a S114 notice being issued, the council serving the notice would not be able to incur any new expenditure, with the exception of that relating to the delivery of statutory services and contractual commitments. On that basis, it would be expected that funding for STGBC functions would continue.

The members of the committee approved the updated version of the Business Plan and requested that it be referred to each partner authority to approve the Final Draft Business Plan.

Close of meeting

The meeting ended at 10.51 am

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