



**Performance and  
Administration Cabinet  
Committee**

Members of the **Performance and Administration Cabinet Committee** of **Gravesham Borough Council** are summoned to attend a meeting to be held at the Council Chamber, Civic Centre, Windmill Street, Gravesend DA12 1AU on **Tuesday, 4 June 2024 at 7.30 pm** when the business specified in the following agenda is proposed to be transacted.

Most Council meetings can be viewed on the Council's YouTube channel:

<https://www.youtube.com/user/graveshamtv>

You can watch them live or view previous recordings.

S Walsh  
Assistant Director  
(Organisational Development & Democratic Support)

**Agenda**

**Part A**

**Items likely to be considered in Public**

1. Apologies
2. To sign the minutes of the previous meeting (Pages 3 - 8)
3. Declarations of Interests
4. To considered whether any items in Part A of the agenda should be considered in private or those (if any) in Part B in public.
5. Information Governance Annual Report 2023-24 (Pages 9 - 18)

6. Universal Credit update

VERBAL  
UPDATE

7. Corporate Performance Report: Q4 2023-24

(Pages 19 - 28)

8. Any other business which by reason of special circumstances the Chair is of the opinion should be considered as a matter of urgency.

9. Exclusion

To move, if required, that pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded from any items included in Part B of the agenda because it is likely in view of the nature of business to be transacted that if members of the public are present during those items, there would be disclosure to them of exempt information as defined in Part 1 of Schedule 12A of the Act.

## **Part B**

### **Items likely to be considered in Private**

None.

### **Members**

Cllr Narinderjit Singh Thandi (Chair)

Cllr Gavin Larkins (Vice-Chair)

Councillors:           Rajinder Atwal  
                              David Beattie  
                              Gary Harding  
                              Jo Hart  
                              Leslie Hills  
                              Christina Rolles  
                              Benjamin Sizer

Substitutes:            To be notified