



To: Committee & Elections Manager

Statement of individual Cabinet Member's decision

Name of Cabinet Member John Burden

Portfolio Executive Leader

Delegation authority (usually the delegated powers in annex 1.6 and 1.7) _____

Cabinet decision date _____ Minute No _____ or

Declaration of Interests (if any)

Of the Cabinet Member making the decision

Of any other Cabinet Member consulted in relation to the decision

Topic Business Rates Write Offs over £15k

Decision _____

To write off Business Rates debts of over £15k that have become irrecoverable.

Reasons for the decision _____

The companies involved have either gone into administration or been dissolved.

Other options considered (if any) _____

I confirm that this decision is:

- Please mark/tick In accordance with the council's Policy Framework
- Within the council's approved budget
- In compliance with the council's contract procedure rules
- In compliance with the council's financial procedure rules
- In accordance with the protocol for Cabinet member decisions

Papers showing the outstanding debt and current status of the company.

Background papers used (if any) _____

Signature
(countersigned
by Executive
Leader if a Key
Decision)



Date: 27/3/14

All decisions must be made in accordance with the decision-making rules laid down in the constitution and must be in compliance with the policy framework, the approved budget, contract procedure rules and financial procedure rules.

The allocations of areas of responsibility to Lead Members and their delegated powers are laid out in annex 1.6 and 1.7 and may only be exercised accordingly. The Executive Leader is entitled to change the allocation of portfolios to Lead Members at any time.

In addition to the above, further delegations may be made from time to time.

Key decisions may not be made by individual Cabinet Members other than the Executive Leader. In the case of a Key Decision recommended by a Cabinet Member, the Executive Leader's countersignature will be required in order to effect the decision.

The Chief Executive was given delegated authority to respond to consultation documents on behalf of the Cabinet in consultation with the appropriate portfolio holder at the Cabinet meeting on 7 March 2011.

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.