

Classification: Part 1 – Public

Key Decision: No

Gravesham Borough Council

Report to: Performance & Administration Committee

Date: 03 June 2014

Reporting officer: Michelle Batstone, Performance & Policy Manager

Subject: Year-end Performance Report 2013-14

Purpose and summary of report:

To provide Members with the year-end performance outturns for the measures of accountability and the information only indicators collected in 2013-14.

Recommendations:

Members are requested to note the year-end performance outturns for the measures of accountability and information only indicators collected in 2013-14

1. Introduction

- 1.1 In February 2014, the council adopted a revised Corporate Plan which set out five strategic objectives for the council along with the plans for the activities the council will undertake in order to work towards these objectives.
- 1.2 These objectives are supported by a number of measures of accountability and information only indicators which were previously reported under the Corporate Plan 2011-15 document and have continued to be collected throughout 2013-14.
- 1.3 During the year these performance measures and information only indicators have been reported on a quarterly basis to each of the responsible Cabinet Committees for discussion.
- 1.4 As the committee with overall responsibility for performance, it was agreed that the Performance & Administration Committee would receive a year-end report detailing the outturns for all measures of accountability and additionally, the information only indicators.

2. Year-end performance reporting

- 2.1 Appendix two to this report provides the year-end performance outturns for all of the measures of accountability and information only indicators collected during the 2013-14 financial year.
- 2.2 The performance tables contain a 'direction of travel' indicator for each measure of accountability, showing whether performance has improved, stayed the same or declined since the previous year. It should be noted that direction of travel is only provided for the measures of accountability as the council is not directly responsible for the data for the information only indicators.
- 2.3 In summary, this shows that:
 - 2.3.1 11 measures of accountability have improved on the outturn for 2012-13.
 - 2.3.2 1 measure of accountability has maintained the same level of performance as the outturn for 2012-13.
 - 2.3.3 5 measures of accountability have shown a decline in performance when compared to the outturn in 2012-13.
- 2.4 Following discussion with Members of the committee, the year-end performance tables will be published on the council's website, as in previous years.

3. Background Papers

- 3.1 Background papers to this report are:

"Corporate Business Plan 2011-15 – Connecting with the Community" and the subsequent addendum published

"Corporate Plan Mid-term Review 2014 - Connecting with the Community"

Anyone wishing to inspect background papers should, in the first place, be directed to Committee & Electoral Services who will make the necessary arrangements.

IMPLICATIONS

APPENDIX 1

Legal	There are no legal implications arising from the decisions taken as a result of this report.		
Finance and Value for Money	Regular reporting and review of the council's progress against its strategic priorities provides an important opportunity to influence performance. Such action will also help to ensure that council resources are being directed in an efficient and effective manner and to the benefit of the Gravesham community.		
Risk Assessment	The specific targets set for each of the measures of accountability are designed to be realistic but challenging to the council; resultantly there are likely to be instances when target performance may not be achieved. Regular reporting and review of performance against the measures of accountability and the council's progress against its strategic priorities enables managers and Members to identify risks to the achievement of the council's priorities, enabling action to be taken to mitigate or manage risks and/or influence council performance at the earliest opportunity.		
Equality Impact Assessment	Screening for Equality Impacts		
	Question	Answer	Explanation
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	The report is intended to provide an update on the council's performance in delivering the priorities for the community as set out in the Corporate Business Plan 2011-15.
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	The report is intended to provide an update on the council's performance in delivering the priorities for the community as set out in the Corporate Business Plan 2011-15.
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	--
<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>			
Corporate Plan	The Corporate Plan Mid-term Review, which sets out the council's strategic priorities and measures of accountability considered in this report, forms part of the council's Policy Framework.		
Crime and Disorder	The performance report provides details of the information only indicators that are used to monitor the levels of crime and disorder within the borough.		