

Internal Audit Staff Resources - 1 April to 30 September 2015

	<u>Days</u>	<u>Days</u>
Gross days available in period	408	
Less: Bank Holidays	15	
Less: Partnership working	69	
NET WORKDAYS AVAILABLE TO INTERNAL AUDIT		324
<i>Less</i>		
Annual Leave	61	
Sick Leave	0	
Training	21	
Service Review Team	21	
Elections assistance	5	
		108
AVAILABLE AUDIT DAYS		<u>216</u>
<i>Apportioned Available Days</i>		
<u>Assurance Work</u>		
<i>Control assurance reviews</i>	138	
<i>Audit follow up work</i>	3	
<i>Counter-fraud activity</i>	15	
<i>Reporting to Finance & Audit Committee</i>	7	
		163
<u>Consultancy Work</u>		
<i>Consultancy services planned</i>	5	
<i>Consultancy services responsive</i>	2	
<i>Known project work</i>	1	
<i>Advice and information</i>	2	
		10
<i>Other Audit Duties *</i>		43
		<u>216</u>

* Other audit duties include audit planning, supervision, administration and development, including time spent on the development of the Internal Audit & Fraud shared service with Medway Council.