

Classification: Part 1 – Public

Key Decision: No

Gravesham Borough Council

Report to: Performance and Administration Committee

Date: 4 February 2016

Reporting officer: Stuart Bobby – Director (Corporate Services)

Subject: Performance Update – Quarter Three 2015-16
(October 2015 to December 2016)

Purpose and summary of report:

To present Members of the Performance and Administration Committee with an update against the performance measures and performance indicators relating to the committee portfolio as set out within the council's Corporate Plan 2015-19 for quarter three of 2015-16 (October to December).

Recommendations:




This report is for information purposes only.

1. Introduction

- 1.1 In October 2015 the council formally adopted its new Corporate Plan for 2015-19. The plan sets out the council's vision for the borough, complete with a suite of corporate objectives and policy commitments that will shape the council's activities over the four year period.
- 1.2 In order to evaluate if the council is effectively achieving against its stated policy commitments, and is ultimately delivering consistently high quality services, the council needs to have a sound performance management process in place. Developed by senior council officers and Cabinet portfolio holders, the council's Corporate Plan presents a new Performance Management Framework (PMF) that will form the basis of reporting corporate performance to council Members and residents.

2. Performance Management Process

- 2.1 The effective management of the council relies upon good quality and timely performance information on which to base informed decisions. The council's PMF presents a range of performance information which includes;
- Performance Measures (PM): These are target-based measures identified and established specifically for being essential to the delivery of the Corporate Plan's key objectives e.g. waste recycling rates.
 - Performance Indicators (PI): These represent important contextual performance information related to the Corporate Plan's key objectives. PI's are not target based as the council, whilst having influence over their delivery, does not directly control their outcomes e.g. crime statistics.
- 2.2 Appendix Two to this report provides Members with an overview of the council's performance against the Performance and Administration portfolio for Quarter Three 2015-16, covering the period October to December 2015.
- 2.3 Statistical information on performance over the period is presented in tabular form for all indicators and graphically for Performance Measures. The tables also provide 'direction of travel' arrows to give Members an indication of progress made against the previous reporting period i.e. green arrows representing an improvement in performance on the last quarter. A key outlining the definitions of the 'direction of travel' arrows used in Appendix Two is provided below:

	Performance has improved on the previous reported period.
	Performance has stayed the same on the previous reported period.
	Performance has fallen on the previous reported period

- 2.4 For future reference, equivalent performance reports will be presented to Members of the Committee on a quarterly basis.
- 2.5 This report is for information purposes only.

3. BACKGROUND PAPERS

- 3.1 There are no background papers pertaining to this report.

IMPLICATIONS

APPENDIX 1

Legal	The council’s Corporate Plan is an integral part of the authority’s policy framework as defined by the Constitution. The new Plan will ensure the council has in place an effective framework to delivery its responsibilities and delivers better results for vulnerable local residents, with the assistance of relevant partner agencies.		
Finance and Value for Money	There are no significant costs associated with the development of the council’s new Corporate Plan from which future council activities should be based and which therefore should be accounted for as part of on-going financial planning processes.		
Risk Assessment	Implementation of a performance management framework allows the council to evidence how successful it is in achieving against its stated objectives, and for residents it provides genuine accountability in how successfully the council is administering its resources.		
Equality Impact Assessment	Screening for Equality Impacts		
	Question	Answer	Explanation
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	N/A
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	
	c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?	N/A	
<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>			
Corporate Plan	The council’s adopted Corporate Plan sets the strategic vision and objectives for the authority over the 2015-19 period. All future committee reports will be presented in consideration of the new Corporate Plan.		
Crime and Disorder	Community safety is an integral theme of new Corporate Plan and work by the council in this area, alongside its key partners, will go towards delivering corporate objective 1: ‘a Safer Gravesham’.		