

Classification: Public

Key Decision: No

Gravesham Borough Council

Report to: Finance & Audit Committee

Date: 12 September 2017

Reporting officer: Sarah Parfitt - Assistant Director (Corporate Services)

Subject: Proposed Terms of Reference - Statement of Accounts Glossary Review

Purpose and summary of report:

To present Members with the proposed Terms of Reference for the Member-led Statement of Accounts Glossary review

Recommendations:

1. The Finance and Audit Committee is invited to review and agree the Terms of Reference for the Member-led Statement of Accounts Glossary Review.
2. The Chair of the Finance & Audit Committee seeks nominations for the cross party working group from each respective party.

1. Background

- 1.1 At the last meeting of the Finance & Audit Committee it was proposed by the Chair of the committee that a cross party sub working group be formed to discuss the glossary of terms contained within the Statement of Accounts and review the descriptions used to assist in understanding the technical terms used in the Statement.
- 1.2 Proposed Terms of Reference for the review have been drafted and are presented at Appendix Two for Member consideration.

2. BACKGROUND PAPERS

- 2.1 There are no background papers to this report.

IMPLICATIONS

APPENDIX 1

Legal	N/A
Finance and Value for Money	N/A
Risk Assessment	N/A
Equality Impact Assessment	Screening for Equality Impacts
	Question
	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer.</p> <p>No</p>
	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer.</p> <p>No</p>
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
Corporate Plan	N/A
Crime and Disorder	N/A
Digital and website implications	N/A
Safeguarding children and vulnerable adults	N/A