

FEES AND CHARGES 2019-20

Car Parks – Parking

Car Parks – Season Tickets

Parking Schemes

Council Tax – Recovery Action

Business Rates – Recovery Action

Sports Activities

Regulatory Services – Animal Welfare

Mobile Homes Act 2013

Regulatory Services – Contaminated Land

Regulatory Services – Food Hygiene/Health & Safety

Regulatory Services – Public Health Licensing

Regulatory Services – Sex Establishment Licence

Regulatory Services – Public Carriage Licensing

Regulatory Services – Gambling Licensing

Regulatory Services – Scrap Metal Licensing

Regulatory Services – Street Trading Consent

Regulatory Services – All Licensing under the Licensing Act 2003

Housing Services – Private Housing

Electoral Services

Land Charges

Development Management (Planning Applications)

Streets Naming and Numbering

Cemeteries and Burials

Household Waste Collection Services

Trade Waste Collection Services

The Woodville (Theatre Services)

Blake Gallery

Room Hire

Advertising – Your Borough Magazine

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Car Parks – Parking (From 1 Feb 2019)						
Gurdwara Public Car Park						
Evening charge 6pm-8am	Free					
Monday to Friday, 8am - 6pm						
Up to one hour	0.91	0.18	1.10	1.08	0.22	1.30
Up to two hours	1.33	0.27	1.60	1.67	0.33	2.00
Up to three hours	1.92	0.38	2.30	2.33	0.47	2.80
Up to 4 hours	2.75	0.55	3.30	3.17	0.63	3.80
Over 4 hours (max 24hrs)	3.58	0.72	4.30	4.17	0.83	5.00
Saturday & Sunday	Private use for Gurdwara only					
Short Stay Car Parks (Parrock Street, Market Square, Horn Yard & West Street)						
Evening charge 6pm-8am	Free					
Monday to Friday, 8am - 6pm						
Up to one hour	0.91	0.18	1.10	1.08	0.22	1.30
Up to two hours	1.33	0.27	1.60	1.67	0.33	2.00
Up to three hours	1.92	0.38	2.30	2.33	0.47	2.80
Up to 4 hours	2.75	0.55	3.30	3.17	0.63	3.80
Over 4 hours (max 24hrs)	5.67	1.13	6.80	6.25	1.25	7.50
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	0.91	0.18	1.10	1.08	0.22	1.30
Additional 2 hours	1.33	0.27	1.60	1.67	0.33	2.00
Over 4 hours (max 24hrs)	5.67	1.13	6.80	6.25	1.25	7.50
Sunday	Free					
Long Stay Car Parks (Milton Place and Ordnance Road)						
Evening charge 6pm-8am	Free					
Monday to Friday, 8am - 6pm						
Up to one hour	0.91	0.18	1.10	1.08	0.22	1.30
Up to two hours	1.33	0.27	1.60	1.67	0.33	2.00
Up to three hours	1.92	0.38	2.30	2.33	0.47	2.80
Up to 4 hours	2.75	0.55	3.30	3.17	0.63	3.80
Over 4 hours (max 24hrs)	3.58	0.72	4.30	4.17	0.83	5.00
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	0.91	0.18	1.10	1.08	0.22	1.30
Additional 2 hours	1.33	0.27	1.60	1.67	0.33	2.00
Over 4 hours (max 24hrs)	3.58	0.72	4.30	4.17	0.83	5.00
Sunday	Free					

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Car Parks – Season Tickets						
Short Stay Car Parks (Parrock Street, Market Square, Horn Yard & West Street)						
One month	103.33	20.67	124.00	114.17	22.83	137.00
Three month	293.33	58.67	352.00	323.33	64.67	388.00
Six month	554.17	110.83	665.00	610.83	122.17	733.00
One year	1,042.50	208.50	1,251.00	1,150.00	230.00	1,380.00
Long Stay Car Parks (Milton Place, Ordnance Road and Gurdwara)						
One month	65.00	13.00	78.00	75.83	15.17	91.00
Three month	185.83	37.17	223.00	215.83	43.17	259.00
Six month	350.00	70.00	420.00	407.50	81.50	489.00
One year	659.17	131.83	791.00	766.67	153.33	920.00
Town Centre Voucher Scheme (relates to Gurdwara, Milton Place and Ordnance Road Car Parks)						
Full day	1.79	0.36	2.15	2.08	0.42	2.50
Half day	0.96	0.19	1.15	1.04	0.21	1.25
Lord Street Temporary Car Park						
Town centre workers – one month	33.33	6.67	40.00	33.33	6.67	40.00
Non-Town centre workers – one month	66.67	13.33	80.00	66.67	13.33	80.00
Parking Schemes						
Town Centre Parking Scheme (Zones A-D and F)						
New permit application	40.00	0.00	40.00	40.00	0.00	40.00
Renewal of permit	40.00	0.00	40.00	40.00	0.00	40.00
Replacement of lost permit	10.00	0.00	10.00	10.00	0.00	10.00
Book of five visitor permits	10.00	0.00	10.00	10.00	0.00	10.00
Replacement of stolen permit (police crime reference number required)	FREE					
Controlled Parking Zones (CPZ)						
New permit application	15.00	0.00	15.00	15.00	0.00	15.00
Renewal of permit	15.00	0.00	15.00	15.00	0.00	15.00
Replacement of lost permit	5.00	0.00	5.00	5.00	0.00	5.00
Replacement of stolen permit (police crime reference number required)	FREE					
On-Street Pay and Display Parking Charges (Monday to Saturday, 8am – 6.30pm)						
15 Minutes	0.20	0.00	0.20			
30 Minutes	0.30	0.00	0.30	0.58	0.12	0.70
45 Minutes	0.40	0.00	0.40	0.83	0.17	1.00
One Hour	0.50	0.00	0.50	1.08	0.22	1.30
One Hour 15 Minutes	0.60	0.00	0.60	1.33	0.27	1.60
One Hour 30 Minutes	0.80	0.00	0.80	1.58	0.32	1.90
One Hour 45 Minutes	0.90	0.00	0.90	1.83	0.37	2.20
Two Hours	1.00	0.00	1.00	2.08	0.42	2.50

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Council Tax – Recovery Action						
Council Tax Summons	60.00	0.00	60.00	60.00	0.00	60.00
Council Tax Liability Order	60.00	0.00	60.00	60.00	0.00	60.00
Business Rates – Recovery Action						
Non Domestic Rates Summons	110.00	0.00	110.00	110.00	0.00	110.00
Non Domestic Rates Liability Order	0.00	0.00	0.00	0.00	0.00	0.00
Sports Activities						
Cricket – per team, per season	1,108.00	221.60	1,329.60	1,108.00	221.60	1,108.00
Cricket – per team , per game	96.00	19.20	115.20	96.00	19.20	115.20
Football – adult team, per season	545.90	109.18	655.08	562.28	112.45	674.74
Football – adult team, per game	66.50	13.30	79.80	66.50	13.30	79.80
Football – junior team, per season	445.00	89.00	534.00	458.35	91.67	550.02
Football – junior team, per game	56.75	11.35	68.10	56.75	11.35	68.10
Mini Football –per team, per season	332.50	66.50	399.00	332.50	66.50	399.00
Mini Football – per team, per game	47.25	9.45	56.70	47.25	9.45	56.70
Regulatory Services – Animal Welfare						
Breeding of Dogs Licence						
New and Renewal - Dog breeders New (1-5 breeding bitches) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New and Renewal - Dog breeders New (1-5 breeding bitches) (Plus Vet Fee) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New and Renewal - Dog breeders (6 or more vreading bitches) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New and Renewal - Dog breeders (6 or more vreading bitches) (Plus Vet Fee) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Hiring of Horses Licences						
New and Renewal - Hiring Out Horses (1-5 animals) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New and Renewal - Hiring Out Horses (1-5 animals) (Plus Vet Fee) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New and Renewal - hiring Out Horses (6 or more animals) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New and Renewal - hiring Out Horses (6 or more animals) (Plus Vet Fee) Part B	270.00	0.00	270.00	276.00	0.00	276.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Home Boarding of Dogs Licences						
New - Home Boarders (1-5 boarded dofs) (Plus vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New - Home Boarders (1-5 boarded dofs) (Plus vet Fee) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New - Home Boarders (6 or more boarded dogs) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New - Home Boarders (6 or more boarded dogs) (Plus Vet Fee) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Home Boarders (1-5 boarded dogs) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Home Boarders (1-5 boarded dogs) No Vet** Part B	240.00	0.00	240.00	245.00	0.00	245.00
Renewal - Home Boarders (6 or more boarded dogs) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Home Boarders (6 or more boarded dogs) No Vet** Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Home Boarders (1-5 boarded dogs) (Fee + Vet Fee)** Part A	110.00	0.00	110.00	113.00	0.00	113.00
Renewal - Home Boarders (6 or more boarded dogs) (Fee + Vet Fee)** Part A	150.00	0.00	150.00	153.00	0.00	153.00
Dog Day Care Licences						
New - Dog Day Care (1 to 5 day care dogs) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New - Dog Day Care (1 to 5 day care dogs) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New - Dog Day Care (6 or more day care dogs) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New - Dog Day Care (6 or more day care dogs) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Dog Day Care (1 to 5 day care dogs) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Dog Day Care (1 to 5 day care dogs) Part B	240.00	0.00	240.00	245.00	0.00	245.00
Renewal - Dog Day Care (6 or more day care dogs) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Dog Day Care (6 or more day care dogs) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Dog Day Care (1 to 5 day care dogs) (Fee + Vet Fee)** Part A	110.00	0.00	110.00	113.00	0.00	113.00
Renewal - Dog Day Care (6 or more day care dogs) (Fee + Vet Fee)** Part A	150.00	0.00	150.00	153.00	0.00	153.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Selling Animals as Pets Licences						
New - Selling Animals as Pets (Domestic Premises or Small Shop unit) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New - Selling Animals as Pets (Domestic Premises or Small Shop unit) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New - Selling Animals as Pets (Retail Estate Unit) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New - Selling Animals as Pets (Retail Estate Unit) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Selling Animals as Pets (Domestic Premises or Small Shop unit) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Selling Animals as Pets (Domestic Premises or Small Shop unit) Part B	240.00	0.00	240.00	245.00	0.00	245.00
Renewal - Selling Animals as Pets (Retail Estate Unit) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Selling Animals as Pets (Retail Estate Unit) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Selling Animals as Pets (Domestic Premises or Small Shop unit) (Fee + Vet Fee)** Part A	110.00	0.00	110.00	113.00	0.00	113.00
Renewal - Selling Animals as Pets (Retail Estate Unit) (Fee + Vet Fee)** Part A	150.00	0.00	150.00	153.00	0.00	153.00
Keeping or Training Animals for Exhibition Licences						
New - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New - Keeping or Training Animals for Exhibition (6 or more animals or birds) (Plus Vet Fee) Part A	410.00	0.00	410.00	419.00	0.00	419.00
New - Keeping or Training Animals for Exhibition (6 or more animals or birds) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) Part B	240.00	0.00	240.00	245.00	0.00	245.00
Renewal - Keeping or Training Animals for Exhibition (6 or more animals or birds) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Keeping or Training Animals for Exhibition (6 or more animals or birds) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) (Fee + Vet Fee)** Part A	110.00	0.00	110.00	113.00	0.00	113.00
Renewal - Keeping or Training Animals for Exhibition (6 or more animals or birds) (Fee + Vet Fee)** Part A	150.00	0.00	150.00	153.00	0.00	153.00
Boarding for Cats Licences						
New - Provision of Boarding for Cats (1 to 5 cats) (Plus Vet Fee) Part A	370.00	0.00	370.00	378.00	0.00	378.00
New - Provision of Boarding for Cats (1 to 5 cats) Part B	240.00	0.00	240.00	245.00	0.00	245.00
New - Provision of Boarding for Cats (6 or more cats) (Plus Vet Fee)	410.00	0.00	410.00	419.00	0.00	419.00
New - Provision of Boarding for Cats (6 or more cats) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Renewal - Provision of Boarding for Cats (1 to 5 cats) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Provision of Boarding for Cats (1 to 5 cats) Part B	240.00	0.00	240.00	245.00	0.00	245.00
Renewal - Provision of Boarding for Cats (6 or more cats) No Vet** Part A	260.00	0.00	260.00	266.00	0.00	266.00
Renewal - Provision of Boarding for Cats (6 or more cats) Part B	270.00	0.00	270.00	276.00	0.00	276.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Renewal - Provision of Boarding for Cats (1 to 5 cats) (Fee Plus Vet Fee)** Part A	110.00	0.00	110.00	113.00	0.00	113.00
Renewal - Provision of Boarding for Cats (6 or more cats) (Fee Plus Vet Fee)** Part A	150.00	0.00	150.00	153.00	0.00	153.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Arranging Home Boarding of Dogs Licences						
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - Up to 5 hosts -Part A	595.00	0.00	595.00	607.00	0.00	607.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - up to 5 hosts - Part B	610.00	0.00	610.00	623.00	0.00	623.00
New & Renewal -Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - 6 to 10 hosts - Part A	985.00	0.00	985.00	1,005.00	0.00	1,005.00
New & Renewal -Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - 6 to 10 hosts - Part B	995.00	0.00	995.00	1,015.00	0.00	1,015.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - each additional 5 hosts - Part A	390.00	0.00	390.00	398.00	0.00	398.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - each additional 5 hosts - Part B	390.00	0.00	390.00	398.00	0.00	398.00
Other Charges						
Full variation	370.00	0.00	370.00	378.00	0.00	378.00
Minor Variation	160.00	0.00	160.00	164.00	0.00	164.00
Admin Change	35.00	0.00	35.00	36.00	0.00	36.00
Variation to add additional Hosts (inc one host)*	205.00	0.00	205.00	210.00	0.00	210.00
Cost per each additional Host (In addition to Variation fee*)	80.00	0.00	80.00	82.00	0.00	82.00
Risk Rating Appeal	200.00	0.00	200.00	204.00	0.00	204.00
Dangerous Wild Animal Licences (licence period = 2 years)						
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) (Plus Defra Vet Fee) Part A	445.00	0.00	445.00	454.00	0.00	454.00
New & Renewal - Dangerous Wild Animal Licences - (up to 3 species) (Plus Defra Vet Fee) Part A	600.00	0.00	600.00	612.00	0.00	612.00
New & Renewal - Dangerous Wild Animal Licences - (each additional species) (Plus Defra Vet Fee) Part A	155.00	0.00	155.00	159.00	0.00	159.00
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) Part B	270.00	0.00	270.00	276.00	0.00	276.00
Dog Control						
Stray Dogs - Standard Fee Penalty Fee (fixed fee set in legislation) and admin charge for each event. (additional charges will be made for the recharge of extra services used	25.00	0.00	25.00	25.00	0.00	25.00
	20.00	0.00	20.00	20.00	0.00	20.00
Fixed Penalty Dog Fouling Notice (Fixed fee set in legislation)	75.00	0.00	75.00	75.00	0.00	75.00
Collection of stray dogs from Civic Centre compound £25 penalty fee + £40 contribution towards cancelled transportation fee plus vets fees if incurred	25.00 penalty fee + 40.00	0.00	25.00 penalty fee + 40.00	41.00	0.00	41.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Mobile Homes Act 2013						
New application for site licence – Band 1(1-5 pitches) TOTAL	106.50	0.00	106.50	109.00	0.00	109.00
New application for site licence – Band 1 (1-5 pitches) PART A payable on application	79.88	0.00	79.88	82.00	0.00	82.00
New application for site licence – Band 1 (1-5 pitches) PART B payable on grant	26.62	0.00	26.62	28.00	0.00	28.00
New application for site licence – Band 2 (6-24 pitches) TOTAL	488.50	0.00	488.50	499.00	0.00	499.00
New application for site licence – Band 2 (6-24 pitches) PART A payable on application	366.38	0.00	366.38	374.00	0.00	374.00
New application for site licence – Band 2 (6-24 pitches) PART B payable on grant	122.13	0.00	122.13	125.00	0.00	125.00
New application for site licence – Band 3 (25-99 pitches) TOTAL	614.50	0.00	614.50	627.00	0.00	627.00
New application for site licence – Band 3 (25-99 pitches) PART A payable on application	460.88	0.00	460.88	471.00	0.00	471.00
New application for site licence – Band 3 (25-99 pitches) PART B payable on grant	153.63	0.00	153.63	157.00	0.00	157.00
Annual Fee – Band 2	187.27	0.00	187.27	192.00	0.00	192.00
Annual Fee – Band 3	249.70	0.00	249.70	255.00	0.00	255.00
Transfer of Site Licence – Band1	26.01	0.00	26.01	27.00	0.00	27.00
Transfer of Site Licence – Band2	62.42	0.00	62.42	64.00	0.00	64.00
Transfer of Site Licence – Band3	62.42	0.00	62.42	64.00	0.00	64.00
Variation of site Licence – Band 1	52.02	0.00	52.02	54.00	0.00	54.00
Variation of site Licence – Band 2	135.25	0.00	135.25	138.00	0.00	138.00
Variation of site Licence – Band 3	135.25	0.00	135.25	138.00	0.00	138.00
Depositing site rules with Local Authority – Band 2 and 3	52.02	0.00	52.02	54.00	0.00	54.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Regulatory Services – Contaminated Land						
Contaminated land enquiries where there is a statutory duty to respond (e.g. when made as part of a land charges request) Charge per hour:	56.00	0.00	56.00	58.00	0.00	58.00
Contaminated land enquiries in all other cases Charge per hour:	67.00	0.00	67.00	69.00	0.00	69.00
Regulatory Services – Food Hygiene/Health & Safety						
Food inspection – flat fee	107.50	0.00	107.50	110.00	0.00	110.00
Plus hourly rate	27.00	0.00	27.00	27.00	0.00	27.00
Food hygiene rating scheme, re-rating revisit request	160.00	0.00	160.00	164.00	0.00	164.00
Regulatory Services – Public Health Licensing						
Skin piercing - new Registration (includes up to 3 registered ear piercers in one visit)	150.00	0.00	150.00	153.00	0.00	153.00
Skin Piercing – additional person at existing registered	75.00	0.00	75.00	77.00	0.00	77.00
Regulatory Services – Sex Establishment Licence						
Sex Establishment licence – new – TOTAL	2,795.00	0.00	2,795.00	2,851.00	0.00	2,851.00
Sex Establishment licence – new – PART A – payable upon application	2,543.00	0.00	2,543.00	2,594.00	0.00	2,594.00
Sex Establishment licence – new – PART B – payable upon grant	252.00	0.00	252.00	257.00	0.00	257.00
Sex Establishment licence – renewal – TOTAL	1,471.00	0.00	1,471.00	1,501.00	0.00	1,501.00
Sex Establishment licence – renewal – PART A – payable upon application	1,219.00	0.00	1,219.00	1,244.00	0.00	1,244.00
Sex Establishment licence – renewal – PART B – payable upon grant	252.00	0.00	252.00	257.00	0.00	257.00
Sex Establishment replacement licence	25.50	0.00	25.50	27.00	0.00	27.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Regulatory Services – Public Carriage Licensing						
Charges shown are for a three year period						
Private Hire Vehicle Licence (1 year)	211.00	0.00	211.00	216.00	0.00	216.00
Hackney Carriage Vehicle Licence (1 year)	230.00	0.00	230.00	235.00	0.00	235.00
Private Hire Driver Licence (3 years)	160.00	0.00	160.00	164.00	0.00	164.00
Hackney Carriage Driver Licence (3 years)	160.00	0.00	160.00	164.00	0.00	164.00
Restricted Private Hire Driver Licence (3 year)	160.00	0.00	160.00	164.00	0.00	164.00
Private Hire Operator Licence – one year, up to five vehicles	177.00	0.00	177.00	181.00	0.00	181.00
Private Hire Operator Licence – one year, over five vehicles	352.00	0.00	352.00	360.00	0.00	360.00
Operator – up to 5 vehicles – 5 years	530.00	0.00	530.00	541.00	0.00	541.00
Operator – over 5 vehicles – 5 years	1,056.00	0.00	1,056.00	1,078.00	0.00	1,078.00
Street Knowledge Test- Waiting list	57.00	0.00	57.00	59.00	0.00	59.00
Street knowledge Test – Examination	29.50	0.00	29.50	31.00	0.00	31.00
Replacement vehicle on existing plate	46.00	0.00	46.00	47.00	0.00	47.00
Licensing of Temporary Vehicle following accident, etc.	57.00	0.00	57.00	59.00	0.00	59.00
Change of Ownership of Licenced Vehicle	31.50	0.00	31.50	33.00	0.00	33.00
Copy of Plate following loss/damage, etc. (like for like)	18.50	0.00	18.50	19.00	0.00	19.00
Copy of Badge following loss, damage, etc. (like for like)	14.50	0.00	14.50	15.00	0.00	15.00
Change of vehicle registration and reissue of licence and plates	25.50	0.00	25.50	27.00	0.00	27.00
Change of passenger number and reissue of licence and plates	26.50	0.00	26.50	28.00	0.00	28.00
Reissue of vehicle licence following change of name/address	13.50	0.00	13.50	14.00	0.00	14.00
Reissue of driver licence following change of name/address	16.50	0.00	16.50	17.00	0.00	17.00
Reissue of operator licence following change of name/address	11.50	0.00	11.50	12.00	0.00	12.00
Reissue of operator licence following change of business name/address	11.50	0.00	11.50	12.00	0.00	12.00
Like for like copy of any paper part of licence only	10.50	0.00	10.50	11.00	0.00	11.00
Enhanced DBS Check Application	56.00	0.00	56.00	58.00	0.00	58.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Regulatory Services – Gambling Licensing						
Bingo premises new	2,951.00	0.00	2,951.00	3,011.00	0.00	3,011.00
Bingo premises variation	1,482.00	0.00	1,482.00	1,515.00	0.00	1,515.00
Bingo premises transfer	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Bingo premises annual	848.00	0.00	848.00	865.00	0.00	865.00
Bingo premises provisional statement	2,951.00	0.00	2,951.00	3,011.00	0.00	3,011.00
Bingo premises application for provisional statement holders	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Bingo premises reinstatement	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Betting premises new	2,538.00	0.00	2,538.00	2,589.00	0.00	2,589.00
Betting premises variation	1,269.00	0.00	1,269.00	1,295.00	0.00	1,295.00
Betting premises transfer	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Betting premises annual	509.00	0.00	509.00	520.00	0.00	520.00
Betting premises provisional statement	2,538.00	0.00	2,538.00	2,589.00	0.00	2,589.00
Betting premises application for provisional statement holders	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Betting premises reinstatement	1,017.00	0.00	1,017.00	1,038.00	0.00	1,038.00
Adult Gaming Centres (AGC) new	1,693.00	0.00	1,693.00	1,727.00	0.00	1,727.00
Adult Gaming Centres variation	1,693.00	0.00	1,693.00	1,727.00	0.00	1,727.00
Adult Gaming Centres transfer	1,016.00	0.00	1,016.00	1,037.00	0.00	1,037.00
Adult Gaming Centres annual	848.00	0.00	848.00	865.00	0.00	865.00
AGC premises provisional statement	1,693.00	0.00	1,693.00	1,727.00	0.00	1,727.00
AGC premises application for provisional statement holders	1,016.00	0.00	1,016.00	1,037.00	0.00	1,037.00
AGC premises reinstatement	1,016.00	0.00	1,016.00	1,037.00	0.00	1,037.00
Tracks new	2,116.00	0.00	2,116.00	2,159.00	0.00	2,159.00
Tracks variation	1,059.00	0.00	1,059.00	1,081.00	0.00	1,081.00
Tracks transfer	806.00	0.00	806.00	823.00	0.00	823.00
Tracks annual	848.00	0.00	848.00	865.00	0.00	865.00
Tracks premises provisional statement	2,116.00	0.00	2,116.00	2,159.00	0.00	2,159.00
Tracks premises application for provisional statement holders	806.00	0.00	806.00	823.00	0.00	823.00
Tracks premises reinstatement	806.00	0.00	806.00	823.00	0.00	823.00
Family Entertainment Centre (FEC) new	1,693.00	0.00	1,693.00	1,727.00	0.00	1,727.00
FEC variation	848.00	0.00	848.00	865.00	0.00	865.00
FEC transfer	806.00	0.00	806.00	823.00	0.00	823.00
FEC annual	636.00	0.00	636.00	649.00	0.00	649.00
FEC premises provisional statement	1,693.00	0.00	1,693.00	1,727.00	0.00	1,727.00
FEC premises application for provisional statement holders	806.00	0.00	806.00	823.00	0.00	823.00
FEC premises reinstatement	806.00	0.00	806.00	823.00	0.00	823.00
Copy of Licence – all premises	25.00	0.00	25.00	25.00	0.00	25.00
Notification of Change – all premises	50.00	0.00	50.00	50.00	0.00	50.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Regulatory Services – Scrap Metal Licensing						
Scrap Metal – site licence –grant or renewal - TOTAL	517.00	0.00	517.00	528.00	0.00	528.00
Scrap Metal – site licence –grant or renewal – PART A – payable upon application	319.00	0.00	319.00	326.00	0.00	326.00
Scrap Metal – site licence –grant or renewal – PART B – payable upon grant	198.00	0.00	198.00	202.00	0.00	202.00
Scrap Metal - collectors licence – grant or renewal – TOTAL	300.00	0.00	300.00	306.00	0.00	306.00
Scrap Metal - collectors licence – grant or renewal –PART A – payable upon application	251.00	0.00	251.00	256.00	0.00	256.00
Scrap Metal - collectors licence – grant or renewal – PART B – payable upon grant	49.00	0.00	49.00	50.00	0.00	50.00
Scrap Metal variation -collector to site licence	220.00	0.00	220.00	225.00	0.00	225.00
Scrap Metal variation – site to collectors licence	67.00	0.00	67.00	69.00	0.00	69.00
Scrap Metal –change of site manager	111.00	0.00	111.00	114.00	0.00	114.00
Scrap Metal - minor variation	33.50	0.00	33.50	35.00	0.00	35.00
Scrap Metal – replacement licence	25.50	0.00	25.50	27.00	0.00	27.00
Regulatory Services – Street Trading Consent						
Renewal of Existing Street Trading Consent	288.00	0.00	288.00	294.00	0.00	294.00
Transfer of Street Trading Consent	25.50	0.00	25.50	27.00	0.00	27.00
Copy of Consent following loss/damage, etc. (like for like)	25.50	0.00	25.50	27.00	0.00	27.00
Regulatory Services – All Licensing under the Licensing Act 2003						
All licences issued under Licensing Act 2003	Statutory fees	N/A	Statutory fees	Statutory fees	N/A	Statutory fees
Housing Services – Private Housing						
House of Multiple Occupation Licence: Per HMO	540.00	0.00	540.00	540.00	0.00	540.00
Additional charge per person for an HMO occupied by less than 8 people	50.00	0.00	50.00	50.00	0.00	50.00
Notices served under the Housing Act	Charge based on officer hourly rates					
Immigration Inspections	100.00	0.00	100.00	100.00	0.00	100.00
Electoral Services						
Copying of Documents: Up to 10 pages	-	-	-	-	-	-
Each additional page	-	-	-	-	-	-
Paper Copy of Street Index (fixed cost)	10.00	0.00	10.00	10.00	0.00	10.00
Letters confirming information (free by email)	10.00	0.00	10.00	10.00	0.00	10.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Land Charges						
Official Certificate of Search only STATUTORY	40.00	0.00	40.00	40.00	0.00	40.00
CON29 R Search Fee – Residential NON STATUTORY <i>Component data searches available on request</i>	80.00	16.00	96.00	80.00	16.00	96.00
CON29 R Search Fee – Commercial NON STATUTORY	200.00	40.00	240.00	200.00	40.00	240.00
Printed Questions on CON 290	10.00	2.00	12.00	10.00	2.00	12.00
Printed Question 22 on CON 290	14.00	2.80	16.80	14.00	2.80	16.80
Personal Search of the Local Land Charges Register	Free - + other fees applicable in relation to additional enquires			No change		
Enhanced Personal Search Service	22.00	4.40	26.40	22.00	4.60	26.40
Development Management (Planning Applications)						
Pre-application advice:						
Vehicle cross-over confirmation letter (50 minutes)	18.00	0.00	18.00	51.25	0.00	51.25
Householder development advice	45.83	9.17	55.00	51.25	10.25	61.50 per hour
Minor development advice (1-9 residential units or a site less than 0.5ha, or commercial no more than 1000m ²)	320.83	64.17	385.00	358.75	71.75	7 hours at 61.50 per hour = 430.50
Specialist - listed building consent	Depends on proposal					
Concept meeting - Developers who wish to establish the principle of development prior to entering into detailed scheme discussions				61.50	0.00	6 hours at 61.50 per hour = 369.00
Major development advice - (10-49 residential units, new build or extensions up to 9,999m ² or between 1ha and 2ha)	962.50	192.50	1,155.00	61.50	0.00	20 hours at 61.50 per hour = 1,230
Strategic Development	Large scale strategic developments (50+ residential, more than 10,000m ² or more than 2ha) may require a number of meetings and the provision of extensive information. In these circumstances we anticipate the agreement of a planning performance agreement.					

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Streets Naming and Numbering						
New development - residential or business unit, including flat conversions:						
Single/ plot unit			70.00			70.00
2 to 10 units			60.00 per unit			60.00 per unit
In excess of 10 plots/ units			600.00 for 10 (plus 30.00 per each additional unit)			600.00 for 10 (plus 30.00 per each additional unit)
Change of use (commercial to residential / residential to commercial)			50.00			50.00
Amending a previously confirmed naming and numbering schedule and resending out			40.00 per amended unit			40.00 per amended unit
Creation of a new street			150.00			150.00
Confirmation of address letter			15.00			15.00
Renaming an existing street			5,000.00			5,000.00
Renaming an existing block of flats			5,000.00			5,000.00
Cemeteries and Burials						
Exclusive right of burial – Full Plot						
Flat Plaque - resident	900.00	0.00	900.00	920.00	0.00	920.00
Flat Plaque - non resident	2,250.00	0.00	2,250.00	2,300.00	0.00	2,300.00
Full Kerb Set - resident	1,120.00	0.00	1,120.00	1,150.00	0.00	1,150.00
Full Kerb Set - non resident	2,800.00	0.00	2,800.00	2,875.00	0.00	2,875.00
Headstone Only - resident	985.00	0.00	985.00	1,000.00	0.00	1,000.00
Headstone Only - non resident	2,462.50	0.00	2,462.50	2,500.00	0.00	2,500.00
Exclusive right of burial – Half Plot						
Flat Plaque - resident	450.00	0.00	0.00	460.00	0.00	460.00
Flat Plaque - non resident	1,125.00	0.00	0.00	1,150.00	0.00	1,150.00
Headstone Only - resident	490.00	0.00	0.00	500.00	0.00	500.00
Headstone Only - non resident	1,225.00	0.00	0.00	1,250.00	0.00	1,250.00
Interment Fees (Coffin only) Adults 18 years and over						
Re-Open for 1 resident	800.00	0.00	800.00	820.00	0.00	820.00
Re-Open for 1 non resident	2,000.00	0.00	2,000.00	2,050.00	0.00	2,050.00
New or Re-Open for 2 - resident	960.00	0.00	960.00	980.00	0.00	980.00
New or Re-Open for 2 non resident	2,400.00	0.00	2,400.00	2,450.00	0.00	2,450.00
New or Re-Open for 3 resident	1,120.00	0.00	1,120.00	1,150.00	0.00	1,150.00
New or Re-Open for 3 non resident	2,800.00	0.00	2,800.00	2,875.00	0.00	2,875.00
Open for 4 resident (adv. purchased graves only)	1,280.00	0.00	1,280.00	1,300.00	0.00	1,300.00
Open for 4 non-resident (adv. purchased graves only)	3,200.00	0.00	3,200.00	3,250.00	0.00	3,250.00
Common grave (any depth) – resident	520.00	0.00	520.00	530.00	0.00	530.00
Common grave (any depth) – non resident	1,300.00	0.00	1,300.00	1,325.00	0.00	1,325.00
Burial of Cremated Remains – resident	320.00	0.00	320.00	320.00	0.00	320.00
Burial of Cremated Remains – non resident	800.00	0.00	800.00	800.00	0.00	800.00
Interment Fees (Coffin only) Children (over 12 months, under 18yrs)						
Re-Open for 1 resident	400.00	0.00	400.00	410.00	0.00	410.00
Re-Open for 1 non resident	1,000.00	0.00	1,000.00	1,025.00	0.00	1,025.00
New or Re-Open for 2 resident	480.00	0.00	480.00	490.00	0.00	490.00
New or Re-Open for 2 non resident	1,200.00	0.00	1,200.00	1,225.00	0.00	1,225.00
New or Re-Open for 3 resident	560.00	0.00	560.00	570.00	0.00	570.00
New or Re-Open for 3 non resident	1,400.00	0.00	1,400.00	1,425.00	0.00	1,425.00
Open for 4 resident (adv. purchased graves only)	640.00	0.00	640.00	650.00	0.00	650.00
Open for 4 non-resident (adv. purchased graves only)	1,600.00	0.00	1,600.00	1,625.00	0.00	1,625.00
Common grave (any depth) – resident	260.00	0.00	260.00	260.00	0.00	260.00
Common grave (any depth) – non resident	650.00	0.00	650.00	650.00	0.00	650.00
Burial of Cremated Remains – resident	160.00	0.00	160.00	160.00	0.00	160.00
Burial of Cremated Remains – non resident	400.00	0.00	400.00	400.00	0.00	400.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Interment Fees (Coffin only) Stillborn and up to 12 months						
Re-Open for 1 resident	0.00	0.00	0.00	0.00	0.00	0.00
Re-Open for 1 non resident	500.00	0.00	500.00	510.00	0.00	510.00
New or Re-Open for 2 - resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 2 non resident	600.00	0.00	600.00	610.00	0.00	610.00
New or Re-Open for 3 resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 3 - non resident	700.00	0.00	700.00	710.00	0.00	710.00
Open for 4 resident (adv. purchased graves only)	0.00	0.00	0.00	0.00	0.00	0.00
Open for 4 non-resident (adv. purchased graves only)	800.00	0.00	800.00	820.00	0.00	820.00
Common grave (any depth) – resident	0.00	0.00	0.00	0.00	0.00	0.00
Common grave (any depth) – non resident	320.00	0.00	320.00	320.00	0.00	320.00
Burial of Cremated Remains – resident	80.00	0.00	80.00	80.00	0.00	80.00
Burial of Cremated Remains – non resident	200.00	0.00	200.00	200.00	0.00	200.00
Casket (Additional cost)						
Re-Open for 1 resident	185.00	0.00	185.00	190.00	0.00	190.00
Re-Open for 1 non resident	462.50	0.00	462.50	475.00	0.00	475.00
New or Re-Open for 2 resident	370.00	0.00	370.00	380.00	0.00	380.00
New or Re-Open for 2 non resident	925.00	0.00	925.00	950.00	0.00	950.00
New or Re-Open for 3 resident	555.00	0.00	555.00	580.00	0.00	580.00
New or Re-Open for 3 non resident	1,387.50	0.00	1,387.50	1,450.00	0.00	1,450.00
Open for 4 resident (adv. purchased graves only)	740.00	0.00	740.00	760.00	0.00	760.00
Open for 4 non-resident (adv. purchased graves only)	1,850.00	0.00	1,850.00	1,900.00	0.00	1,900.00
Use of Chapel						
Resident	160.00	0.00	160.00	160.00	0.00	160.00
Non resident	400.00	0.00	400.00	400.00	0.00	400.00
Temporary Markers						
Resident	20.00	0.00	20.00	20.00	0.00	20.00
Non resident	50.00	0.00	50.00	50.00	0.00	50.00
Exhumation						
Basic exhumation (5' 6" depth) - charge from	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Cremated remains from	320.00	0.00	320.00	320.00	0.00	320.00
Other						
Annual planting of graves	100.00	0.00	100.00	100.00	0.00	100.00
Search fees	20.00	0.00	20.00	20.00	0.00	20.00
Transfer fees	50.00	0.00	50.00	50.00	0.00	50.00
Fees for interments in existing vaults or other special requests	price on application					
Monumental Licence Fees						
Headstone & Base – Resident	240.00	0.00	240.00	240.00	0.00	240.00
Headstone & Base – Non-resident	600.00	0.00	600.00	600.00	0.00	600.00
Half kerbs – Resident	70.00	0.00	70.00	70.00	0.00	70.00
Half kerbs – Non-resident	175.00	0.00	175.00	175.00	0.00	175.00
Full kerbs – Resident	140.00	0.00	140.00	140.00	0.00	140.00
Full kerbs - Non-resident	350.00	0.00	350.00	350.00	0.00	350.00
Flat Plaque – Resident	160.00	0.00	160.00	160.00	0.00	160.00
Flat Plaque - Non-resident	400.00	0.00	400.00	400.00	0.00	400.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Additional ornamentation (in addition to Monumental Licence fees)						
This charge includes the first inscription where appropriate.						
For small items such as vases, photo plaques, chippings etc. - Resident	110.00	0.00	110.00	110.00	0.00	110.00
For small items such as vases, photo plaques, chippings etc. - Non resident	275.00	0.00	275.00	275.00	0.00	275.00
For larger items such as a plaque, desk top** or similar, ledger slabs, books, etc.- Resident	160.00	0.00	160.00	160.00	0.00	160.00
For larger items such as a plaque, desk top** or similar, ledger slabs, books, etc.- Non resident	400.00	0.00	400.00	400.00	0.00	400.00
Additional inscription or name - Resident	110.00	0.00	110.00	110.00	0.00	110.00
Additional inscription or name – Non resident	275.00	0.00	275.00	275.00	0.00	275.00
Renovation works to memorials (permit required) - Resident	-	-	-	-	-	-
Renovation works to memorials (permit required) – Non resident	-	-	-	-	-	-
Replacement memorial (as originally permitted) – Resident	60.00	0.00	60.00	60.00	0.00	60.00
Replacement memorial (as originally permitted) – Non resident	150.00	0.00	150.00	150.00	0.00	150.00
Household Waste Collection Services						
Garden Waste Collection - Annual Subscription (240 litre bin)	43.00	0.00	43.00	46.00	0.00	46.00
Garden Waste Collection - Annual Subscription (140 litre bin)	27.00	0.00	27.00	30.00	0.00	30.00
Garden Waste Collection – per bag	1.00	0.00	1.00	1.00	0.00	1.00
Bulky Waste Collection (Less than four items)	27.00	0.00	27.00	27.00	0.00	27.00
Fridge/Freezer Collections (Per item)	17.00	0.00	17.00	17.00	0.00	17.00
Metal Collection (Less than three items)	12.00	0.00	12.00	12.00	0.00	12.00
Trade Waste Collection Services						
Quotations provided on request						

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
The Woodville (Theatre Services)						
Box Office						
Booking fee - per ticket	1.25	0.00	1.25	1.50		1.50
Handling fee for web/ telephone bookings - per booking	2.50	0.00	2.50	2.50		2.50
Hirer's box office commission – all payments	3%	-	3%	3%		3%
Packages (* = VAT levied on some parts of the package, total price shown includes VAT elements)						
Wedding (8 hours)	4,000.00	800.00	4,800.00	4,000.00	800.00	4,800.00
Catering (* = VAT may be levied dependent on circumstances)						
Kitchen Hire Service	500.00	* 0.00	500.00	500.00		500.00
Corkage	600.00	*0.00	600.00	600.00		600.00
Lighting System Service (* = VAT may be levied dependent on circumstances)						
Lighting/ sound operator <5 hours	15.00 per hour (min 3.5 hrs.)	* 0.00	15.00 per hour (min 3.5 hrs.)	15.50 per hour (min 3 hours)		15.50 per hour (min 3 hours)
Lighting/ sound operator – each additional hour		* 0.00				
Spotlight with spotlight operator <5 hours	15.50 per hour (min 3.5 hrs.)	* 0.00	15.50 per hour (min 3.5 hrs.)	15.50 per hour (min 3 hours)		15.50 per hour (min 3 hours)
Spotlight with spotlight operator – each additional hours		* 0.00				
Main Hall and Supporting Facilities (* = VAT may be levied dependent on circumstances)						
Dismantling of Event (per person):						
Hourly charge for first three hours	75.00	* 0.00	75.00	75.00		75.00
Get in and Set up of Event (per person):						
Hourly charge for first three hours	150.00	* 0.00	150.00	150.00		150.00
Each additional Hour	-	-	-			
Rehearsals- Monday to Sunday <5 hours	680.00	* 0.00	680.00	680.00		680.00
Additional hours	200.00	* 0.00	200.00	200.00		200.00
Rehearsals- Public Holidays <5 hours	750.00	* 0.00	750.00	750.00		750.00
Additional hours	250.00	* 0.00	250.00	250.00		250.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Other services (* = VAT may be levied dependent on circumstances)						
Additional Staff Services - Technical, Security, Other. Price per person from: - <5 hours	16.00 per hour (min 5 hrs.)	0.00	16.00 per hour (min 5 hrs.)	16 per hour (min 5 hours)	0.00	16 per hour (min 5 hours)
Additional hours	-	-	-	On Request		
Balloon Service	-	-	-	On Request		
Cloakroom service	-	-	-	15.50 per hour		15.50 per hour
Merchandise Sales Service - Hirer Staff selling on own behalf - on gross sales	20%	-	20%	20%	-	20%
Merchandise Sales Service Theatre Staff selling on behalf of hirer - on gross sales	20%	-	20%	20%	-	20%
Table Covering Service (paper)	-	-	-			
Table Covering Service (linen)	13.00	* 0.00	13.00	13.00		13.00
Trading Licence Service (e.g. Craft fairs, exhibitions)	-	-	-			
Performing Rights Society and Phonographic Performance Licenses (* = VAT may be levied dependent on circumstances)						
Dance Classes/ Aerobics etc. royalty fee	-	-	-	4%		4%
Dancing displays and shows (mechanical music) royalty fees	3% Across the board					
Dinner events royalty fees						
Disco, Dances royalty fees						
Exhibitions, Meetings and Religious Service royalty fees						
Family events (e.g. wedding, birthdays and celebrations) royalty fees						
Sporting events (e.g. boxing arena event) royalty fees						
Variety Shows, Music Hall (live music) royalty fees						
Lighting/ sound operator < 5 hours	16.00 per hour (min 3.5 hrs.)		16.00 per hour (min 3.5 hrs.)	16 per hour (min 3 hours)		16 per hour (min 3 hours)
Pyrotechnics – up to 10 firing pods and controls	100.00	* 0.00	100.00	100.00	0.00	100.00
Additional hours	-	-	-			
Exhibitions – Full bay	55.00	* 0.00	55.00	55.00	0.00	55.00
Exhibitions – Part of a bay	35.00	* 0.00	35.00	35.00	0.00	35.00
Meetings – Daily charge- per hour	40.00	* 0.00	40.00	40.00	0.00	40.00
Blake Gallery						
Commercial Use:						
Hourly Rate (min. three hours)	15.00	0.00	15.00	15.00	0.00	15.00
Day Rate	65.00	0.00	65.00	65.00	0.00	65.00
Weekly Rate	200.00	0.00	200.00	200.00	0.00	200.00
Educational Use:						
Day Rate	30.00	0.00	30.00	30.00	0.00	30.00
Weekly Rate	90.00	0.00	90.00	90.00	0.00	90.00
Exhibition Preview	150.00	0.00	150.00	150.00	0.00	150.00

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Room Hire						
Room Hire Fees						
Studio Weekday						
8am-1pm	400.00	80.00	480.00	400.00	80.00	480.00
1pm-6pm	400.00	80.00	480.00	400.00	80.00	480.00
6pm-11pm/midnight	535.00	107.00	642.00	535.00	107.00	642.00
Studio Weekend						
8am-1pm	535.00	107.00	642.00	535.00	107.00	642.00
1pm-6pm	535.00	107.00	642.00	535.00	107.00	642.00
6pm-11pm/midnight	700.00	140.00	840.00	700.00	140.00	840.00
Auditorium Weekday						
8am-1pm	750.00	150.00	900.00	750.00	150.00	900.00
1pm-6pm	750.00	150.00	900.00	750.00	150.00	900.00
6pm-11pm/midnight	1,000.00	200.00	1,200.00	1,000.00	200.00	1,200.00
Auditorium Weekend						
8am-1pm	850.00	170.00	1,020.00	850.00	170.00	1,020.00
1pm-6pm	850.00	170.00	1,020.00	850.00	170.00	1,020.00
6pm – 11pm/midnight	1,200.00	240.00	1,440.00	1,200.00	240.00	1,440.00
Kent Room Weekday						
8am-1pm	210.00	42.00	252.00	210.00	42.00	252.00
1pm-6pm	210.00	42.00	252.00	210.00	42.00	252.00
6pm-11pm/midnight	300.00	60.00	360.00	300.00	60.00	360.00
Kent Room Weekend						
8am-1pm	300.00	60.00	360.00	300.00	60.00	360.00
1pm-6pm	300.00	60.00	360.00	300.00	60.00	360.00
6pm-11pm/midnight	300.00	60.00	360.00	300.00	60.00	360.00
Civic Suite One (30m ²) maximum 15 persons):						
Hourly Rate (8am to 6pm)	20.00	0.00	24.00	20.00	0.00	24.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	0.00	35.00	35.00	0.00	35.00
Civic Suite Three (12m ²) maximum 8 persons):						
Hourly Rate (8am to 6pm)	10.00	0.00	10.00	10.00	0.00	10.00
Hourly Rate (Evenings after 6pm & Weekend)	20.00	0.00	20.00	20.00	0.00	20.00
Civic Suite Four (35m ²) maximum 20 persons):						
Hourly Rate (8am to 6pm)	20.00	0.00	20.00	20.00	0.00	20.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	0.00	35.00	35.00	0.00	35.00
Council Chamber (142m ²) maximum 100 persons):						
Hourly Rate (8am to 6pm)	40.00	0.00	40.00	40.00	0.00	40.00
Hourly Rate (Evenings after 6pm & Weekend, min. 4 hours)	70.00	0.00	70.00	70.00	0.00	70.00
Gateway Desk/ Room Rate						
Gateway daily desk rate (9am to 5pm)	57.00	0.00	57.00	57.00	0.00	57.00
Gateway half day desk rate (9am to 5pm)	28.50	0.00	28.50	28.50	0.00	28.50
Gateway daily room rate (9am to 5pm)	70.00	0.00	70.00	70.00	0.00	70.00
Gateway half day room rate (9am to 5pm)	35.00	0.00	35.00	35.00	0.00	35.00
Hourly Rate (Evenings after 6pm & Weekend)	32.00	0.00	32.00	32.00	0.00	32.00
Catering (* = VAT may be levied dependent on circumstances)						
Buffet Selections – quotes on request but from:	4.00	* 0.00	4.00	5.00	0.00	5.00
Tea, Coffee, Biscuits (per head)	1.80	* 0.00	1.50	1.80	0.00	1.80

Description of Charge	2018-19 Charge			Proposed 2019-20 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Equipment Hire (* = VAT may be levied dependent on circumstances)						
Conference Phone (per day)	60.00	* 0.00	60.00	60.00	0.00	60.00
Flipchart/Markers (per day)	15.00	* 0.00	15.00	15.00	0.00	15.00
Laptop (per day)	55.00	* 0.00	55.00	55.00	0.00	55.00
Overhead Projector & Screen (per day)	20.00	* 0.00	20.00	20.00	0.00	20.00
PA System (per day)	55.00	* 0.00	55.00	55.00	0.00	55.00
Projector & Screen:						
Per day	180.00	* 0.00	165.00	180.00	0.00	180.00
Per hour	40.00	* 0.00	40.00		0.00	
Office Services – General photocopying (* = VAT may be levied dependent on circumstances)						
Black & White, per sheet, max. 50 sheets	0.10	* 0.00	0.10	0.10	0.00	0.10
Colour, per sheet, max.50 sheets	0.30	* 0.00	0.30	0.30	0.00	0.30
Laminating (per sheet)	1.00	* 0.00	1.00	1.00	0.00	1.00
Advertising – Your Borough Magazine						
External Charge for advertising space. Typical one page charges start from:	825.00	165.00	990.00	825.00	165.00	990.00
Partner Charge for advertising space. Typical one page charges start from:	725.00	145.00	870.00	725.00	145.00	870.00