

Classification: Public

Key Decision: No

Gravesham Borough Council

Report to: Overview Scrutiny Committee

Date: 13 June 2019

Reporting officer: Chris Wakeford, Committee Services Officer (Scrutiny)

Subject: Scrutiny Topic Reviews

Purpose and summary of report:

Members of the Committee are invited to consider what topics they would like to put forward to be reviewed.

Recommendations:

1. That the Committee select the topics they would like to put forward for review by Members of the Overview Scrutiny Committee.
2. That the Committee decide the composition of the review sub-group(s)
3. That the Committee consider the timescales and resources for the chosen reviews

Background

- 1.1 As per Annex 2.5 of the council's Constitution, the Overview Scrutiny Committee is required to "...establish and maintain a continuing programme of Topic Reviews".

2. Completed Reviews

- 2.1 Since the last programme of activities was agreed in September 2017; the following topic reviews have been selected and completed by the Committee:
 - Planning Applications Process
 - Housing Repairs Function
 - Gravesham Gateway
 - Housing Repairs (Part 2)
 - Kingdom Enforcement Contract
 - Waste & Recycling – HMOs and Flats
 - Reduction in GBC staff numbers and the impact on staff.
 - Grass Cutting and Horticulture
 - Proposed council-endorsed trading companies

3. New Reviews

- 3.1 Members of the Committee are invited to consider what topics they would like to put forward to be reviewed.
- 3.2 When choosing a new review topic; Members are encouraged to consider the Scrutiny Review Proforma attached at Appendix 2.
- 3.3 Members are requested to note that any topic review suggestions will be more thoroughly explored outside of the meeting, and discussed with the Chair, prior to coming back to a future meeting of Scrutiny for agreement with the Committee.

4. BACKGROUND PAPERS

- 4.1 Anyone wishing to inspect background papers should, in the first place, be directed to Committee Services who will make the necessary arrangements.

IMPLICATIONS**APPENDIX 1**

Legal	None identified at this stage.
Finance and Value for Money	To be confirmed once the topic has been chosen but it is envisaged that the topic recommendations will be value for money for the Borough.
Risk Assessment	To be confirmed / assessed once the topic has been chosen.
Equality Impact Assessment	Screening for Equality Impacts
	Question
	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer. No
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer. No
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
Corporate Plan	To be confirmed / assessed once the topic has been chosen.
Crime and Disorder	To be confirmed / assessed once the topic has been chosen.
Digital and website implications	To be confirmed / assessed once the topic has been chosen.
Safeguarding children and vulnerable adults	To be confirmed / assessed once the topic has been chosen.