



# Forward Plan

1 May to 31 August 2009

This plan shows the Key decisions the Council will be taking during the period 1 May to 31 August 2009.

The main decision-making body of the council is the Cabinet which comprises the Leader of the Executive and five portfolio holders as shown below:

Michael Snelling	Leader plus Regeneration
David Turner	Deputy Leader plus Community
John Cubitt	Community Safety and Environment
Laura Hryniewicz	Youth
Anthony Pritchard	Housing
Adrian Warburton	Transformation

The Cabinet meets every month (on Mondays at 7 pm or Tuesday after Bank Holidays). Meetings are open to the public. Dates and times are available from the Committee & Electoral Services department.

## Forward Plan of Key Decisions

### Introduction

Gravesham Borough Council operates a Leader and Cabinet style of executive with the Cabinet as the main decision-making arm of the council. An Overview & Scrutiny Committee, chaired by the Leader of the opposition party, examines decisions made and conducts reviews on matters of local interest.

Each month the council will publish a forward plan of the key decisions expected to be taken during the following four months.

A “key decision” is one relating to a function of the Cabinet which is likely to:

- (i.) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function; or
- (ii.) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the council's area.

Items are considered “significant” in financial terms where they exceed £250,000 in value.

The plan lists the key decisions for the four month period and then goes on to set out the following information about each decision:

The topic  
Which body will make the decision (usually the Cabinet)  
Date when the decision is expected to be made  
Particular Wards affected  
Who is being consulted and the methods used  
How representations can be made and a final date for their receipt  
Relevant documents to be taken into account

The summary sheet that follows lists all of the key decisions likely to be made between 1 May 2009 to 31 August 2009 and shows the contact officer at the borough council on each issue. Any enquiries about these decisions should be directed to that officer in the first instance. In the case of any difficulty, the committee section of the Committee and Electoral Services Department will be happy to help.

Summary of Key Decisions for the period 1 May to 31 August 2009

<b>Page</b>	<b>Decision number</b>	<b>Topic</b>	<b>Officer contact</b>
1	07/00065	Comprehensive Equalities Strategy	Director (Communities), Civic Centre, Gravesend 01474 33 73 24
2	08/00083	Private Sector Housing Renewal Strategy 2009/2013	Assistant Director (Communities), Civic Centre, Gravesend 01474 337 235
3	09/00086	Disposal of Land at Vale Road, Northfleet	Director (Business ), Civic Centre, Gravesend 01474 337 585
4	09/00087	Payment in lieu of on-site provision of affordable housing (commuted sums).	Director (Business),Civic Centre, Gravesend 01474 337 585
5	09/00088	South Thames Gateway Building Control Partnership Draft Business Plan 2009/10	Assistant Director (Communities), Civic Centre, Gravesend, 01474 337 235

### Forward Plan – Key Decision

Decision No:	07/00065
Topic:	Comprehensive Equalities Strategy - Cabinet to make recommendations to council to adopt the strategy
Decision-maker	Cabinet Council
Proposed Date:	June 2009
Wards affected:	All Wards
Main Consultees:	North West Kent Racial Equality Council The Residents' Panel The Disability Equality Reference Group Communities' Consultation Reference Group Other partners and stakeholders, as appropriate
Method of consultation:	There will be a number of channels: including discussion groups, surveys and an on-line facility
How to make representations:	To Director (Communities)
Final date for representations:	<b>Originally notified as June 2008 but is likely to be during the summer of 2009</b>
List of relevant documents	None listed at present.

First Publication date: December 2007

### Forward Plan – Key Decision

Decision No:	08/00083
Topic:	Private Sector Housing Renewal Strategy 2009/2013 -
Decision-maker	Cabinet
Proposed Date:	Draft to be approved for consultation by June 2009. Earliest date for approval of strategy is likely to be July 2009
Wards affected:	All Wards
Main Consultees:	Landlord Associations Existing and prospective direct service users Other departments of the Council Elected members Parish councils Neighbouring local authorities Regional Government office Kent Police KCC Social Services CAB Housing Associations
Method of consultation:	Draft Published for comment
How to make representations:	To the Assistant Director (Communities) at the Civic Centre
Final date for representations:	Not set
List of relevant documents	Existing Private Sector housing Renewal Strategy 2006/09

First Publication date: January 2009

### Forward Plan – Key Decision

Decision No:	09/00086
Topic:	Potential Disposal of land at Vale Road, Northfleet
Decision-maker	Cabinet
Proposed Date:	June 2009
Wards affected:	All Wards
Main Consultees:	Public
Method of consultation:	Use of newspaper advertisement required under Local Government Act 1972
How to make representations:	Director (Business)
Final date for representations:	3 weeks after initial publication of advertisement
List of relevant documents	Asset Management Plan

First Publication date: February 2009

## Forward Plan – Key Decision

<b>Decision No:</b>	09/00087
<b>Topic:</b>	Payment in lieu of on-site provision of affordable housing (commuted sums).
<b>Decision-maker:</b>	Cabinet
<b>Proposed Date:</b>	June 2009
<b>Wards affected:</b>	All
<b>Main Consultees:</b>	Other local authorities
<b>Method of consultation:</b>	Literature review of best practice, investigated policy frameworks, spoken to other LA's in Kent through Kent Strategy and Enabling Group (sub-group of the Kent Housing Group)
<b>How to make representations:</b>	Director (Business)
<b>Final date for representations:</b>	n/a
<b>List of relevant documents:</b>	The report will include references to literature review sources.

First Publication Date March 2009

### Forward Plan – Key Decision

Decision No:	09/00088
Topic:	South Thames Gateway Building Control Partnership Draft Business Plan 2009/10
Decision-maker:	Cabinet – April 2009 Scrutiny – April 2009 STGBCP – AGM in June 2009
Proposed Date:	April 2009
Wards affected:	All wards
Main Consultees:	Partners (Gravesham is one)
Method of consultation:	Gravesham BC Cabinet meeting of 6 April 2009
How to make representations:	To the Director at South Thames Gateway Building Control Partnership in Medway (Tel 01634 331133)
Final date for representations:	n/a
List of relevant documents:	Cabinet report 6 April 2009 and appended draft business plan 09/10 for South Thames Gateway Building Control Partnership.

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