

**Notice of Forthcoming Key Decisions
(including any Executive Decisions (Key/Non-Key) that may be taken in private)**

The Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012

Description	Decision Maker and Date of Decision	Key/Non-Key	Background Documents	Consultation	Public/Private (if private – the reason why)	Urgent (if urgent – the reason why and who is to be/was consulted)	Responsible Officer
Covid-19 – update on the Commercial Services Cabinet Portfolio.	2 nd September 2020. The report is for information only and no decision is required.	Non-Key	There are none	The Chair of the Overview Scrutiny Committee has been consulted on the need for this item to be considered under the Council's urgency provisions and has given his authority for the normal notice period to be waived on this occasion.	Private - The report contains private information relating to the financial or business affairs of third parties	Urgent – The report needs to be considered under the urgency provisions in order that it can be considered at the forthcoming meeting of the Commercial Services Committee.	Director Corporate Services and Director Communities

The Reports together with any documents being considered (unless they contain exempt information) will be available for inspection and on the Council's website, 5 clear working days before the decision taken. Copies of, or extracts from, any documents listed are available from Committee Section, Civic Centre, Windmill Street, Gravesend, Kent, DA12 1AU.

Should you wish to make any representations about why a decision should not be considered in private you should contact the Committee Section, committee.section@gravesham.gov.uk or 01474 33 73 14, 33 73 02, 33 72 48. Any such representations, the Local Authority's responses to them and a statement of reasons for the matters to be discussed in private will be published in a notice at least five days before the meeting.