



Overview Scrutiny Committee – Topic Review Terms of Reference

- **Review of Street Cleanliness, littering, and Fly-tipping throughout the Borough**
- **September 2019**

1. Membership of the review sub-group

1.1 The political representation on the sub-group will be as follows:

- | | | |
|-------|-----|-----|
| 1.1.1 | TBC | () |
| 1.1.2 | TBC | () |
| 1.1.3 | TBC | () |
| 1.1.4 | TBC | () |
| 1.1.5 | TBC | () |

1.2 The sub-group will be supported in their activities by the Committee Services Team.

1.3 Additional support will be provided, specific to the review, as required from officers across the council.

2 Work plan of the sub-group

2.1 Overall aim of the review: Cleaner Streets

The sub-group will look at the following areas:

2.1.1 WORKSTREAM 1 – EDUCATION, PREVENTION & COMMUNICATION

- How do we get the small minority who fly-tip, leave rubbish out etc. to have pride in the Borough?
- What additional campaigns should be put in place?
- How can ward members get involved further?
- How do we encourage more community involvement?

2.1.2 WORKSTREAM 2 – DETECTION & ENFORCEMENT

- How do we investigate and detect who has dumped rubbish – current practice?
- Get the message out about GBC prosecutions for littering etc - name and shame
- Digital solutions for the workforce
- Review current enforcement?
- Is there scope for further enforcement?



2.1.3 WORKSTREAM 3 – REMOVAL & CLEANSING

- Operatives and workforce:
 - Are the teams told how important they are on a consistent basis?
 - How do we engage the workforce? (listen and learn from them)
 - Do the relevant teams pick up rubbish that they see on their way to a scheduled job?
 - Need to change the public's view on how they view council staff / workforce videos on what the workforce do on a daily basis.

- Relationship between GBC and KCC:
 - Can we negotiate with KCC; when we find rubbish we will deal with it and invoice KCC (and vice versa)
 - Relationship and interconnection between all agencies: Police, KCC, Parish etc. an umbrella group on street cleanliness?
 - Review current working practices – hours/days covered
 - Review equipment that operatives are using, both hand held and mechanical – Is there scope for further improvement?
 - Review of types of bins and emptying schedule
 - Review if large containers should be placed in areas which have a number of flats (conversions) and houses in multiple occupations

2.1.4 WORKSTREAM 4 – QUALITY ASSURANCE / QUALITY CONTROL

- Quality control: How can we make sure we find out about an incident of fly-tipping ASAP?
- Is there scope to improve methods of digital reporting?
- Quality assurance: compare when fly-tipping reported to how efficiently the item(s) are removed.
- How do we constantly check on the quality of the work being carried in the Borough and levels of satisfaction?

2.2 As per the Scrutiny Procedure Rules (Annex 2.5 of the Constitution), the Committee will be informed of the response to any recommendations to cabinet, at the next available meeting following the Cabinet discussion.

3 Timeframe for activities

3.1 An initial timeframe for completion of the topic review of six months has been agreed although Members have agreed that ensuring the review is thorough and robust is critical and therefore, should the review need to go past this deadline, this will be acceptable.

3.2 Six months after the topic review is considered, an agenda item will be listed for the next available Overview Scrutiny Committee to receive a report on actions completed, their outcomes and the status of actions in progress.