

**Classification: Public**

**Key Decision: No**

## **Gravesham Borough Council**

**Report to:** Council

**Date:** 5<sup>th</sup> October 2021

**Report of:** Cllr Gurbax Singh – Chair of Finance and Audit Committee

**Subject:** Annual Report of Cllr Gurbax Singh, Chair of the Finance and Audit Committee

### **Purpose and summary of report:**

This report was presented at the Finance and Audit Committee of 20<sup>th</sup> July 2021. The Finance & Audit Committee agreed that this Annual Report be presented at the next Full Council meeting.

The report provides information on the work of the Finance and Audit Committee during the year 2020/21.

### **Recommendations:**

This report is for information only.

#### **1. Background**

- 1.1. The Finance and Audit Committee is responsible for discharging the functions conferred by the Accounts and Audit Regulations 2015. The key responsibilities include approving the Council's Annual Statement of Accounts, approving the Annual Governance Statement, approving the Annual Internal Audit Plan and monitoring and reviewing the work of Internal Audit, and reviewing the arrangements for the management of business risks.
- 1.2. Complimenting good governance arrangements, as Chair of the Finance and Audit Committee I have prepared an annual report, highlighting the work of the Committee during 2020/21 which is shown at appendix 2.

IMPLICATIONS	APPENDIX 1
<b>Legal</b>	There are no specific legal matters arising from this report.
<b>Finance and Value for Money</b>	There are no specific legal matters arising from this report.
<b>Risk Assessment</b>	The risk implications are contained within this report.
<b>Data Protection Impact Assessment</b>	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	<p>a. Does the project/change being recommended through this paper involve the processing of <a href="#">personal data</a> or <a href="#">special category data</a> or <a href="#">criminal offence data</a>?</p> <p>A definition of each type of data can be found on the Information Commissioner’s Office website via the above links.</p> <p>N/A</p>
	<p>b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice?</p> <p>N/A</p>
<p>c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at <a href="mailto:gdpr@medway.gov.uk">gdpr@medway.gov.uk</a>.</p> <p>N/A</p>	
<b>Equality Impact Assessment</b>	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer.</p> <p>No decision – paper is for information only.</p>

	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer.</p> <p>N/A</p>
	<p><i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i></p>
<p><b>Corporate Plan</b></p>	<p>Strategic Objective #3 Progress; Sound Financial Management &amp; Successfully Managing Key Business Risks</p>
<p><b>Climate Change</b></p>	<p>No direct implications.</p>
<p><b>Crime and Disorder</b></p>	<p>No direct implications.</p>
<p><b>Digital and website implications</b></p>	<p>No direct implications.</p>
<p><b>Safeguarding children and vulnerable adults</b></p>	<p>No direct implications.</p>

