



## **Crime & Disorder Scrutiny Sub-Committee**

### **Review of Town Centre Crime - Terms of Reference, 21 January 2020**

#### **1. Membership of the sub-committee**

1.1 The political representation on the sub-group will be as follows:

- 1.1.1 Cllr Baljit Hayre (L)
- 1.1.2 Cllr Emma Morley (L)
- 1.1.3 Cllr Ejaz Aslam (C)
- 1.1.4 Cllr Frank Wardle (C)

1.2 The sub-group will be supported in their activities by Committee Services staff.

1.3 Additional support will be provided, specific to the review, as required from officers across the council, specifically the Community Safety Team, and where appropriate partners from the Community Safety Partnership.

#### **2 Work plan of the sub-group**

2.1 The sub-group will:

- 2.1.1 Define the aims and objectives of the review and confirm how it will be undertaken, e.g. the aim of 'a safer, more vibrant and welcoming Town Centre'.
- 2.1.2 Gather information from statistics, partners, Cabinet, etc. which conveys what is actually happening in the Town Centre, identifies the key concerns, affected groups and the work that is currently in hand to respond to the issues.
- 2.1.3 Draft a series of recommendations for additional actions and initiatives, informed by best practice and benchmarking with other Town Centres.
- 2.1.4 Finalise a report for consideration by Cabinet and the Community Safety Partnership, which illustrates what implementation of the recommendations can achieve.

2.2 As per the Scrutiny Procedure Rules (Annex 2.5 of the Constitution), the Committee will be informed of the response to any recommendations to Cabinet, at the next available meeting following the Cabinet discussion.

#### **3 Timeframe for activities**

3.1 An initial timeframe for commencement of the topic review in May 2020 for completion by March 2021 to be agreed at the Crime & Disorder Scrutiny Committee on 21 January 2019 although Members of the Committee can keep this deadline under review, should it need to go beyond that date to ensure that the review is thorough and robust.

3.2 Once the review has been completed, an agenda item will be listed for the next available Crime & Disorder Scrutiny Committee to receive a report on actions completed, their outcomes and the status of actions in progress, in line with the council's Constitution.