

## FEES AND CHARGES 2022-23

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Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Car Parks – Parking (From 1 Feb 2019)</b>						
<b>Gurdwara Public Car Park</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.08	0.22	1.30
Up to two hours	1.67	0.33	2.00	1.67	0.33	2.00
Up to three hours	2.33	0.47	2.80	2.33	0.47	2.80
Up to 4 hours	3.17	0.63	3.80	3.17	0.63	3.80
Over 4 hours (max 24hrs)	4.17	0.83	5.00	4.17	0.83	5.00
Saturday & Sunday	Private use for Gurdwara only			Private use for Gurdwara only		
<b>Short Stay Car Parks (Parrock Street, Market Square, Horn Yard &amp; West Street)</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.08	0.22	1.30
Up to two hours	1.67	0.33	2.00	1.67	0.33	2.00
Up to three hours	2.33	0.47	2.80	2.33	0.47	2.80
Up to 4 hours	3.17	0.63	3.80	3.17	0.63	3.80
Over 4 hours (max 24hrs)	6.25	1.25	7.50	6.25	1.25	7.50
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	1.08	0.22	1.30	1.08	0.22	1.30
Additional 2 hours	1.67	0.33	2.00	1.67	0.33	2.00
Over 4 hours (max 24hrs)	6.25	1.25	7.50	6.25	1.25	7.50
Sunday	Free			Free		
<b>Long Stay Car Parks (Milton Place and Ordnance Road)</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.08	0.22	1.30
Up to two hours	1.67	0.33	2.00	1.67	0.33	2.00
Up to three hours	2.33	0.47	2.80	2.33	0.47	2.80
Up to 4 hours	3.17	0.63	3.80	3.17	0.63	3.80
Over 4 hours (max 24hrs)	4.17	0.83	5.00	4.17	0.83	5.00
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	1.08	0.22	1.30	1.08	0.22	1.30
Additional 2 hours	1.67	0.33	2.00	1.67	0.33	2.00
Over 4 hours (max 24hrs)	4.17	0.83	5.00	4.17	0.83	5.00
Sunday	Free			Free		

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Car Parks – Season Tickets</b>						
<b>Short Stay Car Parks (Parrock Street, Market Square, Horn Yard &amp; West Street)</b>						
One month	114.17	22.83	137.00	114.17	22.83	137.00
Three month	323.33	64.67	388.00	323.33	64.67	388.00
Six month	610.83	122.17	733.00	610.83	122.17	733.00
One year	1,150.00	230.00	1,380.00	1,150.00	230.00	1,380.00
<b>Long Stay Car Parks (Milton Place, Ordnance Road and Gurdwara)</b>						
One month	75.83	15.17	91.00	75.83	15.17	91.00
Three month	215.83	43.17	259.00	215.83	43.17	259.00
Six month	407.50	81.50	489.00	407.50	81.50	489.00
One year	766.67	153.33	920.00	766.67	153.33	920.00
<b>Town Centre Voucher Scheme (relates to Gurdwara, Milton Place and Ordnance Road Car Parks)</b>						
Full day	2.08	0.42	2.50	2.08	0.42	2.50
Half day	1.04	0.21	1.25	1.04	0.21	1.25
<b>Lord Street Temporary Car Park</b>						
Town centre workers – one month	33.33	6.67	40.00	33.33	6.67	40.00
Non-Town centre workers – one month	66.67	13.33	80.00	66.67	13.33	80.00
<b>Parking Schemes</b>						
<b>Town Centre Parking Scheme (Zones A-D and F)</b>						
New permit application	40.00	0.00	40.00	40.00	0.00	40.00
Renewal of permit	40.00	0.00	40.00	40.00	0.00	40.00
Replacement of lost permit	10.00	0.00	10.00	10.00	0.00	10.00
Book of five visitor permits	10.00	0.00	10.00	10.00	0.00	10.00
Replacement of stolen permit (police crime reference number required)	FREE			FREE		
<b>Controlled Parking Zones (CPZ)</b>						
New permit application	15.00	0.00	15.00	15.00	0.00	15.00
Renewal of permit	15.00	0.00	15.00	15.00	0.00	15.00
Replacement of lost permit	5.00	0.00	5.00	5.00	0.00	5.00
Replacement of stolen permit (police crime reference number required)	FREE			FREE		
<b>On-Street Pay and Display Parking Charges (Monday to Saturday, 8am – 6.30pm)</b>						
30 Minutes	0.58	0.12	0.70	0.58	0.12	0.70
45 Minutes	0.83	0.17	1.00	0.83	0.17	1.00
One Hour	1.08	0.22	1.30	1.08	0.22	1.30
One Hour 15 Minutes	1.33	0.27	1.60	1.33	0.27	1.60
One Hour 30 Minutes	1.58	0.32	1.90	1.58	0.32	1.90
One Hour 45 Minutes	1.83	0.37	2.20	1.83	0.37	2.20
Two Hours	2.08	0.42	2.50	2.08	0.42	2.50

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Council Tax – Recovery Action</b>						
Council Tax Summons	60.00	0.00	60.00	60.00	0.00	60.00
Council Tax Liability Order	60.00	0.00	60.00	60.00	0.00	60.00
<b>Business Rates – Recovery Action</b>						
Non Domestic Rates Summons	110.00	0.00	110.00	110.00	0.00	110.00
Non Domestic Rates Liability Order	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sports Activities</b>						
Cricket – per team, per season	1,108.00	221.60	1,329.60	1,108.00	221.60	1,329.60
Cricket – per team , per game	96.00	19.20	115.20	96.00	19.20	115.20
Football – adult team, per season	575.00	115.00	690.00	575.00	115.00	690.00
Football – adult team, per game	68.00	13.60	81.60	68.00	13.60	81.60
Football – junior team, per season	458.35	91.67	550.02	458.35	91.67	550.02
Football – junior team, per game	56.75	11.35	68.10	56.75	11.35	68.10
Mini Football –per team, per season	332.50	66.50	399.00	332.50	66.50	399.00
Mini Football – per team, per game	47.25	9.45	56.70	47.25	9.45	56.70
<b>Regulatory Services – Animal Welfare</b>						
<b>Breeding of Dogs Licence</b>						
New - Dog breeders (1 to 5 breeding bitches) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
Renewal - Dog breeders (1 to 5 breeding bitches) Part A	277.00	0.00	277.00	286.00	0.00	286.00
New & Renewal - Dog breeders (1 to 5 breeding bitches) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New - Dog breeders (6 or more breeding bitches) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New and Renewal - Dog breeders (6 or more breeding bitches) (Plus Vet Fee) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Dog breeders (6 or more breeding bitches) Part A	277.00	0.00	277.00	286.00	0.00	286.00
New & Renewal - Dog breeders (6 or more breeding bitches) Part B	288.00	0.00	288.00	297.00	0.00	297.00
<b>Hiring of Horses Licences</b>						
New and Renewal - Hiring Out Horses (1-5 animals) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New and Renewal - Hiring Out Horses (1-5 animals) (Plus Vet Fee) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New and Renewal - hiring Out Horses (6 or more animals) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New and Renewal - hiring Out Horses (6 or more animals) (Plus Vet Fee) Part B	288.00	0.00	288.00	297.00	0.00	297.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Home Boarding of Dogs Licences</b>						
New - Home Boarders (1-5 boarded dogs) (Plus vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New - Home Boarders (1-5 boarded dogs) (Plus vet Fee) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New - Home Boarders (6 or more boarded dogs) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New - Home Boarders (6 or more boarded dogs) (Plus Vet Fee) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Home Boarders (1-5 boarded dogs) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Home Boarders (1-5 boarded dogs) No Vet** Part B	255.00	0.00	255.00	263.00	0.00	263.00
Renewal - Home Boarders (6 or more boarded dogs) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Home Boarders (6 or more boarded dogs) No Vet** Part B	288.00	0.00	288.00	297.00	0.00	297.00
<b>Dog Day Care Licences</b>						
Dog Day Care (1 to 5 day care dogs) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
Dog Day Care (1 to 5 day care dogs) Part B	255.00	0.00	255.00	263.00	0.00	263.00
Dog Day Care (6 or more day care dogs) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New - Dog Day Care (6 or more day care dogs) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Dog Day Care (1 to 5 day care dogs) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Dog Day Care (1 to 5 day care dogs) Part B	255.00	0.00	255.00	263.00	0.00	263.00
Renewal - Dog Day Care (6 or more day care dogs) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Dog Day Care (6 or more day care dogs) Part B	288.00	0.00	288.00	297.00	0.00	297.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Selling Animals as Pets Licences</b>						
New - Selling Animals as Pets (Domestic Premises or Small Shop unit) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New - Selling Animals as Pets (Domestic Premises or Small Shop unit) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New - Selling Animals as Pets (Retail Estate Unit) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New - Selling Animals as Pets (Retail Estate Unit) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Selling Animals as Pets (Domestic Premises or Small Shop unit) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Selling Animals as Pets (Domestic Premises or Small Shop unit) Part B	255.00	0.00	255.00	263.00	0.00	263.00
Renewal - Selling Animals as Pets (Retail Estate Unit) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Selling Animals as Pets (Retail Estate Unit) Part B	288.00	0.00	288.00	297.00	0.00	297.00
<b>Keeping or Training Animals for Exhibition Licences</b>						
New - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New - Keeping or Training Animals for Exhibition (6 or more animals or birds) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New & Renewal - Selling HORSES as Pets (Sale of 1 to 5 horses in any 12 month period) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New & Renewal - Selling HORSES as Pets (Sale of 1 to 5 horses in any 12 month period) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New & Renewal - Selling HORSES as Pets (Sale of 6 or more horses in any 12 month period) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New & Renewal - Selling HORSES as Pets (Sale of 6 or more horses in any 12 month period) Part B	288.00	0.00	288.00	297.00	0.00	297.00
New - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New - Keeping or Training Animals for Exhibition (6 or more animals or birds) (Plus Vet Fee) Part A	437.00	0.00	437.00	451.00	0.00	451.00
New & Renewal - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New & Renewal - Keeping or Training Animals for Exhibition (6 or more animals or birds) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Keeping or Training Animals for Exhibition (1 to 5 animals or birds) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Keeping or Training Animals for Exhibition (6 or more animals or birds) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
<b>Boarding for Cats Licences</b>						
New - Provision of Boarding for Cats (1 to 5 cats) (Plus Vet Fee) Part A	394.00	0.00	394.00	406.00	0.00	406.00
New - Provision of Boarding for Cats (1 to 5 cats) Part B	255.00	0.00	255.00	263.00	0.00	263.00
New - Provision of Boarding for Cats (6 or more cats) (Plus Vet Fee)	437.00	0.00	437.00	451.00	0.00	451.00
New - Provision of Boarding for Cats (6 or more cats) Part B	288.00	0.00	288.00	297.00	0.00	297.00
Renewal - Provision of Boarding for Cats (1 to 5 cats) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00
Renewal - Provision of Boarding for Cats (1 to 5 cats) Part B	255.00	0.00	255.00	263.00	0.00	263.00
Renewal - Provision of Boarding for Cats (6 or more cats) No Vet** Part A	277.00	0.00	277.00	286.00	0.00	286.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Renewal - Provision of Boarding for Cats (6 or more cats) Part B	288.00	0.00	288.00	297.00	0.00	297.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Arranging Home Boarding of Dogs Licences</b>						
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - Up to 5 hosts -Part A	632.00	0.00	632.00	651.00	0.00	651.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - up to 5 hosts - Part B	649.00	0.00	649.00	669.00	0.00	669.00
New & Renewal -Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - 6 to 10 hosts - Part A	1,047.00	0.00	1,047.00	1,079.00	0.00	1,079.00
New & Renewal -Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - 6 to 10 hosts - Part B	1,057.00	0.00	1,057.00	1,089.00	0.00	1,089.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - each additional 5 hosts - Part A	414.00	0.00	414.00	427.00	0.00	427.00
New & Renewal - Arranging Provision of Home Boarding for Dogs and or Dog Day Care with Hosts - each additional 5 hosts - Part B	414.00	0.00	414.00	427.00	0.00	427.00
<b>Other Charges</b>						
Full variation	394.00	0.00	394.00	406.00	0.00	406.00
Minor Variation	171.00	0.00	171.00	177.00	0.00	177.00
Admin Change	38.00	0.00	38.00	39.50	0.00	39.50
Variation to add additional Hosts (inc one host)*	219.00	0.00	219.00	226.00	0.00	226.00
Cost per each additional Host (In addition to Variation fee*)	86.00	0.00	86.00	89.00	0.00	89.00
Risk Rating Appeal	213.00	0.00	213.00	220.00	0.00	220.00
<b>Dangerous Wild Animal Licences (licence period = 2</b>						
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) (Plus Defra Vet Fee) Part A	473.00	0.00	473.00	488.00	0.00	488.00
New & Renewal - Dangerous Wild Animal Licences - (up to 3 species) (Plus Defra Vet Fee) Part A	638.00	0.00	638.00	658.00	0.00	658.00
New & Renewal - Dangerous Wild Animal Licences - (each additional species) (Plus Defra Vet Fee) Part A	166.00	0.00	166.00	171.00	0.00	171.00
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) Part B	288.00	0.00	288.00	297.00	0.00	297.00
<b>Dog Control</b>						
Stray Dogs - Standard Fee Penalty Fee (fixed fee set in legislation) and admin charge for each event. (additional charges will be made for the recharge of extra services used e.g. vet fees, transportation and boarding fee of kennel)	25.00	0.00	25.00	25.00	0.00	25.00
Fixed Penalty Dog Fouling Notice (Fixed fee set in legislation)	75.00	0.00	75.00	75.00	0.00	75.00
Collection of stray dogs from Civic Centre compound £25 penalty fee + £40 contribution towards cancelled transportation fee plus vets fees if incurred	50.00	0.00	50.00	65.00	0.00	65.00



Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Mobile Homes Act 2013</b>						
New application for site licence – Band 1(1-5 pitches) TOTAL	114.00	0.00	114.00	120.00	0.00	120.00
New application for site licence – Band 1 (1-5 pitches) PART A payable on application	86.00	0.00	86.00	89.00	0.00	89.00
New application for site licence – Band 1 (1-5 pitches) PART B payable on grant	30.00	0.00	30.00	31.00	0.00	31.00
New application for site licence – Band 2 (6-24 pitches) TOTAL	519.00	0.00	519.00	537.00	0.00	537.00
New application for site licence – Band 2 (6-24 pitches) PART A payable on application	390.00	0.00	390.00	402.00	0.00	402.00
New application for site licence – Band 2 (6-24 pitches) PART B payable on grant	131.00	0.00	131.00	135.00	0.00	135.00
New application for site licence – Band 3 (25-99 pitches) TOTAL	653.00	0.00	653.00	675.00	0.00	675.00
New application for site licence – Band 3 (25-99 pitches) PART A payable on application	491.00	0.00	491.00	506.00	0.00	506.00
New application for site licence – Band 3 (25-99 pitches) PART B payable on grant	164.00	0.00	164.00	169.00	0.00	169.00
Annual Fee – Band 2	200.00	0.00	200.00	206.00	0.00	206.00
Annual Fee – Band 3	266.00	0.00	266.00	274.00	0.00	274.00
Transfer of Site Licence – Band1	29.00	0.00	29.00	30.00	0.00	30.00
Transfer of Site Licence – Band2	67.00	0.00	67.00	69.00	0.00	69.00
Transfer of Site Licence – Band3	67.00	0.00	67.00	69.00	0.00	69.00
Variation of site Licence – Band 1	57.00	0.00	57.00	59.00	0.00	59.00
Variation of site Licence – Band 2	144.00	0.00	144.00	148.50	0.00	148.50
Variation of site Licence – Band 3	144.00	0.00	144.00	148.50	0.00	148.50
Depositing site rules with Local Authority – Band 2 and 3	57.00	0.00	57.00	59.00	0.00	59.00
Mobile Site Fit & Proper Persons Test (Registration period = 1 year)	200.00	0.00	200.00	206.00	0.00	206.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Contaminated Land</b>						
Contaminated land enquiries where there is a statutory duty to respond (e.g. when made as part of a land charges request)	61.50	0.00	61.50	63.50	0.00	63.50
Charge per hour:						
Contaminated land enquiries in all other cases	95.00	0.00	95.00	98.00	0.00	98.00
Charge per hour:						
<b>Regulatory Services – Food Hygiene/Health &amp; Safety</b>						
Food inspection – flat fee	115.00	0.00	115.00	118.50	0.00	118.50
Plus hourly rate	30.00	0.00	30.00	31.00	0.00	31.00
Food hygiene rating scheme, re-rating revisit request	172.00	0.00	172.00	177.50	0.00	177.50
<b>Regulatory Services – Public Health Licensing</b>						
Skin piercing - new Registration (includes up to 3 registered ear piercers in one visit)	161.00	0.00	161.00	166.00	0.00	166.00
Skin Piercing – additional person at existing registered	81.00	0.00	81.00	83.50	0.00	83.50
<b>Regulatory Services – Sex Establishment Licence</b>						
Sex Establishment licence – new – TOTAL	2,968.00	0.00	2,968.00	3,058.00	0.00	3,058.00
Sex Establishment licence – new – PART A – payable upon application	2,699.00	0.00	2,699.00	2,780.00	0.00	2,780.00
Sex Establishment licence – new – PART B – payable upon grant	269.00	0.00	269.00	277.50	0.00	277.50
Sex Establishment licence – renewal – TOTAL	1,564.00	0.00	1,564.00	1,611.00	0.00	1,611.00
Sex Establishment licence – renewal – PART A – payable upon application	1,295.00	0.00	1,295.00	1,334.00	0.00	1,334.00
Sex Establishment licence – renewal – PART B – payable upon grant	269.00	0.00	269.00	277.50	0.00	277.50
Sex Establishment replacement licence	29.00	0.00	29.00	30.00	0.00	30.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Public Carriage Licensing</b>						
Private Hire/ Hackney Carriage Driver Licence (3 year)	168.00	0.00	168.00	173.50	0.00	173.50
Private Hire/ Hackney Carriage Vehicle Licence (1 year)	240.00	0.00	240.00	247.50	0.00	247.50
Private Hire Operator Licence – one year, up to five vehicles	185.00	0.00	185.00	191.00	0.00	191.00
Private Hire Operator Licence – one year, over five vehicles	368.00	0.00	368.00	380.00	0.00	380.00
Operator – up to 5 vehicles – 5 years	552.00	0.00	552.00	569.00	0.00	569.00
Operator – over 5 vehicles – 5 years	1,100.00	0.00	1,100.00	1,133.00	0.00	1,133.00
Street Knowledge Test	67.00	0.00	67.00	69.00	0.00	69.00
Replacement vehicle on existing plate	48.00	0.00	48.00	49.50	0.00	49.50
Licensing of Temporary Vehicle following accident, etc.	61.00	0.00	61.00	63.00	0.00	63.00
Change of Ownership of Licenced Vehicle	34.00	0.00	34.00	35.00	0.00	35.00
Copy of Plate following loss/damage, etc. (like for like)	20.00	0.00	20.00	21.00	0.00	21.00
Copy of Badge following loss, damage, etc. (like for like)	15.50	0.00	15.50	16.00	0.00	16.00
Change of vehicle registration and reissue of licence and plates	28.00	0.00	28.00	29.00	0.00	29.00
Change of passenger number and reissue of licence and plates	29.00	0.00	29.00	30.00	0.00	30.00
Reissue of vehicle licence following change of name/address	14.50	0.00	14.50	15.00	0.00	15.00
Reissue of driver licence following change of name/address	17.50	0.00	17.50	18.00	0.00	18.00
Reissue of operator licence following change of name/address	12.50	0.00	12.50	13.00	0.00	13.00
Reissue of operator licence following change of business name/address	12.50	0.00	12.50	13.00	0.00	13.00
Like for like copy of any paper part of licence only	11.50	0.00	11.50	12.00	0.00	12.00
Enhanced DBS Check Application	60.00	0.00	60.00	62.00	0.00	62.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Gambling Licensing</b>						
Bingo premises new	3,134.00	0.00	3,134.00	3,229.00	0.00	3,229.00
Bingo premises variation	1,577.00	0.00	1,577.00	1,625.00	0.00	1,625.00
Bingo premises transfer	1,081.00	0.00	1,081.00	1,114.00	0.00	1,114.00
Bingo premises annual	901.00	0.00	901.00	929.00	0.00	929.00
Bingo premises provisional statement	3,134.00	0.00	3,134.00	3,229.00	0.00	3,229.00
Bingo premises application for provisional statement holders	1,081.00	0.00	1,081.00	1,114.00	0.00	1,114.00
Bingo premises reinstatement	1,081.00	0.00	1,081.00	1,114.00	0.00	1,114.00
Betting premises new	2,694.00	0.00	2,694.00	2,775.00	0.00	2,775.00
Betting premises variation	1,348.00	0.00	1,348.00	1,389.00	0.00	1,389.00
Betting premises transfer	1,081.00	0.00	1,081.00	1,114.00	0.00	1,114.00
Betting premises annual	542.00	0.00	542.00	559.00	0.00	559.00
Betting premises provisional statement	2,694.00	0.00	2,694.00	2,775.00	0.00	2,775.00
Betting premises application for provisional statement holders	1,081.00	0.00	1,081.00	1,114.00	0.00	1,114.00
Betting premises reinstatement	1,059.00	0.00	1,059.00	1,091.00	0.00	1,091.00
Adult Gaming Centres (AGC) new	1,798.00	0.00	1,798.00	1,852.00	0.00	1,852.00
Adult Gaming Centres variation	1,000.00	0.00	1,000.00	1,030.00	0.00	1,030.00
Adult Gaming Centres transfer	1,080.00	0.00	1,080.00	1,113.00	0.00	1,113.00
Adult Gaming Centres annual	901.00	0.00	901.00	929.00	0.00	929.00
AGC premises provisional statement	1,798.00	0.00	1,798.00	1,852.00	0.00	1,852.00
AGC premises application for provisional statement holders	1,080.00	0.00	1,080.00	1,113.00	0.00	1,113.00
AGC premises reinstatement	1,080.00	0.00	1,080.00	1,113.00	0.00	1,113.00
Tracks new	2,248.00	0.00	2,248.00	2,316.00	0.00	2,316.00
Tracks variation	1,126.00	0.00	1,126.00	1,160.00	0.00	1,160.00
Tracks transfer	857.00	0.00	857.00	883.00	0.00	883.00
Tracks annual	857.00	0.00	857.00	883.00	0.00	883.00
Tracks premises provisional statement	2,248.00	0.00	2,248.00	2,316.00	0.00	2,316.00
Tracks premises application for provisional statement holders	857.00	0.00	857.00	883.00	0.00	883.00
Tracks premises reinstatement	901.00	0.00	901.00	929.00	0.00	929.00
Family Entertainment Centre (FEC) new	1,798.00	0.00	1,798.00	1,852.00	0.00	1,852.00
FEC variation	901.00	0.00	901.00	929.00	0.00	929.00
FEC transfer	857.00	0.00	857.00	883.00	0.00	883.00
FEC annual	676.00	0.00	676.00	697.00	0.00	697.00
FEC premises provisional statement	1,798.00	0.00	1,798.00	1,852.00	0.00	1,852.00
FEC premises application for provisional statement holders	857.00	0.00	857.00	883.00	0.00	883.00
FEC premises reinstatement	857.00	0.00	857.00	883.00	0.00	883.00
Copy of Licence – all premises	25.00	0.00	25.00	25.00	0.00	25.00
Notification of Change – all premises	50.00	0.00	50.00	50.00	0.00	50.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Scrap Metal Licensing</b>						
Scrap Metal – site licence –grant or renewal - TOTAL	550.00	0.00	550.00	567.00	0.00	567.00
Scrap Metal – site licence –grant or renewal – PART A – payable upon application	340.00	0.00	340.00	350.00	0.00	350.00
Scrap Metal – site licence –grant or renewal – PART B – payable upon grant	210.00	0.00	210.00	217.00	0.00	217.00
Scrap Metal - collectors licence – grant or renewal – TOTAL	319.50	0.00	319.50	330.00	0.00	330.00
Scrap Metal - collectors licence – grant or renewal –PART A – payable upon application	267.50	0.00	267.50	276.00	0.00	276.00
Scrap Metal - collectors licence – grant or renewal – PART B – payable upon grant	52.00	0.00	52.00	54.00	0.00	54.00
Scrap Metal variation -collector to site licence	235.50	0.00	235.50	243.00	0.00	243.00
Scrap Metal variation – site to collectors licence	72.50	0.00	72.50	75.00	0.00	75.00
Scrap Metal –change of site manager	119.50	0.00	119.50	123.50	0.00	123.50
Scrap Metal - minor variation	37.00	0.00	37.00	38.50	0.00	38.50
Scrap Metal – replacement licence	29.00	0.00	29.00	30.00	0.00	30.00
<b>Regulatory Services – Street Trading Consent</b>						
Renewal of Existing Street Trading Consent	306.00	0.00	306.00	316.00	0.00	316.00
Transfer of Street Trading Consent	29.00	0.00	29.00	30.00	0.00	30.00
Copy of Consent following loss/damage, etc. (like for like)	29.00	0.00	29.00	30.00	0.00	30.00
<b>Regulatory Services – All Licensing under the Licensing Act 2003</b>						
All licences issued under Licensing Act 2003	Statutory fees	N/A	Statutory fees	Statutory fees	N/A	Statutory fees
<b>Housing Services – Private Housing</b>						
House of Multiple Occupation Licence: Per HMO	540.00	0.00	540.00	540.00	0.00	540.00
Additional charge per person for an HMO occupied by less than 8 people	50.00	0.00	50.00	50.00	0.00	50.00
Notices served under the Housing Act	Charge based on officer hourly rates			Charge based on officer hourly rates		
Immigration Inspections	100.00	0.00	100.00	100.00	0.00	100.00
<b>Electoral Services</b>						
Paper Copy of Street Index (fixed cost)	10.00	0.00	10.00	10.00	0.00	10.00
Letters confirming information (free by email)	10.00	0.00	10.00	10.00	0.00	10.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Land Charges</b>						
Official Certificate of Search only STATUTORY	40.00	0.00	40.00	30.00	0.00	30.00
CON29 R Search Fee – Residential NON STATUTORY <i>Component data searches available on request</i>	80.00	16.00	96.00	110.00	22.00	132.00
CON29 R Search Fee – Commercial NON STATUTORY	200.00	40.00	240.00	200.00	40.00	240.00
Standard Residential Search (LLC1 + Con29R)				135.00	27.00	162.00
Standard Commercial Search (LLC1 + Con29R)				225.00	45.00	270.00
Printed Questions on CON 29O	10.00	2.00	12.00	10.00	2.00	12.00
Printed Question 22 on CON 29O	14.00	2.80	16.80	14.00	2.80	16.80
Additional Enquiry Added by Solicitor				20.00	4.00	24.00
Additional Parcel of land payable for Full Search				10.80	2.16	12.96
Personal Search of the Local Land Charges Register <i>Excluding any other fees applicable in relation to additional enquiries</i>	FREE	FREE	FREE	FREE	FREE	FREE
Enhanced Personal Search Service <i>No longer offered</i>	22.00	4.40	26.40	0.00	0.00	0.00
<b>Development Management (Planning Applications)</b>						
<b>Pre-application advice:</b>						
Vehicle cross-over confirmation letter (50 minutes)	51.25	0.00	51.25	52.79	0.00	52.79
Householder development advice	51.25	10.25	61.50 per hour	52.79	10.56	63.35 per hour
Minor development advice (1-9 residential units or a site less than 0.5ha, or commercial no more than 1000m <sup>2</sup> )	358.75	71.75	7 hours at 61.50 per hour = 430.50	369.50	73.90	7 hours at 63.35 per hour = 443.45
Specialist - listed building consent	Depends on proposal			Depends on proposal		
Concept meeting - Developers who wish to establish the principle of development prior to entering into detailed scheme discussions	61.50	0.00	6 hours at 61.50 per hour = 369.00	63.35	0.00	6 hours at 63.35 per hour = 380.10
Major development advice - (10-49 residential units, new build or extensions up to 9,999m <sup>2</sup> or between 1ha and 2ha)	61.50	0.00	20 hours at 61.50 per hour = 1,230	63.35	0.00	20 hours at 61.50 per hour = 1,267
NEW – S106 compliance - confirmation of compliance (first financial obligation / clause)	92.75	0.00	92.75	95.53	0.00	95.53
NEW – S106 compliance - (each additional financial obligation / clauses)	30.75	0.00	30.75	31.67	0.00	31.67
NEW – S106 compliance - confirmation of compliance (first non-financial obligation / clause)	184.50	0.00	184.50	190.40	0.00	190.40
NEW – S106 compliance - (each additional non-financial obligation / clause)	30.75	0.00	30.75	31.67	0.00	31.67
NEW – Enforcement / Breach of Condition Notice compliance	123.00	0.00	123.00	126.69	0.00	126.69

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Strategic Development	<p>Large scale strategic developments (50+ residential, more than 10,000m<sup>2</sup> or more than 2ha) may require a number of meetings and the provision of extensive information. In these circumstances we anticipate the agreement of a planning performance agreement.</p>			<p>Large scale strategic developments (50+ residential, more than 10,000m<sup>2</sup> or more than 2ha) may require a number of meetings and the provision of extensive information. In these circumstances we anticipate the agreement of a planning performance agreement.</p>		

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Streets Naming and Numbering</b>						
<b>New development - residential or business unit, including flat conversions:</b>						
Single/ plot unit			71.00			75.00
2 to 10 units			61.00 per unit			65.00 per unit
In excess of 10 plots/ units			613.00 for 10 (plus 30.00 per each additional unit)			640.00 for 10 (plus 35.00 per each additional unit)
Change of use (commercial to residential / residential to commercial)			51.00			55.00
Amending a previously confirmed naming and numbering schedule and resending out			41.00 per amended unit			45.00 per amended unit
Creation of a new street			153.00			160.00
Confirmation of address letter			15.00			20.00
Renaming an existing street			5,100.00			5,300.00
Renaming an existing block of flats			5,100.00			5,300.00
<b>Cemeteries and Burials</b>						
<b>Exclusive right of burial – Full Plot</b>						
Flat Plaque - resident	960.00	0.00	960.00	990.00	0.00	990.00
Full Kerb Set - resident	1,195.00	0.00	1,195.00	1,230.00	0.00	1,230.00
Headstone Only - resident	1,040.00	0.00	1,040.00	1,070.00	0.00	1,070.00
<b>Exclusive right of burial – Half Plot</b>						
Flat Plaque - resident	480.00	0.00	480.00	495.00	0.00	495.00
Headstone Only - resident	520.00	0.00	520.00	540.00	0.00	540.00
<b>Interment Fees (Coffin only) Adults 16 years and over</b>						
Re-Open for 1 resident	855.00	0.00	855.00	880.00	0.00	880.00
New or Re-Open for 2 - resident	1,020.00	0.00	1,020.00	1,050.00	0.00	1,050.00
New or Re-Open for 3 resident	1,195.00	0.00	1,195.00	1,230.00	0.00	1,230.00
Open for 4 resident (adv. purchased graves only)	1,350.00	0.00	1,350.00	1,400.00	0.00	1,400.00
Unpurchased Common grave (any depth) – resident	555.00	0.00	555.00	575.00	0.00	575.00
Burial of Cremated Remains – resident	353.00	0.00	353.00	360.00	0.00	360.00
<b>Interment Fees (Coffin only) Children (over 12 months, under 16yrs)</b>						
Re-Open for 1 resident	430.00	0.00	430.00	430.00	0.00	430.00
New or Re-Open for 2 resident	510.00	0.00	510.00	510.00	0.00	510.00
New or Re-Open for 3 resident	595.00	0.00	595.00	595.00	0.00	595.00
Open for 4 resident (adv. purchased graves only)	675.00	0.00	675.00	675.00	0.00	675.00
Common grave (any depth) – resident	360.00	0.00	360.00	370.00	0.00	370.00
Burial of Cremated Remains – resident	0.00	0.00	0.00	0.00	0.00	0.00



Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Interment Fees (Coffin only) Stillborn and up to 12 months</b>						
Re-Open for 1 resident	0.00	0.00	0.00	0.00	0.00	0.00
Re-Open for 1 non resident	535.00	0.00	535.00	550.00	0.00	550.00
New or Re-Open for 2 - resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 2 non resident	635.00	0.00	635.00	650.00	0.00	650.00
New or Re-Open for 3 resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 3 - non resident	735.00	0.00	735.00	740.00	0.00	740.00
Open for 4 resident (adv. purchased graves only)	0.00	0.00	0.00	0.00	0.00	0.00
Open for 4 non-resident (adv. purchased graves only)	855.00	0.00	855.00	860.00	0.00	860.00
Common grave (any depth) – resident	0.00	0.00	0.00	0.00	0.00	0.00
Common grave (any depth) – non resident	370.00	0.00	370.00	370.00	0.00	370.00
Burial of Cremated Remains – resident	220.00	0.00	220.00	230.00	0.00	230.00
<b>Casket (Additional cost)</b>						
Re-Open for 1 resident	197.00	0.00	197.00	205.00	0.00	205.00
New or Re-Open for 2 resident	400.00	0.00	400.00	415.00	0.00	415.00
New or Re-Open for 3 resident	605.00	0.00	605.00	615.00	0.00	615.00
Open for 4 resident (adv. purchased graves only)	796.00	0.00	796.00	815.00	0.00	815.00
<b>Use of Chapel</b>						
Resident	170.00	0.00	170.00	175.00	0.00	175.00
<b>Temporary Markers</b>						
Resident	25.00	0.00	25.00	25.00	0.00	25.00
<b>Other</b>						
Annual planting of graves	100.00	0.00	100.00	100.00	0.00	100.00
Search fees	20.00	0.00	20.00	20.00	0.00	20.00
Transfer fees	60.00	0.00	60.00	60.00	0.00	60.00
Fees for interments in existing vaults or other special requests	price on application			price on application		
<b>Monumental Licence Fees</b>						
Headstone & Base – Resident	252.00	0.00	252.00	260.00	0.00	260.00
Half kerbs – Resident	76.00	0.00	76.00	80.00	0.00	80.00
Full kerbs – Resident	146.00	0.00	146.00	150.00	0.00	150.00
Flat Plaque – Resident	167.00	0.00	167.00	175.00	0.00	175.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Additional ornamentation (in addition to Monumental Licence fees)</b>						
This charge includes the first inscription where appropriate.						
For small items such as vases, photo plaques, chippings etc. - Resident	116.00	0.00	116.00	120.00	0.00	120.00
For small items such as vases, photo plaques, chippings etc.	116.00	0.00	116.00	120.00	0.00	120.00
For larger items such as a plaque, desk top** or similar, ledger slabs, books, etc.- Resident	167.00	0.00	167.00	175.00	0.00	175.00
Replacement memorial (as originally permitted) – Resident	61.00	0.00	61.00	65.00	0.00	65.00
Arrange Funeral under th Public Health (Control of Disease) Act 1984 - including a full property search	550.00	0.00	550.00	550.00	0.00	550.00
Arrange Funeral under th Public Health (Control of Disease) Act 1984 - without the need of a property search	250.00	0.00	250.00	250.00	0.00	250.00
<b>Household Waste Collection Services</b>						
Garden Waste Collection - Annual Subscription (240 litre bin)	48.50	0.00	48.50	50.00	0.00	50.00
Garden Waste Collection - Annual Subscription (140 litre bin)	33.50	0.00	33.50	34.50	0.00	34.50
Garden Waste Collection – per bag	1.00	0.00	1.00	1.00	0.00	1.00
Bulky Waste Collection (Less than four items)	27.00	0.00	27.00	28.00	0.00	28.00
Fridge/Freezer Collections (Per item)	17.00	0.00	17.00	18.00	0.00	18.00
Metal Collection (Less than three items)	12.00	0.00	12.00	12.00	0.00	12.00
<b>Trade Waste Collection Services</b>						
Quotations provided on request						

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>The Woodville (Theatre Services)</b>						
<b>Box Office</b>						
Booking fee - per ticket	1.50		1.50	1.50		1.50
Handling fee for web/ telephone bookings - per booking	2.50		2.50	0.00		0.00
Hirer's box office commission – all payments	3%		3%	3%		3%
<b>Packages (* = VAT levied on some parts of the package, total price shown includes VAT elements)</b>						
Wedding (8 hours)	4,000.0	800.0	4,800.0	4,166.7	833.3	5,000.0
<b>Catering (* = VAT may be levied dependent on circumstances)</b>						
Kitchen Hire Service	500.00		500.00	500.00		500.00
Corkage	600.00		600.00	600.00		600.00
<b>Lighting System Service (* = VAT may be levied dependent on circumstances)</b>						
Lighting/ sound operator <5 hours	15.50 per hour (min 3 hours)		15.50 per hour (min 3 hours)	18.00 per hour (min 3 hours)		18.00 per hour (min 3 hours)
Lighting/ sound operator – each additional hour						
Spotlight with spotlight operator <5 hours	15.50 per hour (min 3 hours)		15.50 per hour (min 3 hours)	18.00 per hour (min 3 hours)		18.00 per hour (min 3 hours)
Spotlight with spotlight operator – each additional hours						
<b>Main Hall and Supporting Facilities (* = VAT may be levied dependent on circumstances)</b>						
Dismantling of Event (per person):						
Hourly charge for first three hours	75.00		75.00	75.00		75.00
Get in and Set up of Event (per person):						
Hourly charge for first three hours	150.00		150.00	150.00		150.00
Each additional Hour						
Rehearsals- Monday to Sunday <5 hours	680.00		680.00	680.00		680.00
Additional hours	200.00		200.00	200.00		200.00
Rehearsals- Public Holidays <5 hours	750.00		750.00	750.00		750.00
Additional hours	250.00		250.00	250.00		250.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Other services</b> (* = VAT may be levied dependent on circumstances)						
Additional Staff Services - Technical, Security, Other. Price per person from: - <5 hours	16 per hour (min 5 hours)	0.00	16 per hour (min 5 hours)	18.00 per hour (min 3 hours)		18.00 per hour (min 3 hours)
Additional hours	On Request			On Request		
Balloon Service	On Request			On Request		
Cloakroom service	15.50 per hour		15.50 per hour	18.00 per hour		18.00 per hour
Merchandise Sales Service - Hirer Staff selling on own behalf - on gross sales	20%	-	20%	20%	-	20%
Merchandise Sales Service Theatre Staff selling on behalf of hirer - on gross sales	20%	-	20%	20%	-	20%
Table Covering Service (paper)						
Table Covering Service (linen)	13.00		13.00	15.00		15.00
Trading Licence Service (e.g. Craft fairs, exhibitions)						
<b>Performing Rights Society and Phonographic Performance Licenses</b> (* = VAT may be levied dependent on circumstances)						
Dance Classes/ Aerobics etc. royalty fee						
Dancing displays and shows (mechanical music) royalty fees	3% Across the board			4% Across the board		
Dinner events royalty fees						
Disco, Dances royalty fees						
Exhibitions, Meetings and Religious Service royalty fees						
Family events (e.g. wedding, birthdays and celebrations) royalty fees						
Sporting events (e.g. boxing arena event) royalty fees						
Variety Shows, Music Hall (live music) royalty fees						
Lighting/ sound operator < 5 hours						
Pyrotechnics – up to 10 firing pods and controls	100.00	0.00	100.00	100.00	0.00	100.00
Additional hours						
Exhibitions – Full bay	55.00	0.00	55.00	55.00	0.00	55.00
Exhibitions – Part of a bay	35.00	0.00	35.00	35.00	0.00	35.00
Meetings – Daily charge- per hour	40.00	0.00	40.00	40.00	0.00	40.00
<b>Blake Gallery</b>						
Commercial Use:						
Hourly Rate (min. three hours)	15.00	0.00	15.00	15.00	0.00	15.00
Day Rate	65.00	0.00	65.00	65.00	0.00	65.00
Weekly Rate	200.00	0.00	200.00	200.00	0.00	200.00
Educational Use:						
Day Rate	30.00	0.00	30.00	30.00	0.00	30.00
Weekly Rate	90.00	0.00	90.00	90.00	0.00	90.00
Exhibition Preview	150.00	0.00	150.00	150.00	0.00	150.00

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Room Hire</b>						
<b>Room Hire Fees</b>						
Studio Weekday						
8am-1pm	420.00	84.00	504.00	420.00	84.00	504.00
1pm-6pm	420.00	84.00	504.00	420.00	84.00	504.00
6pm-11pm/midnight	550.00	110.00	660.00	550.00	110.00	660.00
Studio Weekend						
8am-1pm	550.00	110.00	660.00	550.00	110.00	660.00
1pm-6pm	550.00	110.00	660.00	550.00	110.00	660.00
6pm-11pm/midnight						
Auditorium Weekday						
8am-1pm	750.00	150.00	900.00	750.00	150.00	900.00
1pm-6pm	750.00	150.00	900.00	750.00	150.00	900.00
6pm-11pm/midnight	1,000.00	200.00	1,200.00	1,000.00	200.00	1,200.00
Auditorium Weekend						
8am-1pm	850.00	170.00	1,020.00	850.00	170.00	1,020.00
1pm-6pm	850.00	170.00	1,020.00	850.00	170.00	1,020.00
6pm – 11pm/midnight	1,200.00	240.00	1,440.00	1,200.00	240.00	1,440.00
Kent Room Weekday						
8am-1pm	210.00	42.00	252.00	210.00	42.00	252.00
1pm-6pm	210.00	42.00	252.00	210.00	42.00	252.00
6pm-11pm/midnight	300.00	60.00	360.00	300.00	60.00	360.00
Kent Room Weekend						
8am-1pm	300.00	60.00	360.00	300.00	60.00	360.00
1pm-6pm	300.00	60.00	360.00	300.00	60.00	360.00
6pm-11pm/midnight	300.00	60.00	360.00	300.00	60.00	360.00
Civic Suite One (30m <sup>2</sup> ) maximum 15 persons):						
Hourly Rate (8am to 6pm)	20.00	0.00	20.00	20.00	0.00	20.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	0.00	35.00	35.00	0.00	35.00
Civic Suite Three (12m <sup>2</sup> ) maximum 8 persons):						
Hourly Rate (8am to 6pm)	10.00	0.00	10.00	10.00	0.00	10.00
Hourly Rate (Evenings after 6pm & Weekend)	20.00	0.00	20.00	20.00	0.00	20.00
Civic Suite Four (35m <sup>2</sup> ) maximum 20 persons):						
Hourly Rate (8am to 6pm)	20.00	0.00	20.00	20.00	0.00	20.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	0.00	35.00	35.00	0.00	35.00
Council Chamber (142m <sup>2</sup> ) maximum 100 persons):						
Hourly Rate (8am to 6pm)	40.00	0.00	40.00	40.00	0.00	40.00
Hourly Rate (Evenings after 6pm & Weekend, min. 4 hours)	70.00	0.00	70.00	70.00	0.00	70.00
<b>Gateway Desk/ Room Rate</b>						
Gateway daily desk rate (9am to 5pm)	57.00	0.00	57.00	57.00	0.00	57.00
Gateway half day desk rate (9am to 5pm)	28.50	0.00	28.50	28.50	0.00	28.50
Gateway daily room rate (9am to 5pm)	70.00	0.00	70.00	70.00	0.00	70.00
Gateway half day room rate ( 9am to 5pm)	35.00	0.00	35.00	35.00	0.00	35.00
Hourly Rate (Evenings after 6pm & Weekend)	32.00	0.00	32.00	32.00	0.00	32.00
<b>Catering (* = VAT may be levied dependent on circumstances)</b>						
Buffet Selections – quotes on request but from:	5.00	0.00	5.00	5.00	0.00	5.00
Tea, Coffee, Biscuits (per head)	1.80	0.00	1.80	1.80	0.00	1.80

Description of Charge	2021-22 -Charge			2022-23 -Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Equipment Hire (* = VAT may be levied dependent on circumstances)</b>						
Conference Phone (per day)	60.00	0.00	60.00	60.00	0.00	60.00
Flipchart/Markers (per day)	15.00	0.00	15.00	15.00	0.00	15.00
Laptop (per day)	55.00	0.00	55.00	55.00	0.00	55.00
Overhead Projector & Screen (per day)	20.00	0.00	20.00	20.00	0.00	20.00
PA System (per day)	55.00	0.00	55.00	55.00	0.00	55.00
Projector & Screen: Per day Per hour	180.00	0.00	180.00	180.00	0.00	180.00
<b>Office Services – General photocopying (* = VAT may be levied dependent on circumstances)</b>						
Black & White, per sheet, max. 50 sheets	0.10	0.00	0.10	0.10	0.00	0.10
Colour, per sheet, max.50 sheets	0.30	0.00	0.30	0.30	0.00	0.30
Laminating (per sheet)	1.00	0.00	1.00	1.00	0.00	1.00
<b>Advertising – Your Borough Magazine</b>						
External Charge for advertising space. Typical one page charges start from:	825.00	165.00	990.00	825.00	165.00	990.00
Partner Charge for advertising space. Typical one page charges start from:	725.00	145.00	870.00	725.00	145.00	870.00