



To: Committee & Elections Manager

**Statement of individual Cabinet Member's decision**

Name of Cabinet Member Cllr John Burden

Portfolio Leader of the Executive

Delegation authority (usually the delegated powers in annex 1.6 and 1.7) Powers delegated to the Leader of the Executive in Annex 1.6 to the Constitution

Cabinet decision date \_\_\_\_\_ Minute No \_\_\_\_\_ or

Declaration of Interests (if any)

Of the Cabinet Member making the decision

None

Of any other Cabinet Member consulted in relation to the decision

None

Topic CIVICA Financial Accounting Systems Contract

Decision Authority is given to enter the CIVICA Financial Systems Contract

Reasons for the decision This decision is treated as a matter of urgency as the contract is due to expire before the next meeting of Cabinet.

Other options considered (if any) Cllr Meade has communicated his agreement with the decision and has waived his right to call in for this item.

I confirm that this decision is:

- Please mark/tick  In accordance with the council's Policy Framework
- Within the council's approved budget
- In compliance with the council's contract procedure rules
- In compliance with the council's financial procedure rules
- In accordance with the protocol for Cabinet member decisions

Background papers used (if any) \_\_\_\_\_

Signature  
(countersigned  
by Executive  
Leader if a Key  
Decision)



Date: 29 March 2023

*All decisions must be made in accordance with the decision-making rules laid down in the constitution and must be in compliance with the policy framework, the approved budget, contract procedure rules and financial procedure rules.*

The allocations of areas of responsibility to Lead Members and their delegated powers are laid out in annex 1.6 and 1.7 and may only be exercised accordingly. The Executive Leader is entitled to change the allocation of portfolios to Lead Members at any time.

In addition to the above, further delegations may be made from time to time.

Key decisions may not be made by individual Cabinet Members other than the Executive Leader. In the case of a Key Decision recommended by a Cabinet Member, the Executive Leader's countersignature will be required in order to affect the decision.

**This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.**

**This decision has been made under the special urgency provisions and thus cannot be called in. Cllr Jordan Meade, Chair of the Overview Scrutiny Committee, has been consulted and agreed to waive his right to call in the decision.**