

**Classification:** Public

**Key Decision:** No

## Gravesham Borough Council

**Report to:** Finance and Audit Committee / Full Council  
**Date:** 18 July 2023 / 17 October 2023  
**Report of:** Cllr Gavin Larkins – Chair, Finance and Audit Committee  
**Subject:** Finance and Audit Committee - Annual Report

### **Purpose and summary of report:**

This report provides information on the work of the Finance and Audit Committee during the year 2022/23.

### **Recommendations:**

- The Finance & Audit Committee endorse the Annual Report presented at Appendix 2.
- The Finance & Audit Committee agree that the Annual Report be presented to the next Full Council meeting.

<b>Key Implications:</b>	
<b>Item</b>	<b>Implications</b>
<b>Legal</b>	There are no specific legal matters arising from this report.
<b>Finance and Value for Money</b>	There are no specific Finance matters arising from this report
<b>Corporate Plan</b>	Strategic Objective #3 Progress; Sound Financial Management & Successfully Managing Key Business Risks
<b>Climate Change</b>	No implications

## **1. Introduction**

- 1.1 The Finance and Audit Committee is responsible for discharging the functions conferred by the Accounts and Audit Regulations 2015. The key responsibilities include approving the Council's Annual Statement of Accounts, approving the Annual Governance Statement, approving the Annual Internal Audit Plan and monitoring and reviewing the work of Internal Audit, and reviewing the arrangements for the management of risk.

- 1.2 Complimenting good governance arrangements, as Chair of the Finance and Audit Committee I have prepared an annual report, highlighting the work of the Committee during 2022/23 which was chaired by my predecessor Cllr Gurbax Singh. This is shown at appendix 2.

## **2. Appendices**

- 2.1 Appendix 1 – Annual Report of the Chair of the Finance and Audit Committee

## **3. Background Documents**

- 3.1 There are no background documents

<b>Secondary Implications</b>	
<b>Risk Assessment</b>	N/A
<b>Data Protection Impact Assessment</b>	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	<p>a. Does the project/change being recommended through this paper involve the processing of <a href="#">personal data</a> or <a href="#">special category data</a> or <a href="#">criminal offence data</a>? A definition of each type of data can be found on the Information Commissioner's Office website via the above links.</p> <p>No</p>
	<p>b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice?</p> <p>No</p>
	<p>c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at <a href="mailto:gdpr@medway.gov.uk">gdpr@medway.gov.uk</a>.</p> <p>N/A</p>
<b>Equality Impact Assessment</b>	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer.</p> <p>N/A</p>
	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer.</p> <p>N/A</p>
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
<b>Crime and Disorder</b>	Not Applicable
<b>Digital and website implications</b>	Not Applicable
<b>Safeguarding children and vulnerable adults</b>	Not Applicable