

## South Thames Gateway Building Control Joint Committee

Monday, 17 July 2023

2.30pm

### Present:

John Burden (Gravesham) (Chair)  
Pat Edwards (Canterbury) (Vice-Chair)

Councillors: Tim Gibson (Swale)

Janine Weaver	Director of South Thames Gateway Building Control (STGBC)
Kirsty Stoddart	Technical and Administration Manager, STGBC
Simon Thomas	Head of Planning (Canterbury)
Mark Breathwick	Chief Housing Officer (Medway Council)
Wendy Lane	Assistant Director (Planning, Gravesham Borough Council)
Chloe Taylor	Committee Services Officer (Minutes)

### 1. Election of Chairman

Cllr Tim Gibson nominated Cllr John Burden to be Chair for the 2023/24 municipal year. Cllr Pat Edwards seconded the nomination.

**Resolved** that Councillor John Burden be Chair for the South Thames Gateway Building Control Joint Committee for the 2023/24 municipal year.

### 2. Election of Vice-Chairman

Cllr John Burden nominated Cllr Pat Edwards to be Vice-Chair for the 2023/24 municipal year as Canterbury would be hosting the meeting for the 2024/25 municipal year. Cllr Tim Gibson seconded the nomination.

**Resolved** that Councillor Pat Edwards be Vice-Chair for the South Thames Gateway Building Control Joint Committee for the 2023/24 municipal year.

### 3. Apologies for absence

An apology for absence was received from Cllr Naushabah Khan (Medway).

### 4. To sign the Minutes of the previous meeting

The minutes of the meeting of the South Thames Gateway Building Control Joint Committee held on Thursday 09 March 2023, were agreed and signed by the Chair.

### 5. Declarations of Interest

No declarations of interest were made.

## **6. Administrative Arrangements Report 2023-24**

The Committee Services Officer informed Members that this was a standard report that outlined that Gravesham Borough Council would be responsible for hosting the South Thames Gateway Building Control Joint Committee meetings for the 2023/24 municipal year. It also outlined the future meetings dates.

The Committee noted the report together with future meetings dates.

## **7. Exclusion**

**Resolved** pursuant to Section 100A (4) of the Local Government Act 1972 that the public be excluded during the following items of business because it was likely in view of the nature of business to be transacted that, if members of the public were present during these items, there would be disclosure to them of exempt information.

## **8. Annual Report - 2022-23**

The Director (STGBC) presented the Committee with the annual report for 2022/23.

The Members held a robust discussion and highlighted key points relating to the change in surveyor licencing.

The Committee noted the report.

## **9. Business Plan - 2023-26**

The Director (STGBC) presented the Committee with the business plan for 2023-26 and explained the process of development.

The Members held a robust discussion.

The Committee approved the business plan.

### **Close of meeting**

The meeting ended at 3.19pm