



Forward Plan

1 December 2010 to 31 May 2011

This plan shows the Key decisions the Council will be taking during the period
1 December 2010 to 31 May 2011

The main decision-making body of the council is the Cabinet which comprises the Leader of
the Executive and five portfolio holders as shown below:

Michael Snelling	Leader and Business and Regeneration
David Turner	Deputy Leader and Community
John Cubitt	Community Safety and Environment "Clean, Green and Safe"
Laura Hryniewicz	Young Gravesham
Anthony Pritchard	Housing
Adrian Warburton	Transformation

The Cabinet meets every month (on Mondays at 7 pm or Tuesday after Bank Holidays).
Meetings are open to the public. Dates and times are available from the Committee &
Electoral Services department.

Forward Plan of Key Decisions

Introduction

Gravesham Borough Council operates a Leader and Cabinet style of executive with the Cabinet as the main decision-making arm of the council. An Overview & Scrutiny Committee, chaired by the Leader of the opposition party, examines decisions made and conducts reviews on matters of local interest.

Each month the council will publish a forward plan of the key decisions expected to be taken during the following six months.

A “key decision” is one relating to a function of the Cabinet which is likely to:

- (i.) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function; or
- (ii.) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the council’s area.

Items are considered “significant” in financial terms where they exceed £100,000 in value.

The plan lists the key decisions for the six month period and then goes on to set out the following information about each decision:

The topic
Which body will make the decision (usually the Cabinet)
Date when the decision is expected to be made
Particular Wards affected
Who is being consulted and the methods used
How representations can be made and a final date for their receipt
Relevant documents to be taken into account

The summary sheet that follows lists all of the key decisions likely to be made between 1 December 2010 to 31 May 2011 and shows the contact officer at the borough council on each issue. Any enquiries about these decisions should be directed to that officer in the first instance. In the case of any difficulty, the committee section of the Committee and Electoral Services Department will be happy to help.

Summary of Key Decisions for the period 1 December 2010 – 31 May 2011

Page	Decision number	Topic	Officer contact
1	07/00065	Comprehensive Equalities Strategy	Director (Communities), Civic Centre, Gravesend 01474 33 73 24
2	09/00086	Disposal of Land at Vale Road, Northfleet	Director (Business), Civic Centre, Gravesend 01474 337 585
3	09/00089	Local Development Framework – Core Strategy and Generic Development Management Development Plan Document	Director (Business), Civic Centre, Gravesend 01474 337 585
4	09/00090	Town Pier Pontoon – Tender Results	Director (Business), Civic Centre, Gravesend 01474 337 585
5,6	10/0002	Corporate Business Plan 2011/2015	Director (Transformation & Finance) or Service Manager (Audit & Performance)01474 337313
7	10/0003	Town Skateboard Park	Director (Business), Civic Centre, Gravesend 01474 337 585

Forward Plan – Key Decision

Decision No:	07/00065
Topic:	Comprehensive Equalities Strategy - Cabinet to make recommendations to council to adopt the strategy
Decision-maker	Cabinet Council
Proposed Date:	Originally June 2009 – now 2010
Wards affected:	All Wards
Main Consultees:	North West Kent Racial Equality Council The Residents' Panel The Disability Equality Reference Group Communities' Consultation Reference Group Other partners and stakeholders, as appropriate
Method of consultation:	There will be a number of channels: including discussion groups, surveys and an on-line facility
How to make representations:	To Director (Communities)
Final date for representations:	Originally notified as June 2008 and then autumn/winter of 2009 but now target is 2010
List of relevant documents	None listed at present.

First Publication date: December 2007

Forward Plan – Key Decision

Decision No:	09/00086
Topic:	Potential Disposal of land at Vale Road, Northfleet
Decision-maker	Cabinet
Proposed Date:	Work ongoing – likely to completed by 2010
Wards affected:	All Wards
Main Consultees:	Public
Method of consultation:	Use of newspaper advertisement required under Local Government Act 1972
How to make representations:	Director (Business)
Final date for representations:	3 weeks after initial publication of advertisement
List of relevant documents	Asset Management Plan

First Publication date: February 2009

Forward Plan – Key Decision

Decision No:	09/00089
Topic:	Local Development Framework – Core Strategy and Development Management Policies Development Plan Document
Decision-maker:	Cabinet
Proposed Date:	Special meeting of Cabinet took place on 21 December 2009 Considered at a meeting of Overview Scrutiny Committee on 12 January 2010. Public consultation on reg 25 took place Jan – March 2010. Interim consultation intended late Autumn 2010 but some uncertainty following coalition government's radical reform of the planning system.
Wards affected:	All
Main consultees:	n/a
Method of consultation:	Various. Consultation events for Gravesham's Local Development Framework can be accessed via: http://gravesham.limehouse.co.uk/portal
How to make representations:	Director (Business) Civic Centre, Gravesend 01474 337 585
Final date for representations:	n/a
List of relevant documents:	Available via www.gravesham.gov.uk/LDF and consultation portal: http://gravesham.limehouse.co.uk/portal

First Publication Date: 2009

Forward Plan – Key Decision

Decision No:	09/00090
Topic:	Town Pier Pontoon
Decision-maker:	Cabinet
Proposed Date:	Consideration of Tender – August 2010 Commencement on site probably End of 2010
Wards affected:	Town Pier straddles Riverside and Pelham wards. The pontoon would sit entirely in Riverside ward
Main consultees:	n/a
Method of consultation:	n/a
How to make representations:	n/a
Final date for representations:	n/a
List of relevant documents:	Most of the documents in the working file are not publicly available.

First Publication Date: 2009

Forward Plan – Key Decision

Decision No:	10/0002
Topic:	<p>Corporate Business Plan 2011-15</p> <p>To identify the council's priorities for the communities of Gravesham during the period April 2011 to March 2015.</p>
Decision-maker:	<p>Cabinet to approve council priorities for the period April 2011 to March 2015.</p> <p>Council to formally adopt council priorities for the period April 2011 to March 2015.</p>
Proposed Date:	<p>Priorities proposed to be presented to Cabinet February 2011.</p> <p>Priorities proposed to be adopted by Council February 2011.</p> <p>Final Corporate Business Plan 2011-15 document proposed to be approved by Cabinet May 2011 (dates to be confirmed).</p> <p>Final Corporate Business Plan 2011-15 document proposed to be adopted by Council June 2011 (dates to be confirmed).</p>
Wards affected:	All Wards
Main consultees:	All communities in Gravesham, including the public and businesses.
Method of consultation:	<p>The council's Community Profiling and Customer Profiling data has been used to determine both the 'Phase One' consultation process, planned to develop the Corporate Business Plan 2011-15 on a representative basis, and the manner in which the process is conducted.</p> <p>A variety of consultation methods will be used, including use of existing community and voluntary groups, arranged discussion groups, surveys, special events and on-line.</p> <p>A consultation plan has been prepared and reviewed by the council's Cross Practitioners Group prior to any consultation commencing.</p> <p>A second phase of consultation will take place between October and December 2010 to ensure that the council has correctly identified the suggested areas of focus from the community.</p>
How to make representations:	To Director (Transformation & Finance) or Service Manager (Audit & Performance)

<p>Final date for representations:</p>	<p>In relation to consultation exercises – 31 July 2010 In relation to consultation on the draft Corporate Business Plan 2011-15 – 10 December 2010. In relation to the final Corporate Business Plan 2011-15 – 10 March 2011</p>
<p>List of relevant documents:</p>	<p>Corporate Plan Consultation Webpage: http://www.local.gravesham.gov.uk/corporateplan2011-14</p> <p>Community Profile - http://www.local.gravesham.gov.uk/index.jsp?articleid=5381</p> <p>Corporate Plan 2011-14 consultation - Mosaic Customer Profile Study http://www.local.gravesham.gov.uk/index.jsp?articleid=5831</p> <p>Gravesham Borough Council Corporate Plan 2008-2011 - http://www.local.gravesham.gov.uk/index.jsp?articleid=4563</p> <p>Dartford and Gravesham Sustainable Community Strategy - http://www.local.gravesham.gov.uk/index.jsp?articleid=4562</p> <p>Kent Agreement 2 - http://www.local.gravesham.gov.uk/index.jsp?articleid=4561</p>

First Publication Date

Forward Plan – Key Decision

Decision No:	10/0003
Topic:	Town Skateboard Park
Decision-maker:	Cabinet
Proposed Date:	Autumn 2010
Wards affected:	Riverside
Main consultees:	Public, Youth Forum, Gravesend Skateboard Group, residents
Method of consultation:	Questionnaire, planning application
How to make representations:	Director of Business Civic Centre Windmill Street Gravesend
Final date for representations:	To be advised
List of relevant documents:	None

First Publication Date: August 2010