



To: Committee & Elections Manager

Statement of individual Cabinet Member's decision

Name of Cabinet Member Councillor Jenny Wallace

Portfolio Housing Services

Delegation authority (usually the delegated powers in annex 1.6 and 1.7) Delegated powers annex 1.6

Cabinet decision date 13 November 2023 Minute No _____ or

Declaration of Interests (if any) N/A

Of the Cabinet Member making the decision

None

Of any other Cabinet Member consulted in relation to the decision

Topic Private Sector Housing Civil Penalty Policy

Decision Following discussion with the Housing Services Cabinet Committee and Director (Housing), ratify the Council's new Private Sector Housing Civil Penalty Policy.

Reason for the decision Gravesham Borough Council's existing Private Sector Housing Enforcement Policy was due to be reviewed September 2023. Appendix 1 of the existing contained 17 pages related to civil penalties. Creating a standalone policy enables robust delivery, demonstrates the seriousness and complexity of the legislation.

Other options considered (if any) N/A

I confirm that this decision is:

- | | |
|------------------|--|
| Please mark/tick | <input checked="" type="checkbox"/> In accordance with the council's Policy Framework |
| | <input checked="" type="checkbox"/> Within the council's approved budget |
| | <input checked="" type="checkbox"/> In compliance with the council's contract procedure rules |
| | <input checked="" type="checkbox"/> In compliance with the council's financial procedure rules |
| | <input checked="" type="checkbox"/> In accordance with the protocol for Cabinet member decisions |

Background papers used (if any) 13 November 2023 - Housing Services Cabinet Committee

Signature
(countersigned
by Executive
Leader if a Key
Decision)



Date: 29 November 2023

All decisions must be made in accordance with the decision-making rules laid down in the constitution and must be in compliance with the policy framework, the approved budget, contract procedure rules and financial procedure rules.

The empty homes area of responsibility to Lead Members and their delegated powers are laid out in annex 1.6 and 1.7 and may only be exercised accordingly. The Executive Leader is entitled to change the allocation of portfolios to Lead Members at any time.

In addition to the above, further delegations may be made from time to time.

Key decisions may not be made by individual Cabinet Members other than the Executive Leader. In the case of a Key Decision recommended by a Cabinet Member, the Executive Leader's countersignature will be required in order to effect the decision.

The Chief Executive was given delegated authority to respond to consultation documents on behalf of the Cabinet in consultation with the appropriate portfolio holder at the Cabinet meeting on 7 March 2011.

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.