

## FEES AND CHARGES 2024-25



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Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Car Parks</b>						
<b>Gurdwara Public Car Park</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.67	0.33	2.00
Up to two hours	1.67	0.33	2.00	2.50	0.50	3.00
Up to three hours	2.33	0.47	2.80	3.33	0.67	4.00
Up to 4 hours	3.17	0.63	3.80	4.17	0.83	5.00
Over 4 hours (max 24hrs)	4.17	0.83	5.00	5.00	1.00	6.00
Saturday & Sunday	Private use for Gurdwara only			Private use for Gurdwara only		
<b>Short Stay Car Parks (Parrock Street, Market Square, Horn Yard &amp; West Street)</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.67	0.33	2.00
Up to two hours	1.67	0.33	2.00	2.50	0.50	3.00
Up to three hours	2.33	0.47	2.80	3.33	0.67	4.00
Up to 4 hours	3.17	0.63	3.80	4.17	0.83	5.00
Over 4 hours (max 24hrs)	6.25	1.25	7.50	7.08	1.42	8.50
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	1.08	0.22	1.30	1.67	0.33	2.00
Additional 2 hours	1.67	0.33	2.00	2.50	0.50	3.00
Over 4 hours (max 24hrs)	6.25	1.25	7.50	7.08	1.42	8.50
Sunday	Free			Free		
<b>Long Stay Car Parks (Milton Place and Ordnance Road)</b>						
Evening charge 6pm-8am	Free			Free		
Monday to Friday, 8am - 6pm						
Up to one hour	1.08	0.22	1.30	1.67	0.33	2.00
Up to two hours	1.67	0.33	2.00	2.50	0.50	3.00
Up to three hours	2.33	0.47	2.80	3.33	0.67	4.00
Up to 4 hours	3.17	0.63	3.80	4.17	0.83	5.00
Over 4 hours (max 24hrs)	4.17	0.83	5.00	5.00	1.00	6.00
Saturday, 8am - 6pm						
Up to two hours	0.00	0.00	0.00	0.00	0.00	0.00
Additional 1 hour	1.08	0.22	1.30	1.67	0.33	2.00
Additional 2 hours	1.67	0.33	2.00	2.50	0.50	3.00
Over 4 hours (max 24hrs)	4.17	0.83	5.00	5.00	1.00	6.00
Sunday	Free			Free		

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Car Parks – Season Tickets</b>						
<b>Short Stay Car Parks (Parrock St, Rathmore Rd &amp; West Street)</b>						
One month	114.17	22.83	137.00	129.17	25.83	155.00
Three month	323.33	64.67	388.00	366.67	73.33	440.00
Six month	610.83	122.17	733.00	692.50	138.50	831.00
One year	1,150.00	230.00	1,380.00	1,303.33	260.67	1,564.00
<b>Long Stay Car Parks (Milton Place, Ordnance Road and Gurdwara)</b>						
One month	75.83	15.17	91.00	90.83	18.17	109.00
Three month	215.83	43.17	259.00	259.17	51.83	311.00
Six month	407.50	81.50	489.00	489.17	97.83	587.00
One year	766.67	153.33	920.00	920.00	184.00	1,104.00
<b>Town Centre Voucher Scheme (relates to Gurdwara, Milton Place and Ordnance Road Car Parks)</b>						
Full day	2.08	0.42	2.50	2.50	0.50	3.00
Half day	1.04	0.21	1.25	1.25	0.25	1.50
<b>Lord Street Temporary Car Park</b>						
Town centre workers – one month	33.33	6.67	40.00	33.33	6.67	40.00
Non-Town centre workers – one month	66.67	13.33	80.00	66.67	13.33	80.00
<b>Parking Schemes</b>						
<b>Town Centre Parking Scheme (Zones A-D and F)</b>						
New permit application	40.00	0.00	40.00	40.00	0.00	40.00
Renewal of permit	40.00	0.00	40.00	40.00	0.00	40.00
Replacement of lost permit	10.00	0.00	10.00	10.00	0.00	10.00
Book of five visitor permits	10.00	0.00	10.00	10.00	0.00	10.00
Replacement of stolen permit (police crime reference number required)	FREE			FREE		
<b>Controlled Parking Zones (CPZ)</b>						
New permit application	15.00	0.00	15.00	15.00	0.00	15.00
Renewal of permit	15.00	0.00	15.00	15.00	0.00	15.00
Replacement of lost permit	5.00	0.00	5.00	5.00	0.00	5.00
Replacement of stolen permit (police crime reference number required)	FREE			FREE		
<b>On-Street Pay and Display Parking Charges (Monday to Saturday, 8am – 6.30pm)</b>						
30 Minutes	0.58	0.12	0.70	0.58	0.12	0.70
45 Minutes	0.83	0.17	1.00	0.83	0.17	1.00
One Hour	1.08	0.22	1.30	1.08	0.22	1.30
One Hour 15 Minutes	1.33	0.27	1.60	1.33	0.27	1.60
One Hour 30 Minutes	1.58	0.32	1.90	1.58	0.32	1.90
One Hour 45 Minutes	1.83	0.37	2.20	1.83	0.37	2.20
Two Hours	2.08	0.42	2.50	2.08	0.42	2.50

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Council Tax – Recovery Action</b>						
Council Tax Summons	60.00	0.00	60.00	65.00	0.00	65.00
Council Tax Liability Order	50.00	0.00	50.00	55.00	0.00	55.00
<b>Business Rates – Recovery Action</b>						
Non Domestic Rates Summons	110.00	0.00	110.00	120.00	0.00	120.00
Non Domestic Rates Liability Order	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sports Activities</b>						
Cricket – per team, per season	1,210.00	242.00	1,452.00	1,270.00	254.00	1,524.00
Cricket – per team , per game	105.00	21.00	126.00	110.00	22.00	132.00
Football – adult team, per season	630.00	126.00	756.00	660.00	132.00	792.00
Football – adult team, per game	74.00	14.80	88.80	74.00	14.80	88.80
Football – junior team, per season	480.00	96.00	576.00	505.00	101.00	606.00
Football – junior team, per game	59.00	11.80	70.80	59.00	11.80	70.80
Mini Football –per team, per season	349.00	69.80	418.80	365.00	73.00	438.00
Mini Football – per team, per game	49.00	9.80	58.80	49.00	9.80	58.80
<b>Regulatory Services – Animal Welfare</b>						
<b>Animal Activities Licences - Dog or cat boarding, home boarding of dogs, dog day care, selling animals as pets, keeping or training animals for exhibition</b>						
New - Part A	465.00	0.00	465.00	497.00	0.00	497.00
Renewal - Part A	295.00	0.00	295.00	315.00	0.00	315.00
New and Renewal - Part B	306.00	0.00	306.00	327.00	0.00	327.00
<b>Animal Activities Licences - Dog breeding (plus vet fees)</b>						
New - Part A	465.00	0.00	465.00	497.00	0.00	497.00
Renewal - Part A	295.00	0.00	295.00	315.00	0.00	315.00
New and Renewal - Part B	306.00	0.00	306.00	327.00	0.00	327.00
<b>Animal Activities Licences - Hiring of Horses Licences (plus vet fees)</b>						
New and Renewal - Part A	465.00	0.00	465.00	497.00	0.00	497.00
New and Renewal - Part B	306.00	0.00	306.00	327.00	0.00	327.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Animal Activities Licences - Arranging Home Boarding of Dogs Licences</b>						
New & Renewal - Up to 5 hosts -Part A	671.00	0.00	671.00	716.00	0.00	716.00
New & Renewal - up to 5 hosts - Part B	690.00	0.00	690.00	737.00	0.00	737.00
New & Renewal - each additional 5 hosts - Part A	440.00	0.00	440.00	470.00	0.00	470.00
New & Renewal - each additional 5 hosts - Part B	440.00	0.00	440.00	470.00	0.00	470.00
<b>Other Charges</b>						
Full variation	419.00	0.00	419.00	448.00	0.00	448.00
Minor Variation	183.00	0.00	183.00	196.00	0.00	196.00
Admin Change	41.00	0.00	41.00	44.00	0.00	44.00
Variation to add additional Hosts (inc one host)*	233.00	0.00	233.00	249.00	0.00	249.00
Cost per each additional Host (In addition to Variation fee*)	92.00	0.00	92.00	99.00	0.00	99.00
Risk Rating Appeal	227.00	0.00	227.00	243.00	0.00	243.00
<b>Dangerous Wild Animal Licences (licence period = 2 years)</b>						
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) (Plus Defra Vet Fee) Part A	503.00	0.00	503.00	537.00	0.00	537.00
New & Renewal - Dangerous Wild Animal Licences - (up to 3 species) (Plus Defra Vet Fee) Part A	678.00	0.00	678.00	724.00	0.00	724.00
New & Renewal - Dangerous Wild Animal Licences - (each additional species) (Plus Defra Vet Fee) Part A	177.00	0.00	177.00	189.00	0.00	189.00
New & Renewal - Dangerous Wild Animal Licences - (up to 2 species) Part B	306.00	0.00	306.00	327.00	0.00	327.00
<b>Stray Dogs - Standard Fee Penalty Fee (fixed fee set in legislation) and admin charge for each event. (additional charges will be made for the recharge of extra services used e.g. vet fees, transportation and boarding fee of kennel)</b>						
	25.00	0.00	25.00	25.00	0.00	25.00
<b>Fixed Penalty Dog Fouling Notice (Fixed fee set in legislation)</b>						
	75.00	0.00	75.00	100.00	0.00	100.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Collection of stray dogs from Civic Centre compound £25 penalty fee + £40 contribution towards cancelled transportation fee plus vets fees if incurred	100.00	0.00	100.00	100.00	0.00	100.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Mobile Homes Act 2013</b>						
New application for site licence – Band 1(1-5 pitches) TOTAL	128.00	0.00	128.00	128.00	0.00	128.00
New application for site licence – Band 1 (1-5 pitches) PART A payable on application	95.00	0.00	95.00	95.00	0.00	95.00
New application for site licence – Band 1 (1-5 pitches) PART B payable on grant	33.00	0.00	33.00	33.00	0.00	33.00
New application for site licence – Band 2 (6-24 pitches) TOTAL	575.00	0.00	575.00	575.00	0.00	575.00
New application for site licence – Band 2 (6-24 pitches) PART A payable on application	430.00	0.00	430.00	430.00	0.00	430.00
New application for site licence – Band 2 (6-24 pitches) PART B payable on grant	144.00	0.00	144.00	144.00	0.00	144.00
New application for site licence – Band 3 (25-99 pitches) TOTAL	722.00	0.00	722.00	722.00	0.00	722.00
New application for site licence – Band 3 (25-99 pitches) PART A payable on application	541.00	0.00	541.00	541.00	0.00	541.00
New application for site licence – Band 3 (25-99 pitches) PART B payable on grant	181.00	0.00	181.00	181.00	0.00	181.00
Annual Fee – Band 2	220.00	0.00	220.00	220.00	0.00	220.00
Annual Fee – Band 3	293.00	0.00	293.00	293.00	0.00	293.00
Transfer of Site Licence – Band1	32.00	0.00	32.00	32.00	0.00	32.00
Transfer of Site Licence – Band2	74.00	0.00	74.00	74.00	0.00	74.00
Transfer of Site Licence – Band3	74.00	0.00	74.00	74.00	0.00	74.00
Variation of site Licence – Band 1	63.00	0.00	63.00	63.00	0.00	63.00
Variation of site Licence – Band 2	159.00	0.00	159.00	159.00	0.00	159.00
Variation of site Licence – Band 3	159.00	0.00	159.00	159.00	0.00	159.00
Depositing site rules with Local Authority – Band 2 and 3	63.00	0.00	63.00	63.00	0.00	63.00
Mobile Site Fit & Proper Persons Test (Registration period = 1 year)	220.00	0.00	220.00	220.00	0.00	220.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Contaminated Land</b>						
Contaminated land enquiries where there is a statutory duty to respond (e.g. when made as part of a land charges request)	65.00	0.00	65.00	70.00	0.00	70.00
Charge per hour:						
Contaminated land enquiries in all other cases	100.00	0.00	100.00	107.00	0.00	107.00
Charge per hour:						
<b>Regulatory Services – Food Hygiene/Health &amp; Safety</b>						
Food inspection – flat fee	131.00	0.00	131.00	140.00	0.00	140.00
Plus hourly rate	35.00	0.00	35.00	38.00	0.00	38.00
Food hygiene rating scheme, re-rating revisit request	196.00	0.00	196.00	210.00	0.00	210.00
<b>Regulatory Services – Public Health Licensing</b>						
Skin piercing - new Registration (includes up to 3 registered ear piercers in one visit)	184.00	0.00	184.00	197.00	0.00	197.00
Skin Piercing – additional person at existing registered	92.00	0.00	92.00	99.00	0.00	99.00
<b>Regulatory Services – Sex Establishment Licence</b>						
Sex Establishment licence – new – TOTAL	3,058.00	0.00	3,058.00	3,058.00	0.00	3,058.00
Sex Establishment licence – new – PART A – payable upon application	2,780.00	0.00	2,780.00	2,780.00	0.00	2,780.00
Sex Establishment licence – new – PART B – payable upon grant	278.00	0.00	278.00	278.00	0.00	278.00
Sex Establishment licence – renewal – TOTAL	1,611.00	0.00	1,611.00	1,612.00	0.00	1,612.00
Sex Establishment licence – renewal – PART A – payable upon application	1,334.00	0.00	1,334.00	1,334.00	0.00	1,334.00
Sex Establishment licence – renewal – PART B – payable upon grant	278.00	0.00	278.00	278.00	0.00	278.00
Sex Establishment replacement licence	30.00	0.00	30.00	36.00	0.00	36.00



Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Public Carriage Licensing</b>						
Private Hire/ Hackney Carriage Driver Licence (3 year)	191.00	0.00	191.00	204.00	0.00	204.00
Private Hire/ Hackney Carriage Vehicle Licence (1 year)	273.00	0.00	273.00	292.00	0.00	292.00
Private Hire Operator Licence – one year, up to five vehicles	211.00	0.00	211.00	226.00	0.00	226.00
Private Hire Operator Licence – one year, over five vehicles	418.00	0.00	418.00	447.00	0.00	447.00
Operator – up to 5 vehicles – 5 years	626.00	0.00	626.00	668.00	0.00	668.00
Operator – over 5 vehicles – 5 years	1,247.00	0.00	1,247.00	1,331.00	0.00	1,331.00
Street Knowledge Test	76.00	0.00	76.00	82.00	0.00	82.00
Licensing of Temporary Vehicle following accident, etc.	70.00	0.00	70.00	75.00	0.00	75.00
Change of Ownership of Licenced Vehicle	39.00	0.00	39.00	42.00	0.00	42.00
Copy of Plate following loss/damage, etc. (like for like)	24.00	0.00	24.00	26.00	0.00	26.00
Copy of Badge following loss, damage, etc. (like for like)	18.00	0.00	18.00	20.00	0.00	20.00
Change of vehicle registration and reissue of licence and plates	32.00	0.00	32.00	35.00	0.00	35.00
Change of passenger number and reissue of licence and plates	33.00	0.00	33.00	36.00	0.00	36.00
Reissue of vehicle licence following change of name/address	17.00	0.00	17.00	19.00	0.00	19.00
Reissue of driver licence following change of name/address	20.00	0.00	20.00	22.00	0.00	22.00
Reissue of operator licence following change of name/address	15.00	0.00	15.00	17.00	0.00	17.00
Reissue of operator licence following change of business name/address	15.00	0.00	15.00	17.00	0.00	17.00
Like for like copy of any paper part of licence only	14.00	0.00	14.00	15.00	0.00	15.00
Replacement Vehicle interior plate	18.00	0.00	18.00	20.00	0.00	20.00
Enhanced DBS Check Application	69.00	0.00	69.00	74.00	0.00	74.00
Regrade of driver licence (from HC to PH or visa versa)	22.00	0.00	22.00	24.00	0.00	24.00
Regrade of vehicles licence (from HC to PH or visa versa)	53.00	0.00	53.00	57.00	0.00	57.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Gambling Licensing</b>						
Bingo premises new	3,229.00	0.00	3,229.00	3,446.00	0.00	3,446.00
Bingo premises variation	1,625.00	0.00	1,625.00	1,734.00	0.00	1,734.00
Bingo premises transfer	1,114.00	0.00	1,114.00	1,189.00	0.00	1,189.00
Bingo premises annual	929.00	0.00	929.00	992.00	0.00	992.00
Bingo premises provisional statement	3,229.00	0.00	3,229.00	3,446.00	0.00	3,446.00
Bingo premises application for provisional statement holders	1,114.00	0.00	1,114.00	1,189.00	0.00	1,189.00
Bingo premises reinstatement	1,114.00	0.00	1,114.00	1,189.00	0.00	1,189.00
Betting premises new	2,775.00	0.00	2,775.00	2,961.00	0.00	2,961.00
Betting premises variation	1,389.00	0.00	1,389.00	1,483.00	0.00	1,483.00
Betting premises transfer	1,114.00	0.00	1,114.00	1,189.00	0.00	1,189.00
Betting premises annual	559.00	0.00	559.00	597.00	0.00	597.00
Betting premises provisional statement	2,775.00	0.00	2,775.00	2,961.00	0.00	2,961.00
Betting premises application for provisional statement holders	1,114.00	0.00	1,114.00	1,189.00	0.00	1,189.00
Betting premises reinstatement	1,091.00	0.00	1,091.00	1,165.00	0.00	1,165.00
Adult Gaming Centres (AGC) new	1,852.00	0.00	1,852.00	1,977.00	0.00	1,977.00
Adult Gaming Centres variation	1,030.00	0.00	1,030.00	1,100.00	0.00	1,100.00
Adult Gaming Centres transfer	1,113.00	0.00	1,113.00	1,188.00	0.00	1,188.00
Adult Gaming Centres annual	929.00	0.00	929.00	992.00	0.00	992.00
AGC premises provisional statement	1,852.00	0.00	1,852.00	1,977.00	0.00	1,977.00
AGC premises application for provisional statement holders	1,113.00	0.00	1,113.00	1,188.00	0.00	1,188.00
AGC premises reinstatement	1,113.00	0.00	1,113.00	1,188.00	0.00	1,188.00
Tracks new	2,316.00	0.00	2,316.00	2,472.00	0.00	2,472.00
Tracks variation	1,160.00	0.00	1,160.00	1,238.00	0.00	1,238.00
Tracks transfer	883.00	0.00	883.00	943.00	0.00	943.00
Tracks annual	883.00	0.00	883.00	943.00	0.00	943.00
Tracks premises provisional statement	2,316.00	0.00	2,316.00	2,472.00	0.00	2,472.00
Tracks premises application for provisional statement holders	883.00	0.00	883.00	943.00	0.00	943.00
Tracks premises reinstatement	929.00	0.00	929.00	950.00	0.00	950.00
Family Entertainment Centre (FEC) new	1,852.00	0.00	1,852.00	1,977.00	0.00	1,977.00
FEC variation	929.00	0.00	929.00	992.00	0.00	992.00
FEC transfer	883.00	0.00	883.00	943.00	0.00	943.00
FEC annual	697.00	0.00	697.00	744.00	0.00	744.00
FEC premises provisional statement	1,852.00	0.00	1,852.00	1,977.00	0.00	1,977.00
FEC premises application for provisional statement holders	883.00	0.00	883.00	943.00	0.00	943.00
FEC premises reinstatement	883.00	0.00	883.00	943.00	0.00	943.00
Copy of Licence – all premises	25.00	0.00	25.00	25.00	0.00	25.00
Notification of Change – all premises	50.00	0.00	50.00	50.00	0.00	50.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Regulatory Services – Scrap Metal Licensing</b>						
Scrap Metal – site licence –grant or renewal - TOTAL	624.00	0.00	624.00	667.00	0.00	667.00
Scrap Metal – site licence –grant or renewal – PART A – payable upon application	385.00	0.00	385.00	411.00	0.00	411.00
Scrap Metal – site licence –grant or renewal – PART B – payable upon grant	239.00	0.00	239.00	256.00	0.00	256.00
Scrap Metal - collectors licence – grant or renewal – TOTAL	363.00	0.00	363.00	390.00	0.00	390.00
Scrap Metal - collectors licence – grant or renewal –PART A – payable upon application	304.00	0.00	304.00	325.00	0.00	325.00
Scrap Metal - collectors licence – grant or renewal – PART B – payable upon grant	60.00	0.00	60.00	65.00	0.00	65.00
Scrap Metal variation -collector to site licence	268.00	0.00	268.00	286.00	0.00	286.00
Scrap Metal variation – site to collectors licence	83.00	0.00	83.00	89.00	0.00	89.00
Scrap Metal –change of site manager	136.00	0.00	136.00	146.00	0.00	146.00
Scrap Metal - minor variation	43.00	0.00	43.00	46.00	0.00	46.00
Scrap Metal – replacement licence	33.00	0.00	33.00	36.00	0.00	36.00
<b>Regulatory Services – Street Trading Consent</b>						
Renewal of Existing Street Trading Consent	348.00	0.00	348.00	372.00	0.00	372.00
Copy of Consent following loss/damage, etc. (like for like)	33.00	0.00	33.00	36.00	0.00	36.00
<b>Regulatory Services – All Licensing under the Licensing Act 2003</b>						
All licences issued under Licensing Act 2003	Statutory fees	N/A	Statutory fees	Statutory fees	N/A	Statutory fees
<b>Housing Services – Private Housing</b>						
House of Multiple Occupation Licence: Per HMO	746.92	0.00	746.92	807.34	0.00	807.34
Per HMO Renewal	578.24	0.00	578.24	607.71	0.00	607.71
Notices served under the Housing Act	557.75	111.55	669.30	617.92	123.58	741.50
Immigration Inspections	171.83	0.00	171.83	182.85	0.00	182.85
<b>Electoral Services</b>						
Paper Copy of Street Index (fixed cost)	10.00	0.00	10.00	10.00	0.00	10.00
Letters confirming information (free by email)	10.00	0.00	10.00	10.00	0.00	10.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Land Charges</b>						
Official Certificate of Search only STATUTORY	30.00	0.00	30.00	30.00	0.00	30.00
CON29 R Search Fee – Residential NON STATUTORY <i>Component data searches available on request</i>	116.00	23.20	139.20	134.00	26.80	160.80
CON29 R Search Fee – Commercial NON STATUTORY	206.00	41.20	247.20	206.00	41.20	247.20
Standard Residential Search (LLC1 + Con29R)	146.00	23.20	169.20	164.00	26.80	190.80
Standard Commercial Search (LLC1 + Con29R)	236.00	41.20	277.20	236.00	41.20	277.20
Optional Questions 4-21	12.50	2.50	15.00	13.40	2.68	16.08
Optional Question 22	16.00	3.20	19.20	25.00	5.00	30.00
Additional Enquiry Added by Solicitor	20.00	4.00	24.00	15.00	3.00	18.00
Additional Parcel of land payable for Full Search	12.50	2.50	15.00	20.00	4.00	24.00
Additional Parcel of Land payable with component data searches	N/A	N/A	N/A	4.00	0.80	4.80
Personal Search of the Local Land Charges Register <i>Excluding any other fees applicable in relation to additional enquiries</i>	FREE	FREE	FREE	FREE	FREE	FREE
<b>Development Management (Planning Applications)</b>						
<b>Pre-application advice:</b>						
Vehicle cross-over confirmation letter (50 minutes)	68.00	0.00	68.00	70.00	0.00	70.00
Householder development advice	80.00	0.00	80.00	85.00	0.00	85.00
Minor development advice (1-9 residential units or a site less than 0.5ha, or commercial no more than 1000m <sup>2</sup> )	560.00	0.00	560.00	620.00	0.00	620.00
Specialist - listed building consent	Depends on proposal			Depends on proposal		
Concept meeting - Developers who wish to establish the principle of development prior to entering into detailed scheme discussions	480.00	0.00	480.00	540.00	0.00	540.00
Major development advice - (10-49 residential units, new build or extensions up to 9,999m <sup>2</sup> or between 1ha and 2ha)	1,600.00	0.00	1,600.00	1,760.00	0.00	1,760.00
S106 compliance - confirmation of compliance (first financial obligation / clause)	120.00	0.00	120.00	132.00	0.00	132.00
S106 compliance - (each additional financial obligation / clauses)	40.00	0.00	40.00	44.00	0.00	44.00
S106 compliance - confirmation of compliance (first non-financial obligation / clause)	240.00	0.00	240.00	264.00	0.00	264.00
S106 compliance - (each additional non-financial obligation / clause)	40.00	0.00	40.00	44.00	0.00	44.00
Enforcement / Breach of Condition Notice compliance	160.00	0.00	160.00	180.00	0.00	180.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
Strategic Development	<p>Large scale strategic developments (50+ residential, more than 10,000m2 or more than 2ha) may require a number of meetings and the provision of extensive information. In these circumstances we anticipate the agreement of a planning performance agreement.</p>			<p>Large scale strategic developments (50+ residential, more than 10,000m2 or more than 2ha) may require a number of meetings and the provision of extensive information. In these circumstances we anticipate the agreement of a planning performance agreement.</p>		

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Streets Naming and Numbering</b>						
<b>Existing properties - residential or business unit, including flat conversions:</b>						
Change of property name or official addition of new name	75.00	0.00	75.00	80.00	0.00	80.00
Confirmation of address letter	25.00	0.00	25.00	27.00	0.00	27.00
Renaming an existing street or block of flats	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
Change of use (commercial to residential / residential to commercial)	70.00	0.00	70.00	75.00	0.00	75.00
Merging separate units/flats into a single property	120.00	0.00	120.00	120.00	0.00	120.00
Splitting an existing property into units/flats (in excess of 10 units/flats, refer to New Development fees)	90.00	0.00	90.00	96.00	0.00	96.00
<b>Streets Naming and Numbering</b>						
<b>New development - residential or business unit, including flat conversions:</b>						
Single/ plot unit	100.00	0.00	100.00	107.00	0.00	107.00
2 to 10 units	90.00 per unit			96.00 per unit		
In excess of 10 plots/ units	900.00 for 10 (plus 35.00 per each additional unit)			960.00 for 10 (plus 35.00 per each additional unit)		
Creation of a new street	200.00	0.00	200.00	215.00	0.00	215.00
Amending a previously confirmed naming and numbering schedule (per unit)	50.00	0.00	50.00	54.00	0.00	54.00
<b>Cemeteries and Burials</b>						
<b>Exclusive right of burial – Full Plot</b>						
Flat Plaque - resident	1,090.00	0.00	1,090.00	1,200.00	0.00	1,200.00
Full Kerb Set - resident	1,350.00	0.00	1,350.00	1,480.00	0.00	1,480.00
Headstone Only - resident	1,180.00	0.00	1,180.00	1,300.00	0.00	1,300.00
<b>Exclusive right of burial – Half Plot</b>						
Flat Plaque - resident	540.00	0.00	540.00	590.00	0.00	590.00
Headstone Only - resident	590.00	0.00	590.00	650.00	0.00	650.00
<b>Interment Fees (Coffin only) Adults 18 years and over</b>						
Re-Open for 1 resident	970.00	0.00	970.00	1,065.00	0.00	1,065.00
New or Re-Open for 2 - resident	1,160.00	0.00	1,160.00	1,260.00	0.00	1,260.00
New or Re-Open for 3 resident	1,350.00	0.00	1,350.00	1,485.00	0.00	1,485.00
Open for 4 resident (adv. purchased graves only)	1,540.00	0.00	1,540.00	1,690.00	0.00	1,690.00
Unpurchased Common grave (any depth) – resident	630.00	0.00	630.00	690.00	0.00	690.00
Burial of Cremated Remains – resident	400.00	0.00	400.00	440.00	0.00	440.00
<b>Interment Fees (Additional for casket ) Adults 18 years and over</b>						
Re-Open for 1 resident	470.00	0.00	470.00	520.00	0.00	520.00
New or Re-Open for 2 resident	560.00	0.00	560.00	620.00	0.00	620.00
New or Re-Open for 3 resident	650.00	0.00	650.00	720.00	0.00	720.00
Open for 4 resident (adv. purchased graves only)	740.00	0.00	740.00	820.00	0.00	820.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Interment Fees (Coffin only) Stillborn and up to 17 Years</b>						
Re-Open for 1 resident	0.00	0.00	0.00	0.00	0.00	0.00
Re-Open for 1 non resident	610.00	0.00	610.00	670.00	0.00	670.00
New or Re-Open for 2 - resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 2 non resident	720.00	0.00	720.00	790.00	0.00	790.00
New or Re-Open for 3 resident	0.00	0.00	0.00	0.00	0.00	0.00
New or Re-Open for 3 - non resident	810.00	0.00	810.00	890.00	0.00	890.00
Open for 4 resident (adv. purchased graves only)	0.00	0.00	0.00	0.00	0.00	0.00
Open for 4 non-resident (adv. purchased graves only)	950.00	0.00	950.00	1,040.00	0.00	1,040.00
Common grave (any depth) – resident	0.00	0.00	0.00	0.00	0.00	0.00
Common grave (any depth) – non resident	410.00	0.00	410.00	450.00	0.00	450.00
<b>Casket (Additional cost) Stillborn and up to 17 years</b>						
Re-Open for 1 resident	470.00	0.00	470.00	0.00	0.00	0.00
New or Re-Open for 2 resident	560.00	0.00	560.00	0.00	0.00	0.00
New or Re-Open for 3 resident	650.00	0.00	650.00	0.00	0.00	0.00
Open for 4 resident (adv. purchased graves only)	740.00	0.00	740.00	0.00	0.00	0.00
<b>Use of Chapel</b>						
Resident	190.00	0.00	190.00	220.00	0.00	220.00
<b>Temporary Markers</b>						
Resident	30.00	0.00	30.00	35.00	0.00	35.00
Temporary grave surround - full kerb	30.00	0.00	30.00	35.00	0.00	35.00
<b>Other</b>						
Annual planting of graves	110.00	0.00	110.00	150.00	0.00	150.00
Search fees	20.00	0.00	20.00	20.00	0.00	20.00
Transfer fees	60.00	0.00	60.00	65.00	0.00	65.00
Fees for interments in existing vaults or other special requests	price on application			price on application		
<b>Monumental Licence Fees</b>						
Headstone & Base – Resident	290.00	0.00	290.00	310.00	0.00	310.00
Half kerbs – Resident	90.00	0.00	90.00	100.00	0.00	100.00
Full kerbs – Resident	170.00	0.00	170.00	190.00	0.00	190.00
Flat Plaque – Resident	190.00	0.00	190.00	210.00	0.00	210.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Additional ornamentation (in addition to Monumental Licence fees)</b>						
This charge includes the first inscription where appropriate.						
For small items such as vases, photo plaques, chippings etc. - Resident	130.00	0.00	130.00	140.00	0.00	140.00
For small items such as vases, photo plaques, chippings etc.	130.00	0.00	130.00	140.00	0.00	140.00
For larger items such as a plaque, desk top** or similar, ledger slabs, books, etc.- Resident	190.00	0.00	190.00	210.00	0.00	210.00
Replacement memorial (as originally permitted) – Resident	70.00	0.00	70.00	80.00	0.00	80.00
Arrange Funeral under th Public Health (Control of Disease) Act 1984 - including a full property search	610.00	0.00	610.00	640.00	0.00	640.00
Arrange Funeral under th Public Health (Control of Disease) Act 1984 - without the need of a property search	280.00	0.00	280.00	290.00	0.00	290.00
<b>Household Waste Collection Services</b>						
Garden Waste Collection - Annual Subscription (240 litre bin)	54.00	0.00	54.00	59.00	0.00	59.00
Garden Waste Collection - Annual Subscription (140 litre bin)	37.00	0.00	37.00	42.00	0.00	42.00
Garden Waste Collection – per bag	1.50	0.00	1.50	2.00	0.00	2.00
Bulky Waste Collection (Less than four items)	30.00	0.00	30.00	32.00	0.00	32.00
Fridge/Freezer Collections (Per item)	20.00	0.00	20.00	22.00	0.00	22.00
Metal Collection (Less than three items)	13.00	0.00	13.00	15.00	0.00	15.00
Garden Waste Collection – Bin Swaps	10.00	0.00	10.00	15.00	0.00	15.00
<b>Trade Waste Collection Services</b>						
	Quotations provided on request			Quotations provided on request		



Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>The Woodville (Theatre Services)</b>						
<b>Box Office</b>						
Booking fee - per ticket	2.00	0.00	2.00	2.50	0.00	2.50
Handling fee for print & postage per booking	2.50	0.00	2.50	2.50	0.00	2.50
Commission for box office sales (all income)	3%	-	3%	3%	-	3%
<b>Packages (* = VAT levied on some parts of the package, total price shown includes VAT elements)</b>						
Wedding (8 hours)	4,166.7	833.3	5,000.0	4,166.7	833.3	5,000.00
<b>Catering (* = VAT may be levied dependent on circumstances)</b>						
Kitchen Hire Service	100.00	0.00	100.00	100.00	0.00	100.00
Corkage	600.00	0.00	600.00	600.00	0.00	600.00
<b>Lighting System Service (* = VAT may be levied dependent on circumstances)</b>						
Additional Staffing - technical, security etc	19.50 per hour (min 4 hours)		19.50 per hour (min 4 hours)	19.50 per hour (min 4 hours)		19.50 per hour (min 4 hours)
<b>Main Hall and Supporting Facilities (* = VAT may be levied dependent on circumstances)</b>						
Dismantling of Event (per person):						
Hourly charge for first three hours	75.00	15.00	90.00	75.00	15.00	90.00
Get in and Set up of Event (per person):						
Hourly charge for first three hours	150.00	30.00	180.00	150.00	30.00	180.00
Each additional Hour						
Rehearsals- Monday to Sunday <5 hours	680.00	136.00	816.00	680.00	136.00	816.00
Additional hours	200.00	40.00	240.00	200.00	40.00	240.00
Rehearsals- Public Holidays <5 hours	750.00	150.00	900.00	750.00	150.00	900.00
Additional hours	250.00	50.00	300.00	250.00	50.00	300.00
<b>Performing Rights Society and Phonographic Performance Licenses (* = VAT may be levied dependent on circumstances)</b>						
All events	4% Across the board			4% Across the board		
<b>Blake Gallery</b>						
Commercial Use:						
Hourly Rate (min. three hours)	20.00	4.00	24.00	20.00	4.00	24.00
Weekly Rate	200.00	40.00	240.00	200.00	40.00	240.00
Exhibition Preview	150.00	30.00	180.00	150.00	30.00	180.00

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>Room Hire</b>						
<b>Room Hire Fees</b>						
<b>Studio Weekday</b>						
Hourly rate 8am to 6pm (min 4 hours)	105.00	21.00	126.00	105.00	21.00	126.00
Hourly rate 6pm to midnight (min 4 hours)	138.00	27.60	165.60	138.00	27.60	165.60
<b>Studio Weekend</b>						
Hourly rate 8am to 6pm (min 4 hours)	138.00	27.60	165.60	138.00	27.60	165.60
Hourly rate 6pm to midnight (min 4 hours)	170.00	34.00	204.00	170.00	34.00	204.00
<b>Auditorium Weekday</b>						
Hourly rate 8am to 6pm (min 4 hours)	188.00	37.60	225.60	188.00	37.60	225.60
Hourly rate 6pm - midnight (min 4 hours)	250.00	50.00	300.00	250.00	50.00	300.00
<b>Auditorium Weekend</b>						
Hourly rate 8am to 6pm (min 4 hours)	213.00	42.60	255.60	213.00	42.60	255.60
Hourly rate 6pm - midnight (min 4 hours)	300.00	60.00	360.00	300.00	60.00	360.00
<b>Kent Room Weekday</b>						
Hourly rate 8am to 6pm (min 4 hours)	53.00	10.60	63.60	53.00	10.60	63.60
Hourly rate 6pm - midnight (min 4 hours)	75.00	15.00	90.00	75.00	15.00	90.00
<b>Kent Room Weekend</b>						
Hourly rate 8am to 6pm (min 4 hours)	75.00	15.00	90.00	75.00	15.00	90.00
Hourly rate 6pm - midnight (min 4 hours)	95.00	19.00	114.00	95.00	19.00	114.00
<b>Civic Suite One (30m<sup>2</sup>) maximum 15 persons):</b>						
Hourly Rate (8am to 6pm)	20.00	4.00	24.00	30.00	6.00	36.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	7.00	42.00	50.00	10.00	60.00
<b>Civic Suite Three (12m<sup>2</sup>) maximum 8 persons):</b>						
Hourly Rate (8am to 6pm)	10.00	2.00	12.00	10.00	2.00	12.00
Hourly Rate (Evenings after 6pm & Weekend)	20.00	4.00	24.00	20.00	4.00	24.00
<b>Civic Suite Four (35m<sup>2</sup>) maximum 20 persons):</b>						
Hourly Rate (8am to 6pm)	20.00	4.00	24.00	20.00	4.00	24.00
Hourly Rate (Evenings after 6pm & Weekend)	35.00	7.00	42.00	35.00	7.00	42.00
<b>Council Chamber (142m<sup>2</sup>) maximum 100 persons):</b>						
Hourly Rate (8am to 6pm)	40.00	8.00	48.00	50.00	10.00	60.00
Hourly Rate (Evenings after 6pm & Weekend, min. 4 hours)	70.00	14.00	84.00	80.00	16.00	96.00
<b>St Andrews Weekday</b>						
8am - 1pm	210.00	42.00	252.00	210.00	42.00	252.00
1pm - 6pm	210.00	42.00	252.00	210.00	42.00	252.00
6pm - midnight	300.00	60.00	360.00	300.00	60.00	360.00
Additional hourly rate	42.00	8.40	50.40	42.00	8.40	50.40

Description of Charge	2023-24-Charge			2024-25 Charge		
	Net (£)	VAT (£)	Gross (£)	Net (£)	VAT (£)	Gross (£)
<b>St Andrew's Weekend</b>						
8am - 1pm	300.00	60.00	360.00	300.00	60.00	360.00
1pm - 6pm	300.00	60.00	360.00	300.00	60.00	360.00
6pm - midnight	300.00	60.00	360.00	300.00	60.00	360.00
Additional hourly rate	60.00	12.00	72.00	60.00	12.00	72.00
<b>St Georges Arts Centre</b>						
<b>Main gallery</b>						
Hourly rate - minimum 3 hours	18.00	3.60	21.60	25.00	5.00	30.00
Day rate (10am to 6pm)	65.00	13.00	78.00	85.00	17.00	102.00
Weekly rate ( Install Monday, open Tuesday to Sunday)	250.00	50.00	300.00	250.00	50.00	300.00
Half main gallery space, weekly rate (Install Monday, open Tuesday to Sunday)	150.00	30.00	180.00	150.00	30.00	180.00
<b>Café wall exhibition Weekly rate per wall</b>						
Café Wall exhibition Weekly rate per wall	100.00	20.00	120.00	100.00	20.00	120.00
<b>Café Window ledges weekly rate all ledges</b>						
Café Window ledges weekly rate all ledges	50.00	10.00	60.00	50.00	10.00	60.00
<b>Exhibition consultant support (8 hours) daily rate</b>						
Exhibition consultant support (8 hours) daily rate	120.00	24.00	144.00	120.00	24.00	144.00
<b>Flyer Design and print (1000 flyers)</b>						
Flyer Design and print (1000 flyers)	500.00	100.00	600.00	500.00	100.00	600.00
<b>Exhibition Labels design and print (maximum 100)</b>						
Exhibition Labels design and print (maximum 100)	250.00	50.00	300.00	250.00	50.00	300.00
<b>Preview evening (3 hours Monday to Friday)</b>						
Preview evening (3 hours Monday to Friday)	150.00	30.00	180.00	150.00	30.00	180.00
<b>Gateway Desk/ Room Rate</b>						
<b>Gateway daily desk rate (9am to 5pm)</b>						
Gateway daily desk rate (9am to 5pm)	57.00	11.40	68.40	57.00	11.40	68.40
<b>Gateway half day desk rate (9am to 5pm)</b>						
Gateway half day desk rate (9am to 5pm)	28.50	5.70	34.20	28.50	5.70	34.20
<b>Gateway daily room rate (9am to 5pm)</b>						
Gateway daily room rate (9am to 5pm)	70.00	14.00	84.00	70.00	14.00	84.00
<b>Gateway half day room rate ( 9am to 5pm)</b>						
Gateway half day room rate ( 9am to 5pm)	35.00	7.00	42.00	35.00	7.00	42.00
<b>Hourly Rate (Evenings after 6pm &amp; Weekend)</b>						
Hourly Rate (Evenings after 6pm & Weekend)	32.00	6.40	38.40	32.00	6.40	38.40
<b>Catering (* = VAT may be levied dependent on circumstances)</b>						
<b>Buffet Selections – quotes on request but from:</b>						
Buffet Selections – quotes on request but from:	5.00	0.00	5.00	5.00	0.00	5.00
<b>Tea, Coffee, Biscuits (per head)</b>						
Tea, Coffee, Biscuits (per head)	1.80	0.00	1.80	1.80	0.00	1.80
<b>Equipment Hire (* = VAT may be levied dependent on circumstances)</b>						
<b>Conference Phone (per day)</b>						
Conference Phone (per day)	60.00	0.00	60.00	60.00	0.00	60.00
<b>Flipchart/Markers (per day)</b>						
Flipchart/Markers (per day)	15.00	0.00	15.00	15.00	0.00	15.00
<b>Laptop (per day)</b>						
Laptop (per day)	55.00	0.00	55.00	55.00	0.00	55.00
<b>Overhead Projector &amp; Screen (per day)</b>						
Overhead Projector & Screen (per day)	20.00	0.00	20.00	20.00	0.00	20.00
<b>PA System (per day)</b>						
PA System (per day)	55.00	0.00	55.00	55.00	0.00	55.00
<b>Projector &amp; Screen:</b>						
Per day	180.00	0.00	180.00	180.00	0.00	180.00
Per hour						
<b>Office Services – General photocopying (* = VAT may be levied dependent on circumstances)</b>						
<b>Black &amp; White, per sheet, max. 50 sheets</b>						
Black & White, per sheet, max. 50 sheets	0.10	0.00	0.10	0.10	0.00	0.10
<b>Colour, per sheet, max.50 sheets</b>						
Colour, per sheet, max.50 sheets	0.30	0.00	0.30	0.30	0.00	0.30
<b>Laminating (per sheet)</b>						
Laminating (per sheet)	1.00	0.00	1.00	1.00	0.00	1.00
<b>Advertising – Your Borough Magazine</b>						
<b>External Charge for advertising space. Typical one page charges start from:</b>						
External Charge for advertising space. Typical one page charges start from:	825.00	165.00	990.00	825.00	165.00	990.00
<b>Partner Charge for advertising space. Typical one page charges start from:</b>						
Partner Charge for advertising space. Typical one page charges start from:	725.00	145.00	870.00	725.00	145.00	870.00