

Classification: Public

Key Decision: No

Gravesham Borough Council

Report to: Finance & Audit Committee

Date: 16 July 2024

Reporting officer: Parris Williams, Key Audit Partner
Grant Thornton UK, LLP

Subject: Indicative External Audit Plan – Year ending 31 March 2024

Purpose and summary of report:

To inform Members of the indicative scope and timing of the statutory audit for the 2023/24 financial year.

To draw Members attention to key matters that will be considered and form part of the statutory audit process.

Recommendations:

1. This report is for information only.

Key Implications:	
Item	Implications
Legal	N/A
Finance and Value for Money	N/A
Corporate Plan	One Council: a well-run and innovative authority, defined by its skilled and valued workforce, committed to developing its local social impact. Corporate compliance: a responsible organisation, ensuring all constitutional, policy and legislative demands are met, and proactive risk management practices adopted.
Climate Change	N/A

1. Background

- 1.1 The report at appendix one provides Members with information on the indicative scope and timings of the statutory audit of the council relating to the 2023/24 financial year.

2. Appendices

2.1 The following documents are to be published with the report:

2.1.1 Appendix One – Gravesham Borough Council indicative audit plan – Year ending 31 March 2024.

3. Background Documents

3.1 There are no background documents.

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Secondary Implications	
Risk Assessment	N/A
Data Protection Impact Assessment	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	<p>a. Does the project/change being recommended through this paper involve the processing of personal data or special category data or criminal offence data? A definition of each type of data can be found on the Information Commissioner's Office website via the above links.</p> <p>No</p>
	<p>b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice?</p> <p>N/A</p>
	<p>c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at gdpr@medway.gov.uk.</p> <p>N/A</p>
Equality Impact Assessment	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer.</p> <p>N/A</p>
	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer.</p> <p>N/A</p>
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
Crime and Disorder	N/A
Digital and website implications	N/A
Safeguarding children and vulnerable adults	N/A