

**Classification:** Public

**Key Decision:** No

## Gravesham Borough Council

**Report to:** Finance & Audit Committee

**Date:** 16 July 2024

**Reporting officer:** Parris Williams, Key Audit Partner  
Grant Thornton UK, LLP

**Subject:** The Annual Audit Letter for Gravesham Borough Council – Year ended 31 March 2020

### Purpose and summary of report:

To provide a summary for Members of the key findings arising from the statutory audit for the 2019/20 financial year.

### Recommendations:

1. This report is for information only.

Key Implications:	
Item	Implications
Legal	N/A
Finance and Value for Money	N/A
Corporate Plan	<b>One Council:</b> a well-run and innovative authority, defined by its skilled and valued workforce, committed to developing its local social impact.  <b>Corporate compliance:</b> a responsible organisation, ensuring all constitutional, policy and legislative demands are met, and proactive risk management practices adopted.
Climate Change	N/A

## 1. Background

- 1.1 Grant Thornton UK LLP, as the council's auditor, is required to summarise the overall findings of the external audit work completed during each financial year to officers, members and the public. The Annual Audit Letter attached at appendix one to this report provides information on the areas of work that have been completed by the external auditor for the year ended 31 March 2020 and summarises a number of reports already considered by the Finance & Audit Committee.

## **2. Appendices**

2.1 The following documents are to be published with the report:

Appendix One – The Annual Audit Letter for Gravesham Borough Council  
– Year ended 31 March 2020

## **3. Background Documents**

3.1 There are no background documents.

**Lead Officer:** Tess Barker Phillips, Senior Manager, Grant Thornton UK LLP

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<b>Secondary Implications</b>	
<b>Risk Assessment</b>	N/A
<b>Data Protection Impact Assessment</b>	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	<p>a. Does the project/change being recommended through this paper involve the processing of <a href="#">personal data</a> or <a href="#">special category data</a> or <a href="#">criminal offence data</a>? A definition of each type of data can be found on the Information Commissioner's Office website via the above links.</p> <p>No</p>
	<p>b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice?</p> <p>N/A</p>
	<p>c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at <a href="mailto:gdpr@medway.gov.uk">gdpr@medway.gov.uk</a>.</p> <p>N/A</p>
<b>Equality Impact Assessment</b>	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer.</p> <p>N/A</p>
	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer.</p> <p>N/A</p>
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
<b>Crime and Disorder</b>	N/A
<b>Digital and website implications</b>	N/A
<b>Safeguarding children and vulnerable adults</b>	N/A