

Classification: Public

Key Decision: No

Gravesham Borough Council

Report to: Finance and Audit Committee / Full Council
Date: 17 September 2024 / 15 October 2024
Report of: Cllr Gavin Larkins – Chair, Finance and Audit Committee
Subject: Finance and Audit Committee - Annual Report

Purpose and summary of report:

This report provides information on the work of the Finance and Audit Committee during the year 2023/24.

Recommendations:

- The Finance & Audit Committee endorse the Annual Report presented at Appendix 1.
- The Finance & Audit Committee agree that the Annual Report be presented to the next Full Council meeting.

Key Implications:	
Item	Implications
Legal	There are no specific legal matters arising from this report.
Finance and Value for Money	There are no specific Finance matters arising from this report
Corporate Plan	<p>One Council: a well-run and innovative authority, defined by its skilled and valued workforce, committed to developing its local social impact.</p> <p>Financial responsibility: a financially sustainable authority, driven by a strong Medium Term Financial Strategy, enforced by a suite of effective financial monitoring controls.</p> <p>Robust standards: a comprehensive, timely and benchmarked framework of performance management delivered by services built on corporate principles and sound internal controls.</p> <p>Corporate Compliance: a responsible organisation, ensuring all constitutional, policy and legislative demands are met, and pro-active risk management practices adopted.</p>
Climate Change	No implications

1. Introduction

- 1.1 The Finance and Audit Committee is responsible for discharging the functions conferred by the Accounts and Audit Regulations 2015. The key responsibilities include approving the Council's Annual Statement of Accounts, approving the Annual Governance Statement, approving the Annual Internal Audit Plan and monitoring and reviewing the work of Internal Audit, and reviewing the arrangements for the management of risk.
- 1.2 Complementing good governance arrangements, as Chair of the Finance and Audit Committee I have prepared an annual report, highlighting the work of the Committee during 2023/24. This is shown at appendix 1.

2. Appendices

- 2.1 Appendix 1 – Annual Report of the Chair of the Finance and Audit Committee

3. Background Documents

- 3.1 There are no background documents

Secondary Implications	
Risk Assessment	Not Applicable
Data Protection Impact Assessment	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	<p>a. Does the project/change being recommended through this paper involve the processing of personal data or special category data or criminal offence data? A definition of each type of data can be found on the Information Commissioner's Office website via the above links. No</p>
	<p>b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice? Not Applicable</p>
	<p>c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at gdpr@medway.gov.uk. Not Applicable</p>
Equality Impact Assessment	<p>a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer. Not Applicable</p>
	<p>b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer. Not Applicable</p>
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
Crime and Disorder	Not Applicable
Digital and website implications	Not Applicable
Safeguarding children and vulnerable adults	Not Applicable