

Classification: Public

Key Decision: No

Gravesham Borough Council

Report to: Performance & Administration Committee

Date: 18 September 2024

Reporting officer: James Larkin, Audit & Counter Fraud Shared Service Manager and Preeti Lalli, Information Governance Manager

Subject: Corporate Register of Partnership – July 2024

Purpose and summary of report:

To inform Members of the Performance & Administration Committee of the council's involvement in partnerships that are within the remit of the committee.

Recommendations:

This paper is for information only purposes.

Key Implications:	
Item	Implications
Legal	There are no legal implications resulting from this report. As a requirement of the council's Working in Partnership Framework, all potential partnership opportunities and shared working arrangements are formally considered by the Monitoring Officer to ensure that the legal aspects of proposals are taken into account prior to entering into a new arrangement.
Finance and Value for Money	Partnerships and shared working arrangements can present financial and value for money savings to the council. The council's Working in Partnership Framework requires all potential partnership opportunities and shared working arrangements to be formally considered by the Section 151 Officer to ensure that the financial aspects of all proposals are taken into account prior to entering into a new partnership.
Corporate Plan	Partnership and shared working will potentially contribute to all of the strategic objectives of the council.
Climate Change	A specific section has been included within the partnership register to identify how partnerships contribute to the council's overall Climate Change commitment (if applicable).

1. Introduction

- 1.1 The council is increasingly working in partnership with local organisations, groups, other public, private and 'third sector' bodies to achieve its objectives for the local community. This was further amplified during the council's, and the community's, response to the COVID pandemic.
- 1.2 The council has a *Corporate Register of Partnerships and Shared Working Arrangements* which provides a central record of partnerships in which the council is involved. The register is available on the council website and is reviewed and updated on an annual basis.
- 1.3 Following approval of the revised *Working in Partnership Framework* by Full Council in April 2024, the register also includes details of officer working groups where applicable.
- 1.4 The register provides a general overview of the partnership, along with details of the main aims and objectives of the partnership and how the joint-working approach contributes and supports the delivery of council objectives.

2. Performance & Administration Cabinet Committee

- 2.1 The current partnerships and joint working arrangements that most directly relate to the work of the Performance & Administration Committee are as follows:
 - 2.1.1 Internal Audit & Counter Fraud Shared Service
 - 2.1.2 Legal and Information Governance Shared Service (*Information Governance falls within the responsibility of the Performance & Administration Committee*)
- 2.2 Appendix one provides a copy of the partnership entries specifically in relation to the Performance & Administration Cabinet Committee.

3. Appendices

- 3.1 The following documents are to be published with the report:
 - 3.1.1 Appendix One – Corporate Register of Partnership - Performance & Administration Cabinet Committee

4. Background Documents

- 4.1 The following background documents were used:
 - 4.1.1 Report to Full Council – 16 April 2024 - *Working in Partnership Framework – April 2024*
 - 4.1.2 *Corporate Register of Partnerships and Shared Working Arrangements – July 2024* published on the council's website - [Corporate partnerships \(gravesham.gov.uk\)](https://www.gravesham.gov.uk)

Lead Officer: James Larkin, Audit & Counter Fraud Shared Service Manager
Preeti Lalli, Information Governance Manager

Email: james.larkin@medway.gov.uk
preeti.lalli@gravesham.gov.uk

Secondary Implications	
Risk Assessment	Partnership working is becoming more and more prevalent in the work of the council and is a key factor in the efficient and effective delivery of services and corporate objectives. It is therefore important that the council maintains comprehensive information regarding the partnerships it is involved in to enable effective consideration of partnership working arrangements as a contribution to the achievement of corporate objectives
Data Protection Impact Assessment	<i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i>
	a. Does the project/change being recommended through this paper involve the processing of personal data or special category data or criminal offence data ? A definition of each type of data can be found on the Information Commissioner's Office website via the above links. No
	b. If yes to question a, have you completed and attached a DPIA including Data Protection Officer advice? N/A
	c. If no to question b, please seek advice from your nominated DPIA assessor or the Information Governance Team at gdpr@medway.gov.uk . N/A
Equality Impact Assessment	a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community? If yes, please explain answer. N/A
	b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality? If yes, please explain answer. N/A
	<i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above</i>
Crime and Disorder	There are no crime and disorder implications with this report.
Digital and website implications	There are no digital and website implications with this report.
Safeguarding children and vulnerable adults	A specific section has been included within the partnership register to identify how partnerships contribute to the council's overall Safeguarding commitment (if applicable).