

**Classification:** Public

**Key Decision:** No

### Gravesham Borough Council

**Report to:** Housing Services Cabinet Committee

**Date:** 11 November 2024

**Reporting officer:** Vic May – Assistant Director (Social Housing)

**Subject:** Corporate Performance: Quarter Two 2024-25

#### Purpose and summary of report:

To present Members of the Housing Services Cabinet Committee with an update against the Performance Management Framework, as introduced within the council's Corporate Plan, for Quarter Two 2024-25 (July to September 2024).

#### Recommendations:

1. This report is for information purposes only.

Key Implications:	
Item	Implications
<b>Legal</b>	The council's Corporate Plan is an integral part of the authority's policy framework as defined by the Constitution. The Plan ensures the council has in place an effective framework to deliver its responsibilities and ensure better results for vulnerable local residents, with the assistance of relevant partner agencies.
<b>Finance and Value for Money</b>	There are no significant costs associated with the monitoring of the Corporate Plan from which council activities should be based and which therefore should be accounted for as part of on-going financial planning processes.
<b>Balancing the Budget</b>	a. Does this report form part of the balancing the budget delivery plan? No.
	b. If yes to question a, when will the projected savings be recognised in the budget? N/A
	c. If no to question a, should it form part of the plan? No.
<b>Corporate Plan</b>	The council's adopted Corporate Plan sets the strategic ambition and objectives for the authority over the 2023-27 period. This report provides Members with a quarterly assessment of how the authority is delivering against its objectives through its Performance Management Framework.
<b>Climate Change</b>	As a strategic theme, climate change underpins the projects, initiatives and work involved in the delivery of the council's Corporate Plan. The PMF therefore accounts for a suite of regularly monitored direct and indirect performance metrics.

## 1. Introduction

- 1.1 In October 2023, the council formally adopted its Corporate Plan for 2023-27. The plan establishes the authority's ambition for the borough, complete with a suite of corporate objectives and supporting policy commitments that will shape the council's activities over the four-year administrative period.
- 1.2 In order to evaluate if the council is effectively achieving against its stated policy commitments, and is ultimately delivering consistently high-quality services, a sound performance management process is required to be implemented. Developed by senior council officers and Cabinet portfolio holders, the council's Corporate Plan introduced a Performance Management Framework (PMF) that forms the basis of reporting corporate performance to Members and residents.

## 2. Performance management: process

- 2.1 The effective management of the council relies upon good quality and timely performance information on which to base informed executive decisions.
- 2.2 Appendix 1 to this report provides Members of the Housing Services Cabinet Committee with an overview of the council's performance against the Corporate Plan for Quarter Two 2024-25, covering the period July to September 2024.
- 2.3 Statistical performance over the period is presented separately in tabular and graphical form for all indicators. Where any data is not presented, this will relate either to those indicators reported on an annual basis or, alternatively, where data has not been submitted in time for the presentation of the report. Any outturns where data has been unable to be reported will be presented within the next appropriate reporting cycle.
- 2.4 Alongside statistical content, the Appendix provides supporting detailed qualitative updates outlining what activity the council has delivered, and what is to be taken, to successfully realise the Corporate Plan's objectives and policy commitments relating to the portfolio for the 2023-27 period.
- 2.5 This report is for information purposes only.

## 3. Appendices

- 3.1 The following documents are to be published with the report:

Appendix 1: Corporate Performance - Q2 2024-25

## 4. Background Documents

- 4.1 The following background documents were used:
  - Gravesham Borough Council: [Corporate Plan 2023-27](#)
  - Gravesham Borough Council: [PMF 2023-27](#)

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<b>Secondary Implications</b>	
<b>Risk Assessment</b>	<p>What are the risks associated with the content of this report?</p> <p>Implementation of an effective PMF allows the council to evidence how successful it is in achieving against its stated objectives and provides residents accountability in how it is administering its resources.</p>
<b>Data Protection Impact Assessment</b>	<p><i>A data protection impact assessment (DPIA) should be carried out at the start of any major project involving the use of personal data or if you are making a significant change to an existing process.</i></p> <p>Does the project/change being recommended through this paper involve the processing of <a href="#">personal data</a> or <a href="#">special category data</a> or <a href="#">criminal offence data</a>?</p> <p>No.</p> <p>If yes, you should complete a Data Protection Impact Assessment and/or seek advice from the Information Governance Team at <a href="mailto:gdpr@medway.gov.uk">gdpr@medway.gov.uk</a>.</p>
<b>Equality Impact Assessment</b>	<p>Does the content of this paper have potential to cause adverse impact or discriminate against those with a protected characteristic?</p> <ul style="list-style-type: none"> <li>• Age</li> <li>• Disability</li> <li>• Gender reassignment</li> <li>• Marriage and civil partnership</li> <li>• Pregnancy and maternity</li> <li>• Race</li> <li>• Religion or belief</li> <li>• Sex</li> <li>• Sexual orientation</li> </ul> <p>No.</p> <p><i>In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered.</i></p>
<b>Other Considerations</b>	<p>How will the content of report support or affect the following:</p> <p>Socio-economic impact: No.</p> <p>Crime and Disorder: No.</p> <p>Safeguarding Children &amp; Adults: No.</p>
<b>Consultation &amp; Engagement:</b>	<p>Has there been any consultation or engagement, including future planned consultation/engagement, in relation to this paper?</p> <p>N/A.</p>
<b>Involvement of other services</b>	<p>Have any other departments been involved or engaged with during the creation of the report:</p> <p>N/A.</p>